MCTV 2024 ANNUAL REPORT NARRATIVE

The verbiage from the contract with the town has been included in this report as a convenience.

- 5.1: PROVIDER will maintain its status as a 501(c)(3) non-profit educational corporation eligible for exemption from taxes under federal and state law.
 - MCTV maintained 501(c)(3) status.
- 5.2: PROVIDER will maintain a governance structure (Board of Directors) which recognizes its obligations to the Town, the schools and the community. PROVIDER Board of Directors acknowledges that they have a fiduciary duty to the corporation by operation of law, and accepts a fiduciary duty to the Selectboard and cable subscribers of the Town of Montague as a condition of this Agreement.
 - Board of Directors has three members: Dana Faldasz (President), Karen Siwicki (Treasurer), Liz Walber (Clerk). We have maintained monthly Board meetings and are currently actively seeking new members.
- 5.3: PROVIDER shall to the extent possible comply with but not be bound by the terms of the Massachusetts Open Meeting Lat, M.G.L. c.30A, §21; and with the Massachusetts Public Records law, M.G.L. c.66, §10, as they may from time to time be amended (see Section 8 of MCCI bylaws). Provider shall provide notice to the Town Clerk and CAC Chair of upcoming Board meetings 7 days prior to said meeting.
 - Board meetings are open to the public and posted to the montaguetv.org website in advance.
- 5.4: The purpose of public access is to allow members of the community to communicate their activities, opinions, and ideas without interference or censorship through the creation of cable television programming and other means.
 - 1. With respect to the Governmental and Public Access Channel, PROVIDER will
 - a. Be responsible for programming free from censorship of program content;
 - MCTV encourages community programming and does not censor content.
 - b. Develop and promote programming including but not limited to cultural, literary, educational, governmental and public affairs programming on the Governmental and Public Access Channel; production:
 - In 2024, MCTV continued to cover local events, but also collaborated with organizations and individuals to enhance or host of cultural events:

- 1. Great Falls Discovery Center: Family Fish Day.
- 2. Shea Theater: Welcome Yule, Four Rivers Variety Show, 50th Anniversary of "Lovejoy's" Nuclear War. Mural Time Lapse & Ribbon Cutting Ceremony, Immigrant Voices.
- 3. Peske Park: World Music Fest, Montague Community Band
- 4. Montague Public Libraries: Walking, Local Author Series, Raptors.
- 5. Parks & Rec: Soapbox Derby, Homelands Festival, Nolumbeka Festival, Day Of Remembrance.
- 6. Wendell Town Hall: Honoring Our Elders Series.
- 7. Montague Common Hall: Oral History Workshop, Common Hall History & Potluck.
- 8. Lake Pleasant 150th Anniversary Celebration.
- 9. Solar Rollers Interviews & Bike Ride.
- 10. Local Business Spotlight.
- 11. Brick House Workshops
- Make the public access facilities and channels available in a non-discriminatory manner to encourage the exchange of ideas and opinions on a broad range of topics;
 - The station is open to the public at regular hours and by request.
- d. Be responsible for fund-raising to supplement Public Access operations.
 - MCTV still retains the funds from the Mass Cultural Council grant obtained in 2023. While there have been no monetary gains from fundraising in 2024, MCTV remains on firm financial footing and we have reached out to Suzanne Lomanto (RiverCulture) for a collaboration/assistance in identifying and applying for further grants.
- 2. PROVIDER will also be responsible for consistent outreach to the various segments of the community to encourage use of the public access channel.
 - a. MCTV has covered various community events and done interviews with local business owners. We also run a blurb in *The Montague Reporter* weekly to inform the public of recent programming.
- 3. PROVIDER will also cablecast all Town Meetings, all Selectboard meetings and, as determined by the Town of Montague, or its appropriate delegates (Town Administrator), in consultation with the PROVIDER other important government meetings or public hearings, with five days written notice delivered to PROVIDER by Department Head or Chair of Committee. Said requests will be fulfilled on a first come first served. PROVIDER will make every good faith effort to fulfill these requests.
 - a. MCTV has filmed and broadcast government meetings, and has invested in technology and training to broadcast remote and hybrid meetings in real time on television. Remote meetings have been recorded and uploaded to MCTV's Vimeo channel by various town departments..

