

Montague Public Libraries Trustees

March Minutes

When: 5:30p, Monday, March 25, 2024 / Where: Montague Senior Center

Attendees: Lydia Ievins, Margot Malachowski, Miryam Vesset, Nancy Crowell, Tricia Perham; Joining by phone: Will Quale / Library Director: Caitlin Kelley / Absent: Gretchen Wetherby, Louisa Khettab / Resigned: David Detmold

5:38 Call to order, Nancy (Vice Chair) presiding

5:40 Discussion: distance learning contract

- CK did confirm \$60 replacement cost if a hotspot lost. Can suspend a line during billing cycle. Has to be on for at least 6 mo/yr, can be turned off for 3mo at a time. Could incorporate existing ones into mgmt console to manage all of them. Contract is for min 1 yr. Unanimous vote to accept Verizon contract as explained.

5:57 Discussion: library building program & agencies

- Minimum 2 stories, maybe 3. If 2 floors, children's area on 2nd floor. Community room on top floor?
- CK has discussed staffing with Steve+Walter, considering staggered approach to adding staff.
- 1st floor walk in to circulation, public computers on one side, staff behind circ.
- Lengthy discussion about possible floor layouts, using post-it notes on large paper as visual aids. We considered how we might arrange the various departments into either 2 or 3 floors, either expanding the Carnegie or starting fresh.

7:30 Items not anticipated — [these items came up earlier, noting here]

- CK seeking a doored cabinet for Library of Things items. Tabling until next month.
- CK probably going to Selectboard on 4/15 re: adding adult services position.

7:30 Upcoming meetings:

- Full Board — 4/22 6p, in person @ MSC [-> switched to Zoom]

7:30 Adjourn

Respectfully submitted,

Lydia Ievins ..: Secretary ..: Montague Public Libraries Trustees