

When: 6:30p, Monday, October 24, 2022 / Where: Montague Senior Center

Attendees: Gretchen Wetherby, Lydia Ievins, Margot Malachowski, Polly Billiel, Tricia Perham, Will Quale / Library Director: Caitlin Kelley / Absent: David Harmon, Lillian Moss, Nancy Crowell

6:33 Call to order.

6:34 Minutes from 9/26/22 approved as amended.

Director's Report and Children's program stats

- Fridge: bought LG fridge for \$898 including 3-yr warranty, paid from State Aid
- Millers food pantry: program logistics not fully defined yet. "Family" may also be just 1 person; so far anyone beyond 1st 10 families would go to TF. They will also help with fuel assistance signups. Note that the electric bill will go up.
- Program stats: adults' and children's programs mixed. MC author series successful again, 35–40 people, interest in extending series. Still grappling with getting folks back to in-person events.

6:49 Special Services — (strategic plan later in agenda)

Building and Maintenance

- Windows: putting together CIC request to replace storm windows at MC (several are broken or missing) and repair broken panes, install real windows in back room of Millers where there is just plexiglass in poor condition.
- Roof leak: MC 2nd floor, might be fixed with masonry repair in spring, but better to address sooner. Caitlin will ask Highway Dept for roofer contact.

Personnel — nothing to report; may resume in January after budget cycle.

Secretary's report — all well.

Friends

- Fantastic showing at Great Falls Festival, \$103 in donations, gave away a lot of books.
- Establishing book sale carts at each branch.

7:04 Discussion, strategic plan review and approval — Document approved as amended.

7:17 Discussion, building feasibility study letter

- Voted: the Trustees endorse the letter as amended for Caitlin to move forward with a request for ARPA funds for a building feasibility study. Carried unanimously.

8:09 Items not anticipated — nope.

Upcoming meetings:

Special Services — Tue 11/1, 5:30p, Millers Library

Budget — Wed 11/2, 5:30p, Senior Center

Building — Wed 11/16, 3p, Montague Center Library

Full Board — Mon 11/28, 6:30p, Senior Center

8:17 Meeting adjourned.

Respectfully submitted,

Lydia Ievins ..: Corresponding Secretary ..: Montague Public Libraries Trustees