

## Montague Public Libraries Trustees      Personnel Committee Minutes

When: 5:30, Wednesday, Aug 7, 2024 / Where: Zoom

Attendees: Pam Allan, Margot Malachowski, Gretchen Wetherby

Library Director: Caitlin Kelley

5:31 Call to order. Minutes approved.

5:32 Director Caitlin Kelley walked us through her plans for staff evaluation. Aligned with the anniversary date of hire, staff will do self-evaluation, peer evaluation, and be evaluated by the director.

5:55 Executive Session to discuss the director's upcoming three-year contract.

6:15 Executive Session adjourned.

6:16 Next meeting: Monday, Sept 16 at 5:30, Zoom.

6:17 Adjourned

Respectfully submitted,  
Margot Malachowski, Trustee  
Montague Public Libraries Trustees