

MONTAGUE PUBLIC LIBRARIES TRUSTEES MEETING

Date: Monday April 30, 2018

Time: 6:30 P.M.

Place: Council on Aging
62 Fifth St., Turners Falls, MA. 01376

Attendance: Nancy Crowell, David Harmon, Karen Latka, Amanda Traynor, Joe Kopera, Gretchen Wetherby, Vicki Valley

Montague Library Director: Linda Hickman

Absent: Jeri Moran, Robert Traynor

6:34 Call to Order

Reading of Minutes – Move to accept Amanda Traynor, 2nd by David Harmon, unanimous

6:48 No Corresponding Secretary's Report

No Financial Report

No Long Range Plan Update

Programming Update

Report from Angela Rovatti-Leonard presented by Linda Hickman of recent and upcoming children's programming. (Attached)

6:50 Circulation up at Millers Falls – 49% in March, over 60% in April

New librarian, Melinda ----- has visited local businesses promoting the library

Children's books up 188% in the last month, 110% DVDs

Turners Falls Carnegie Library is down 5% from last year at this same time

6:52 Special Services Subcommittee

Met at 5:30, just before this meeting

Revised patron survey

Revised computer usage policy – to be reviewed by library staff

6:53 Personnel

a. Evan ---- resigned and their last day was Friday, May 27th – took a full time position with hirer wages in East Longmeadow

As a change is being asked at Town meeting, a temp will be hired at this time. Colleen Rauch will begin on Thursday, May 3rd, 2018. She will be paid the town's temp clerical wage of \$11 an hour. Linda checked with Town Hall to make sure we are in compliance with the town and union. This position is up to 8 weeks.

b. The Tardiness Policy is on hold for now

7:06 Friends Update

a. Book Sales: March \$208, April \$145, Friends will need help in June for the Bag Sale in order to set up and take down outside.

b. Tax Exempt Status for the Friends has been verified and annual reports filed with State and Fed.

c. Fundraising Plan: Solicit 100 businesses in Montague and several other fundraisers coming up.

7:07 Public Relations

Friends will be setting up on May 19th at the Greenfield Savings Bank in Turners Falls to share information about what the Friends do and the need for volunteers and members.

Linda Hickman shared that there was a photo in the Arts and Entertainment section of the Greenfield Recorder of a recent program at the Millers Falls Library. Nice to have some publicity.

7:10 Next meeting – need to check with Town Hall to make sure we meet at a time in compliance with incoming Trustee requirements: either June 4th or May 29th, 6:30 at the Council on Aging, 62 Fifth St., Turners Falls

Vicki Valley, Corresponding Secretary Montague Board of Library Trustees