

When: 6:30p, Monday, April 24, 2023 / Where: Zoom

Attendees: Lydia Ievins, Margot Malachowski, Nancy Crowell, Tricia Perham, Will Quale / Library Director: Caitlin Kelley / Absent: David Harmon, Gretchen Wetherby, Polly Billiel

6:43 Call to order

6:44 Minutes from 3/20/23 approved

6:45 Director's Report and program stats

- Rewarding to see the great turnout for the Smithsonian events. It encourages us to apply for 2nd year grant with Mass Humanities, \$10k. Feeling good about our collaborators.
- Staff computers malfunctioning = slowing down, getting glitchy. Maybe 4–5 yrs old. Caitlin talking with Brandon (Suzer IT) tomorrow.

6:52 Budget — nothing to report

Special Services — waiting for MBLC requirements for Town-Wide Lib Plan to detail the role of each library

6:56 Building and Maintenance

- Discussed Letter of Intent [later on agenda]. Meeting tomorrow with Steve & Walter (Town Admin + Asst Admin) re: starting to build steering committee.
- Read highlights from the Carnegie Corp's 1915 rejection of the trustees' appeal for expansion funding.
- Friends received letter from Jeff Singleton saying that we were negligent in not pursuing ARPA funding for the MC lib. Explained that we already have 2 capital projects underway, 1 more lined up, building grant project. Walter has the MC windows in FY25 and roof in FY27, \$1.3m for elevator included for FY29. We are tenants of 1st floor of town bldg, focused on library needs rather than bldg maint, would certainly encourage interested town residents to petition for ARPA funding.

7:13 Personnel — nothing to report

Secretary's report — nothing to report

Friends — good book sale last month, ordered new bookbags, still looking for reading room furniture

7:14 Review Letter of Intent for the Construction Grant Program

- Discussion of a small handful of minor edits. Application is all entered, just need signatures from Selectboard and press Send. Motion to approve Letter as amended was approved unanimously.
- Selectboard approved earlier this evening to support their own letter of support without amendments.

7:30 Op-ed to publicly announce our engagement

- We voted to approve Will's op-ed with minor edits. He will send to Mike for tomorrow morning.

7:47 Discuss use of State Aid funds for professional development

- Allocating a percentage of our ~\$14k/yr in State Aid, rather than a set dollar amount. After a discussion of the specific conferences/attendees proposed, voted to approve Caitlin's proposal of 20% (= \$2800).
- Appropriate to pay for conference attendance, but not also for membership in professional orgs.
- Would like Trustees to get an accounting of how the \$ is spent, included in the Director's Report.
- Trusting to Caitlin's discretion that these are suitable events/confs to attend. She does also encourage them to attend, suggest relevant events.

8:06 Items not anticipated within 48 hours of meeting:

- Candidates meet+greet tomorrow night
- Gretchen's presentation on Thurs re: AT hike experience.
- Police chief okayed closing street for 3 concerts in MC this summer; Selectboard approval pending.

8:10 Upcoming meetings:

- Building — Tue 4/25, 3:30p, Town Hall
- Full Board — Mon 5/22, 6:00p, Senior Center

8:19 Adjourn

Respectfully submitted,

lydia ievins ∴ Corresponding Secretary ∴ Montague Public Libraries Trustees