- 5.5: PROVIDER shall manage and operate the PEG Access channels, equipment and facilities on a non-discriminatory, non-commercial basis. In managing and operating the channels, PROVIDER will have the following responsibilities:
 - a. Teach television skills to individuals and community groups;
 - *i.* MCTV can provide the full range of technical support and training for local meetings, events, and personal projects.
 - b. Manage funds designated for PEG access television;
 - i. See financial reports.
 - c. Schedule PEG cablecasting;
 - i. See local and government programming report.
 - d. Manage and maintain PEG facilities and equipment;
 - MCTV maintains a capital budget to replace, repair, or upgrade facilities and equipment as needed.
 - e. Be responsible for ensuring acceptable level of technical quality of all programs cablecast on its system, pursuant to FCC regulations, and the requirements of the Cable License. and
 - i. MCTV has invested in technology to maintain acceptable levels of programming.
 - f. PROVIDER is not obligated to cablecast any PEG Access program that does not meet the FCC technical standards. However, a decision not to cablecast a program due to technical problems shall in no way involve consideration of the actual content of the program itself. PROVIDER shall not be held responsible for technical problems originating from the Cable Licensee.
 - i. MCTV does not withhold broadcasts based on content.
- 5.6: PROVIDER shall promulgate regulations governing PEG access including but not limited to levels of service, use of equipment and facilities, training programs, membership, outreach activities, cablecasting procedures and operating policies and procedures.
 - MCTV follows regulations regarding PEG access and ensures that its producers are aware of said regulations. MCTV complies with all regulations regarding equipment and facilities, training, membership, outreach, and cablecasting. These policies are documented in our membership agreement form provided to any potential member of MCTV.
- 5.7: PROVIDER shall maintain a studio in Montague and make the studio available for use by producers or users on a fixed schedule.
 - Studio on 2nd street is available during schedule or by request.
- 5.8: PROVIDER shall maintain a log of programming that is cablecast on the PEG channels, and a record of PEG producers. Logs shall be available for public inspection and retained by PROVIDER for a minimum of three (3) years.
 - See local and government programming logs.

5.9: REPORTS:

- a. Quarterly: PROVIDER shall, at its own expense, provide detailed quarterly financial reports to the Cable Advisory Committee (CAC) and the Selectboard regarding income, expenses, and any written complaints as detailed in section 5.9. The line-item financial report shall include at a minimum all specific capital expenditures, direct and indirect personnel expenses. The quarterly financial report will serve as a means of evaluating the performance of PROVIDER.
 - i. MCTV maintains quarterly fiscal reports and supplies an annual report to the Town and the CAC.
- b. Annually: PROVIDER shall, at its own expense, provide:
 - i. A detailed Annual Report to the CAC and the Selectboard regarding activities, income and expenses. This will be supplied within 60 days but in no case, more than 90 days from the end of each calendar year.
 - ii. Audited Annual Financial Report: An audited financial report will be supplied within 30 days of the completion of the audit by the independent auditor. All attempts will be made to finish the audit without extension, no later than August 31st.
- c. The Annual Report and Annual Financial Audit Report will serve as a means of evaluating the performance of the PROVIDER and identifying new goals and directions.

This Annual Report shall contain at least the following items:

- 1. Summary of the activities in the development of the PEG access program;
- 2. Summary of input received from community members and organizations;
 - a. Generally positive input has been received from community members. Like most operations, MCTV expects constituents to review via any of a number of third-party online locations (Google, Yelp, etc.). Positive input from community members regarding MCTV received specifically during the CAC/Selectboard public hearing with Comcast on June 17, 2024.
- 3. Changes in staff roster or staff job descriptions from prior reports;
 - a. MCTV has two full-time employees, and employs producers on an asneeded basis.
- 4. Description of outreach presentations, mailings, surveys and results;
 - a. See 5.4.1.b.
- 5. Description of fundraising;
 - a. See 5.4.1.d.
- 6. Description of training:
 - a. See 5.5.a
- 7. Description of facility and equipment use;

Equipment Reservations: 245 Facilities Reservations: 84

Videos Uploaded to Vimeo

Public: 114 Videos Government: 152 Videos

Total: 266

Weekly Programming Breakdown

Local: 136 Hours Out of Town: 32 Hours

- 8. Description of PEG access programming by channel; and PEG programming developed by MCCI or its producers (original content);
 - a. See programming log.
- 9. Current inventory reflecting equipment purchased and retired, and a description of any expenditure of resources in the previous year.
 - a. In 2024, MCTV purchased a replacement Black Magic 12 x 12 Smart Video Hub. Basically this is the router that controls our broadcast server. That allows us to switch between our various inputs as needed. Equipment and capital expenditure lists are available upon request.
- 5.10: PROVIDER shall maintain a written complaint/compliment file available to the general public, upon request, and deliver that file to the CAC as part of its Annual Report submission.
 - MCTV, given current trends, relies on third-parties such as Google Review, Yelp, etc. for complaints/compliments. Word-of-mouth feedback has been generally positive.
- 5.11: The President of the board of the PROVIDER shall make themselves and staff available from time to time to advise the CAC and Contracting Authority on matters concerning PEG access.
 - Board President is Dana Faldasz; Dana and staff available as needed.
- 5.12: PROVIDER shall engage in outreach activities designed to inform Town residents and organizations about the availability and use of PEG access channels and to encourage their use.
 - See 5.4.1.b.
- 5.13: PROVIDER will keep a current database of access programs in its library and make it available during normal business hours.
 - The current database is available on Vimeo.
- 5.14: PROVIDER will defend, indemnify and hold harmless the Town and its elected officials, appointed boards and commissions, employees, and agents from and against all losses, damages, liabilities, claims, demands, judgments, settlements, costs, and expenses including penalties, interest and reasonable attorneys' fees and disbursements resulting from or arising out of
 - 1. Any breach by PROVIDER of its obligations under this Agreement

