

# Montague Public Libraries Trustees

## August Minutes

When: 6:30p, Monday, August 29, 2022

Where: Council on Aging, 62 5th St., Turners Falls

Attendees: Polly Billiel, Nancy Crowell, David Harmon, Lydia Ievins, Margot Malachowski, Will Quale

Library Director: Caitlin Kelley

Absent: Tricia Perham, Gretchen Wetherby

6:34 Call to order.

6:35 Minutes from 6/13/2022 approved as amended.

6:40 Director's Report.

- Caitlin has chosen a candidate for the Millers Falls position, will make offer tomorrow.
- Tree warden says we shouldn't have programs under the tent with looming branch, plans to take tree down. Storytime and playgroup will shift to other part of lawn, or inside.
- Town custodian: Augment with work party, maybe 2x/year? Nancy will get topic onto Friends agenda. Need a pro for windows; Caitlin will get a quote, hope to do before winter.
- Open hours: New union contracts being approved, hopefully then easier to increase hours.

6:53 Children's Report.

6:54 Special Services. End goal of 12/1 for action plan.

Building and Maintenance. No updates.

Personnel. No updates beyond Millers Falls candidate discussed above.

Secretary's report. No updates.

Friends. Looking for help with 2-hr shifts at Great Falls Harvest Festival.

6:57 Discussion, end of year budget review

7:13 Discussion, library deep-clean and maintenance schedule. Already covered.

Discussion, potential new trustee. We voted to appoint Lillian Moss as interim trustee.

7:23 Items not anticipated. Nope.

Upcoming meetings:

Special Services — Wed 9/7/22, 5:30p @ Council on Aging

Full Board — Mon 9/26/22, 6:30p @ Council on Aging

Budget — early Oct

Building — date not set yet

7:31 Meeting adjourned.

Respectfully submitted,

Lydia Ievins .. Corresponding Secretary .. Montague Public Libraries Trustees