

# MONTAGUE PUBLIC LIBRARIES TRUSTEES MEETING MINUTES

**Date:** Monday March 25, 2019

**Time:** 6:30 P.M.

**Place:** Gill-Montague Council on Aging  
62 Fifth St., Turners Falls, MA. 01376

**Attendance:** Nancy Crowell, David Harmon, Karen Latka, James Martineau, Tricia Perham, Vicki Valley (late), Gretchen Wetherby

Montague Library Director: Linda Hickman

Absent:

**6:40** Call to Order – Nancy Crowell

Minutes - Reading and Approval of minutes from 3/4/19 put on hold as not available.

Will do at next meeting

**6:41 Introduction** of interested trustee candidates:

Polly Billiel of Montague City

Margot Malachowski of Montague Center

Nell Wright of Montague Center

Susan Yarmack of Turners Falls

**6:40** Corresponding Secretary's Report – nothing to report

**6:40** Finances: Linda Hickman

Full report next month, but 34% of budget left at end of February – exactly where it should be. Level funded budget but requests for funding for building maintenance at Montague Center and Millers Falls Libraries is being fully supported by Capital Improvements Comm. All three projects are being supported, especially Montague Center. Linda received a little of the history for prospective trustees.

**6:45** Personnel

Fully staffed for first time in long time. Getting to projects. Linda is off the circulation desk unless there are extra staff absences.

**6:47 Building and Maintenance**

Linda Hickman gave a review of what B & M has been doing to date

Nancy Crowell reported on response to RFP and meeting request made by the trustees

Meeting dates proposed for April

No RFP before town meeting – no time

Linda Hickman said she and the staff are designing a Building Use Agreement to try to ensure that the building will be left clean (as found) by outside groups utilizing the facility.

**7:00 Round of introductions – 4 potential interim trustees**

**7:12 Special Services –**

Nancy Crowell beginning to tally Surveys

**7:15 Friends Update**

Vicki Valley (President of the Friends of the Montague Public Libraries) reported on the activities of the Friends.

**7:22 Public Relations –**

Friends of the MPLs setting up at Greenfield Savings Bank on May 18<sup>th</sup> to promote the Friends and the Libraries.

**7:28 Items not anticipated within 48 hours of meeting.**

Program report: Movies, Children’s Yoga, Music and Movement, STEM, Story Hour

**7:30 Next Meeting Date: April 29, May 20 – at the Council on Aging, 62 Fifth Street, Turners Falls**

**7:55 Move to adjourn David Harmon , 2<sup>nd</sup> Karen Latka**

Vicki Valley  
Corresponding Secretary  
Montague Board of Library Trustees

**Documents Reviewed**