

**Montague Board of Library Trustees -- Building Subcommittee
27 November 2023 -- Zoom**

Attendance Tricia Perham, Lydia Ievins, Will Quale, Caitlin Kelley (absent: David Detmold)

Call to order.

At 5:02pm the meeting was called to order.

Past minutes.

None to discuss yet.

Discuss ongoing capital / ARPA projects.

Walter tells us that the Montague Center masonry work is totally done, and that we are still waiting on the roofers to start. The slate was ordered months ago and the roofers have it. The roofers will also do a small patch on the (asphalt) side roof at the Carnegie. Christopher Sawyer-Lauçanno is writing the bid specs and scope for the Montague Center window project. We will review this before it goes out.

We identified minor formatting issues and corrections for the Millers Falls windows and doors RFQ, and set goals for sending it out on December 8th, site visit on December 17th, and bids due on December 31st.

A few questions remain on the Carnegie basement spec, but this is mostly written. (Are ceiling heat returns removable? Can the ceiling be raised if so? What kind of ceiling tile should we spec?) We determined that we should treat this as a single contract (rather than separate general and electrician contracts), and name a preferred electrician but not require that electrician. We want this to go out at least two weeks after the Millers Falls bids are in, so we set a goal of February 5th.

Review data collected via surveys, focus groups, etc, and discuss next steps.

We decided to have this discussion with the full Trustee board rather than in committee. One significant point of agreement was that we must choose our project manager carefully, following our observations in Greenfield.

While satisfied with our six tours, it would be nice to tour a non-Johnson-Roberts library for comparison.

Tricia reported that the Green Building behind Carnegie (which would almost certainly have to be knocked down to expand Carnegie's footprint) appears to have long-term stable tenants, some who have been there a decade or longer. While taking possession of the building might be straightforward (the owner was willing to sell it twenty-odd years ago), we agreed that the prospect of unhousing long-term tenants would be very unpleasant.

Discuss agenda/roles for December's community forums.

Will and Caitlin will discuss this on Thursday.

Next meeting.

To be determined.

Adjournment.

At 5:58pm the meeting was adjourned.