

Montague Public Libraries Trustees Search Committee

August Minutes

Date: Monday, Aug 2, 2021

Time: 5:30pm

Place: Zoom <https://us02web.zoom.us/j/87343375997?pwd=QzNOK29xcmg5cVB5dVE2MDh0S1dYUT09>

Search Committee Members: Nancy Crowell, Margot Malachowski, Liz Swihart, Gretchen Wetherby, Vicki Valley, Steve Ellis, Angela Rovatti-Leonard

5:33 Call to order.

5:34 Called into Executive Session:

Roll Call:

- Nancy Crowell—yes
- Margot Malachowski—yes
- Liz Swihart—yes
- Gretchen Whetherby—yes
- Vicki Valley—yes
- Steve Ellis—yes
- Angela Rovatti-Leonard—yes

Executive Session to consider applicants under MGL Chapter 30A, Section 21(a), number 8, “To consider or interview applicants for employment by a preliminary screening committee, if the chair decides that an open meeting will have a detrimental effect in obtaining qualified applicants. This shall not apply to any applicants who have passed an initial screening.”

Margot introduced the job description as follows:

The Town of Montague comprises five villages, the three largest of which has its own library; the Carnegie Library in Turners Falls; and branch libraries in Millers Falls and Montague Center. The Director is responsible for managing and operating these three libraries, administering a budget of approximately \$400,000 and serving a community of 8,300 people. Working closely with the Board of Library Trustees and town administration, the Director oversees and monitors all library operations, including service delivery, personnel management, budgeting, strategic planning, and facilities management.

The Search Committee rotated asking interview questions. After the interview, the Committee discussed their impressions of the candidate.

6:40 Executive Session adjourned.

6:41 Next Meetings/Interviews:

Mon, Aug 2 from 7:00-8:30 in Zoom

6:41 Meeting adjourned.

Respectfully submitted,
Margot Malachowski
Corresponding Secretary
Montague Public Libraries Trustees