

When: 6:30p, Monday, November 28, 2022 / Where: Zoom

Attendees: David Harmon, Gretchen Wetherby, Lydia Ievins, Margot Malachowski, Nancy Crowell, Tricia Perham, Will Quale / Library Director: Caitlin Kelley / Absent: Polly Billiel / Resigned: Lillian Moss

6:32 Call to order

6:34 Minutes from 10/24/22 approved as amended.

Director's Report and program stats

- Children's asst job: 12/20 is closing date, 2 applicants so far, both experienced, start 12 hrs/wk
- Programs: 6 more authors lined up for MC series.

6:42 Special Services — (action plan later in agenda)

Building and Maintenance

- MC: roof leak should be remedied in next couple weeks.
- Carnegie: oil tank not refilled because leak reported, DPW will look this week.
- Millers: minisplits officially done.

Personnel — nothing to report

Budget — nothing to report

Secretary's report — reminder about obligation to post subcmte minutes

6:55 Friends — book sale last month ~\$200

6:56 Discussion, 2023 action plan

- Smithsonian: national traveling exhibition will be in MA in Feb–Mar, collab with RiverCulture + Discovery Ctr + NEPM putting together at least 6 programs, local biz involvement.
- Press coverage for author series at MC? Caitlin will try for January, Will has notes/photos.
- Action plan approved by unanimous vote.

7:08 Discussion, state aid funds — ADA-compliant furniture for Carnegie reading room

- Friends will contribute "at least \$2k, maybe at least \$3k."
- Motion: use Friends \$ first, then up to \$2500 of state aid, to purchase soft seating, wooden computer table, end tables, all for Carnegie reading room. Passed unanimously.

7:16 Discussion, review and discuss FY24 budget — passed unanimously after long discussion

7:42 Items not anticipated — oil tank leak should be town's responsibility

Upcoming meetings:

Special Services — (none scheduled)

Budget — (none scheduled)

Building — Wed 12/14, 3p, Montague Center Library

Personnel — (none scheduled)

Full Board — Mon 1/23, 6:30p, Zoom

7:50 Meeting adjourned.

Respectfully submitted,

Lydia Ievins ..: Corresponding Secretary ..: Montague Public Libraries Trustees