

Montague Public Libraries Trustees Search Committee

September Minutes

Date: Tuesday, Sep 7, 2021

Time: 5:30pm

Place: Gill-Montague Council on Aging, 62 Fifth St. Turners Falls, MA 01376

Search Committee Members: Nancy Crowell, Margot Malachowski, Gretchen Wetherby, Vicki Valley, Steve Ellis, Liz Swihart, Angela Rovatti-Leonard

Trustees: Dave Harmon, Tricia Perham, Lydia Ievins

5:31 Call to order.

5:31 Conducted interview for Library Director position with Caitlin Kelley. The Search Committee re-introduced themselves and asked the following questions:

1. (Vicki) What attracted you to apply for the Library Director position in Montague, specifically?
2. (Nancy) What experiences do you have in preparing and presenting a departmental budget?
3. (Gretchen) If you are overseeing a limited budget, how would you determine priorities?
4. (Angela) Tell us about a time when there was staff conflict with a patron. How did you manage that? What was the resolution?
5. (Steve) Imagine you have a staff person who is habitually late or who was inappropriate with a patron. How would you handle that?
6. (Liz) Scenario: The line is very long at the circulation desk, the phone is ringing, you are working on bills and payroll with a deadline, and you are short staffed. How would you deal with this situation?

6:25 Candidate leaves. Search Committee discusses Town procedures for making a hiring decision.

6:53 Next Meetings/Interviews:

Tue, Sep 14, 2021

5:30-7:30 pm

Gill-Montague Council on Aging

62 Fifth St. Turners Falls, MA 01376

6:55 Meeting adjourned.

Respectfully submitted,
Margot Malachowski
Corresponding Secretary
Montague Public Libraries Trustees