

MONTAGUE PUBLIC LIBRARIES TRUSTEES MEETING MINUTES

Date: Monday, February 24, 2020

Time: 6:30 pm

Place: Montague Senior Center, 62 5th St., Turners Falls, MA

Attendance: Nancy Crowell, David Harmon, Karen Latka, Margot Malachowski, Jim Martineau, Vicki Valley, Gretchen Wetherby,

Montague Library Director: Linda Hickman

Absent: Tricia Perham, Susan Yarmac

6:30 Call to Order – Gretchen Wetherby

6:31 Minutes - Reading and Approval of minutes from 1/27/2020 – unanimous

6:32 Corresponding Secretary's Report – none

6:33 Personnel

New substitute – Kate Martineau

6:34 Building and Maintenance

Front Doors at Carnegie – sticking, finish is unacceptable, large gap under the door allowing too much air flow – Linda Hickman will be in touch with Renaissance about fixes since they did the refinishing of the doors.

Discussion about why the librarian and trustees are having to deal with upkeep of the buildings. Shouldn't that be a responsibility of the Town? Someone with expertise who examines the buildings to know what is necessary?

Architect study is still not ready.

Window fixes at Montague Center Library will not be addressed at this time

Two new small signs up at Montague Center Library – third to be up soon

Millers Falls Library – dehumidifier torn up, puddles and hole in floor full of water, 75% humidity – Linda Hickman has notified Highway Dept. (their two maintenance men are going to be out for a while)

Linda Hickman has reported to the police that the sidewalks on 7th St. are not being cleared of ice and snow by the property owners.

Meetings coming up with Capital Improvement Wednesday, February 26th at 3:00 pm;

Financial Committee on March 4th at 6:00 pm

- 6:55** Special Services – Long Range Plan Update
Made changes to Long Range Plan
Staff Survey – will review at the next Trustees meeting
Goggle form survey
Draft for public to see survey
- 6:58** Public Relations
Linda Hickman was featured in an article for the Recorder regarding electronic books and CW/MARS. Asked Angela to send photos more often to paper with write-up or just captions
- 7:00** Friends of the Montague Public Libraries Update – nothing at this time
- 7:00** Library Programs Update
Birds of Prey
Film
Valentine’s Party
Open Card making in the week before Valentine ’s Day at the Carnegie
Pizza Party
Thursday April 30th – Conservations on Rascism – 6:00
24 Local Communities Big Read – Braiding Sweetgrass
Annual Report still in draft stages
Town Wide Historic Materials Survey Grant Application in draft stage
- 7:05** No unanticipated items
- 7:05** Next meeting date – March 23, 2020 at Council on Aging at 6:30
Personnel sub-committee will meet at 6:00 on March 9, 2020.
- 7:10** Move to adjourn – David Harmon, 2nd by Karen Latka – unanimous

Vicki Valley
Corresponding Secretary
Montague Board of Library Trustees