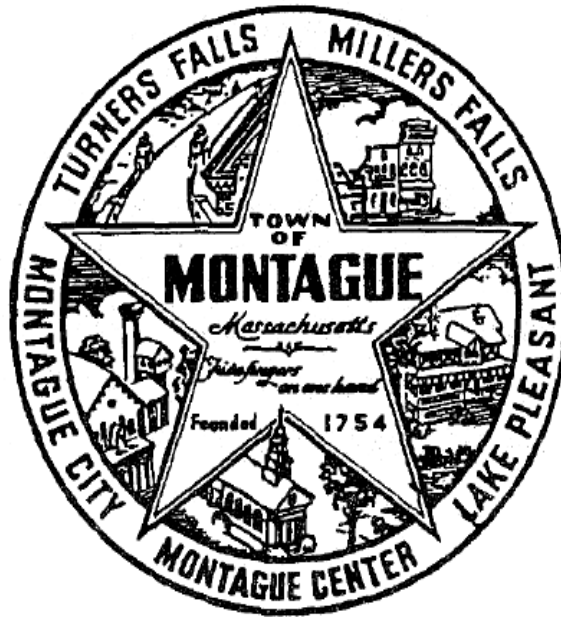


Town of Montague

Special and One Day Liquor License Regulations



Montague Board of Selectmen Licensing Authority

Adopted by the Board of Selectmen on November 14, 2011

SPECIAL & ONE DAY LIQUOR LICENSE REGULATIONS MONTAGUE BOARD OF SELECTMEN

INTRODUCTION

In issuing regulations, the Board of Selectmen, as the liquor Licensing Authority of the Town of Montague, is setting forth the expectations of the citizens of Montague as to the conduct of the Town's special and one day liquor license holders. MGL c.138, §14 grants the Licensing Authority the authority to issue or refuse special liquor licenses for the sale of beer and/or wine to managers of events; the statute also grants the Licensing Authority the authority to issue or refuse special liquor licenses for the sale of beer and/or wine or all alcoholic beverages to managers of nonprofit organizations who conduct events.

SECTION 1: GENERAL

- 1.01. A special or one day license for the sale of alcoholic beverages or beer and wine may be granted by the Licensing Authority to "the responsible manager of any organization, conducting any indoor or outdoor activity or entertainment."
- 1.02. Applicants for special or one day licenses must first make arrangements for permission to use proposed license location, prior to the completion of the license application at the office of the Licensing Authority.
- 1.03. The applicant must pay the appropriate fee as currently approved by the Licensing Authority at the time of filing the application and must be present at the Selectmen's meeting to respond to any questions.

SECTION 2: REQUIREMENTS

- 2.01. Prior to the submission of the license application to the Licensing Authority, the licensee shall contact the Montague Police Department in writing to determine the requirements for police coverage.
- 2.02. A police officer or officers shall be hired by the licensee if in the opinion of the Board of Selectmen or the Chief of Police such officer is necessary to maintain order within, and to direct or control vehicular and foot traffic in the areas of the activity or entertainment and to enforce all applicable statutes, local by-laws and regulations.
- 2.03. Objectionable noise from amplifying systems of any kind and/or disorderly conduct is not permitted. Lack of cooperation will be grounds for Police Department termination of activities at any time and will have a bearing on any future permits.

- 2.04. The Police Department, Licensing Authority or its agents shall have the right to check the license at every one day function in order to make certain that its provisions are being adequately enforced.
- 2.05. A copy of the license shall be prominently posted and available for inspection during the hours and at the location for which it is issued. All licensees shall cooperate fully with the Licensing Authority and their agents when they are on the premises investigating complaints or making routine inspections.
- 2.06. The last drink must be served before the closing hour as stated on the approved license. All glasses and bottles must be cleared from the licensed area by fifteen (15) minutes after the closing hour. All patrons must have left the premises by thirty (30) minutes after the closing hour. Any licensee and his/her employees and/or volunteers may NOT drink after the closing hour.
- 2.07. The licensee shall have successfully completed an alcoholic beverage server training program such as Training for Intervention Procedures by Servers (TIPS) for restaurants and lounges. Licensee must become re-certified every three years and provide the Town with an updated certificate. All other persons or employees of the licensed establishment who sell or serve alcoholic beverages shall receive, at minimum, in-house training similar to that received under TIPS prior to selling or serving alcoholic beverages. The training program shall include proper procedures for verifying that patrons are at least 21 years of age and not intoxicated.
- 2.08. No licensee nor person responsible for selling or serving alcoholic beverages at an event shall consume any alcoholic beverages on the day(s) for which a one day liquor license is granted.
- 2.09. No alcoholic beverages shall be sold or given to anyone under twenty-one (21) years of age, under the influence of drugs or to an intoxicated person.
- 2.10. Failure to comply with any of the above regulations may result in termination of license privileges and will have a bearing on future one day liquor license applications.
- 2.11. Alcohol for the event must be purchased from an authorized source (list available at www.mass.gov/abcc)
- 2.12. Applications must be submitted at least sixty (60) days prior to the event.
- 2.13. In order to comply with all storage requirements under M.G.L. c. 138, Licenses will be issued for three or four days to allow for proper delivery, storage and disposal of all alcoholic beverages purchased.

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TOWN OF MONTAGUE
Special and One Day License – Application Form
(M.G.L. Ch. 138 S. 14)

CHECK ONE

_____ Application by a manager for one day special license for the sale of BEER & WINE to be drunk on the premises.

_____ Application by the manager of a nonprofit organization for one day special license for the sale of ALL ALCOHOLIC BEVERAGES OR BEER & WINE to be drunk on the premises.

DATE OF EVENT BEING APPLIED FOR: _____

1. Full name, address and phone number(s) of the organization making this application:

2. Full name, address and phone number(s) of manager who shall be responsible for the license:

3. Is the applicant requesting the license TIPS Certified? If Yes, please attach appropriate documentation.
YES _____ NO _____
4. Nature of Event _____ Number of Attendees _____
5. Is the applicant a non-profit organization duly registered with the Secretary of State? If Yes, please attach appropriate documentation. YES _____ NO _____
6. Location where event shall be held: _____
7. Has the approval of the property owner been obtained? YES _____ NO _____
8. Exact times of the license: FROM _____ o'clock AM/PM TO _____ o'clock _____ AM/PM
9. Has the applicant been issued similar licenses in Montague in the past 12 calendar months?
YES _____ NO _____ If so, when? _____
10. Does the applicant have an application for license to sell alcoholic beverages pending before the licensing authority of the Town of Montague? YES _____ NO _____
11. Please attach a plan of the parking lot, showing the number of parking spaces available and adequate space for emergency access.
12. Proof of Liquor Liability Insurance provided? _____ Date _____

The applicant hereby states that the applicant has received a copy of the Licensing Authority's regulations pertaining to Special and One Day Liquor Licenses and is aware of and shall comply with all applicable statutes, by-laws and regulations.

Authorized Representative and Title	Date
Office Use Only:	Date Approved: _____.
# Days Permit Issued For: _____	Dates License Issued for: _____.
Police Chief Signature: _____	
Select Board Chair Signature: _____	