

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, August 21, 2023 at 6:30 PM

Meeting was opened at 6:30 PM. Present were Selectboard members Rich Kuklewicz, Chris Boutwell, and Matt Lord; Town Administrator Steve Ellis; Executive Assistant Wendy Bogusz; and Parks and Recreation Director Jon Dobosz.

Selectboard Chair opens the meeting at 6:30 PM.

Approve Selectboard Minutes from August 7, 2023

Boutwell makes the motion to approve the Selectboard Minutes from August 7, 2023 as presented. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

Jon Dobosz, Parks & Recreation Director

Execute contract with Hastie Fence Co. of Agawam, MA for Unity Skate Park Fence Repairs, \$955

Boutwell makes the motion to execute the contract with Hastie Fence Co. of Agawam, MA for Unity Skate Park Fence Repairs, \$955. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Special Town Meeting

- **Confirm Fall Special Town Meeting Date: TUESDAY, October 10, 2023**

The Special Town Meeting will be held at the high school on Tuesday, October 10, 2023 at 6:30 PM.

- **List Potential Capital Requests**

- **Identify Other Warrant Items**

Ellis reviews potential Capital Requests and other Warrant Items

- Extend the same right-to-longevity pay to non-union staff
- Increase the COLA (Cost Of Living Adjustment) base from \$18,000 to \$30,000
- Appropriate the sum of \$12,885.56 for the purpose of increasing the Opioid Settlement Stabilization Fund
- Request to install some signs at the Highland Woods Cemetery green burial area
- Implement certain policies and regulations at the cemetery
- Appropriate the money necessary for us to apply for a parks grant to construct and pay for park improvements
- Pay an unpaid bill from the CWF
- Maintain special stabilization fund of \$68,000 as part of the grant terms and conditions of our USDA RD bond and grant for the CWF screw pumps project
- Perform a local flow limit study in the CWF
- Replace two pumping generators
- Approve the proposal that would have the dump pad located at the vector truck dumping station
- Appropriate the sum of \$69,700 for the purpose of securing professional consulting services with regard to the regulatory requirements (sewer regulations)
- Approve the proposed change in the zoning map along Turnpike Road
- Transfer custody of 15.5-acre parcel that abuts the DPW, the police station, the Springdale Cemetery, Demers and St. Anne's Cemetery to the Selectboard
- Grant the Selectboard authority to accept the Farren Care Center parcels

Wendy Bogusz, Executive Assistant

- **IT Administrator Update**

Bogusz shares that she and Ellis have identified four important IT categories, and reviews each category:

- 1) Cyber security
- 2) Asset Planning
- 3) Online Platform Efficiency
- 4) IT Contract

- **Notice from FirstLight regarding change in date of power canal outage, now 9/8/23 - 9/14/23**

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Monday, August 21, 2023 at 6:30 PM

We received notice from FirstLight that the canal will be drained from 7:00 a.m. on Friday, September 8 through Thursday, September 14, 2023.

Town Administrator Business

- **Issue a notice of award to JJS Universal Construction Inc. of Dudley, MA for the Montague Center Library Masonry Repointing Project for a lump sum fee of \$70,000 and a total contract value not to exceed \$85,000 for unit costs over the baseline price that are to be approved in advance by the Assistant Town Administrator**

Boutwell makes the motion to award the contract to JJS Universal Construction Inc. of Dudley, MA for the Montague Center Library Masonry Repointing Project for a lump sum fee of \$70,000; with the total contract value not to exceed \$85,000 for unit costs over the baseline price that are to be approved in advance by the Assistant Town Administrator. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

- **To issue a notice of award to Larochelle Construction, Inc. of South Hadley, MA for the Montague Center Library Slate Roof Repair Project for a lump sum fee of \$35,000 and a total contract value not to exceed \$45,000 for unit costs over the baseline price that are to be approved in advance by the Assistant Town Administrator**

Boutwell makes the motion to award the contract to Larochelle Construction, Inc. of South Hadley, MA for the Montague Center Library Slate Roof Repair Project for a lump sum fee of \$35,000; with the total contract value not to exceed \$45,000 for unit costs over the baseline price that are to be approved in advance by the Assistant Town Administrator. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

- **Notice of completion of sale of GMTA facility**

The GMTA facility has been sold. Closing papers were signed last week.

- **Request to Authorize Town Administrator to approve change orders related to the Shea/Colle Roof Project**

Boutwell makes the motion to authorize the Town Administrator to approve change orders related to the implementation of the Shea/Colle Roof Project within the scope of the available appropriation. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

OTHER:

Next Meeting: Selectboard, Monday, August 28, 2023 at 6:00 PM

Boutwell makes the motion to adjourn the meeting. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye