

**Montague Board of Library Trustees -- Building Subcommittee  
17 August 2023 -- Millers Falls Library & Erving Public Library**

**Attendance** Tricia Perham, Lydia Ievins, Will Quale, David Detmold, Caitlin Kelley, Walter Ramsey, Nancy Crowell (as member-of-public), Gretchen Wetherby (as member-of-public)

**Call to order.**

At 3:06pm the meeting was called to order at Millers Falls Library.

**Past minutes.**

Recent Building Committee minutes were approved unanimously.

**Elect officers for for Building Committee.**

Will was re-elected as committee secretary.  
Tricia was re-elected committee chair.

**Review MPLCP public survey questions from Barbara Friedman.**

We reviewed, discussed, and amended a draft of a survey to solicit public feedback. After much discussion ranging from tweaking specific language and terminology to rearranging survey structure and response types to finessing the tone and openness, we reached agreement on many improvements. Caitlin will make the changes and send us a revised draft. Caitlin will arrange for a Spanish translation of the final approved survey.

**Discussion of library sites to visit.**

Scheduling the library sites to visit was tabled to later, but we agreed with the intention to finish all tours by the end of October to enable comprehensive discussion in November.

**Review progress of existing capital and ARPA projects.**

Bids are in for Montague Center roof and masonry projects, and the Selectboard will discuss and approve on Monday. Christopher Sawyer-Lauçanno is happy with both bids.

**Visit Erving Public Library.**

We departed Millers Falls Library and reconvened at Erving Public Library, which we toured with former Erving library director and now Montague MCLCP consultant Barbara Friedman.

**Other items not anticipated.**

There were none.

**Next meeting.**

Date to be discussed at next full trustees meeting.

**Adjournment.**

At 5:03pm the meeting was adjourned.