- Any personal injury or property damage occurring after the effective date of the Agreement arising out of the use by any person of the facilities or equipment owned or leased by PROVIDER (other than personal injury or property damage resulting from the negligence or willful misconduct of the Town or its elected officials, members of appointed boards and commissions, employees, or agents;
- 3. Any personnel grievances concerning the hiring, firing and conditions of employment of PROVIDER employees. Except where PROVIDER is primarily at fault under Massachusetts statute and case law, or under common law principles, PROVIDER's obligation under this section shall not apply to claims, demands, actions or suits arising from the Town's government or educational access cablecasting activities.
- 5.15: PROVIDER shall require every access producer or user the indemnify the Town and PROVIDER and hold both PROVIDER and Town harmless against any claims arising out of any program or program material produced and/or cablecast, including but not limited to, claims in the nature if libel, slander, invasion of privacy of publicity rights, non-compliance with applicable laws, license fees and the unauthorized use of copyrighted material; and shall prepare a written hold harmless agreement in a form approved by CONTRACTOR to be executed by every access user prior to use of PROVIDER facilities or cablecasting of any user-produced programming.
 - MCTV Membership Producer Form includes verbiage holding the Town harmless.
- 5.16: PROVIDER shall provide a community calendar on the public access channel(s) for the purpose of announcing programming and access services, making public service announcements, and allowing the Town, schools, or other non-profit organizations to make announcements. The community calendar shall be updated regularly to serve the needs of Montague cable subscribers. The community calendar will be transmitted when regular programming is not scheduled.
 - MCTV provides a community calendar.
- 5.17: PROVIDER shall maintain workers' compensation, comprehensive general liability, and non-owned vehicle liability insurance coverage in force throughout the course of this Agreement, naming the Town as an also insured, and it shall provide the Town with certificates of insurance annually. PROVIDER shall inform the Town promptly in writing in the event any policy of insurance required herein is terminated, cancelled or amended.
 - MCTV holds and can provide Workman's comp and liability insurance documents upon request.
- 5.18: PROVIDER shall assume the cost and responsibility for insuring all Town-owned equipment used to meet the local access needs.
 - The majority of equipment for local access TV is owned by MCTV; MCTV will continue providing this service for the Town.

- 5.19: PROVIDER shall be responsible for locating and arranging for the use of its facilities, including payment of rent, for the PEG access purposes under this Agreement, except that PROVIDER shall not have to pay for or maintain any Town or school facilities used for PEG access purposes.
 - MCTV maintains its own facilities at 34 2nd Street, Turners Falls, MA 01376.
- 5.20: PROVIDER shall maintain line-item accounting, budget, and business systems which meet generally accepted accounting practices for all management, operation, protection, investment, and oversight of the Montague facility and community access services required by this Agreement.
 - See financial reports.
- 5.21: PROVIDER shall provide community access services to those who live, work, or attend school in Montague on a first-come, first-served, non-discriminatory basis using PROVIDER facility, equipment, staff and other resources as PROVIDER deems necessary and appropriate to fulfill community access management needs.
 - MCTV is available to the public; and serves equipment and service needs for communities far greater than the town of Montague alone.

5.22: PROVIDER shall make every reasonable effort to recruit Montague residents to serve on the Board of Directors.

- Employees and Board members of MCTV have made efforts to recruit new members; however, like most volunteer Boards, membership has been a struggle. Current Board members remain committed to the station and interested parties are encouraged to attend meetings.
- 5.23: PROVIDER shall make every reasonable effort to develop Montague-based programming.
 - At MCTV, we pride ourselves on encouraging the local community to engage, learn, and utilize the services and equipment that we provide. We are available at regular hours and upon request, and any member of our community is always welcome here. We welcome and have assisted not only community members from Montague, but people from surrounding communities.

MCTV 2024 LOCAL PROGRAMMING

Ok Painters Sistine Chapel
Wendell Reception & Exhibit 1/26/24
Four Rivers 20th Annual Variety Show 2024
Journey Tribute By Legend 2/10/24
Tales of Farming In Gill 2/24/24
Elton John Tribute 2/19/24
Local Author Series: Dean Cycon 2/21/24
The Tempest: YSP East, Cast X 3/16/24
The Tempest: YSP East, Cast Y1/3/24
Charlie & The Chocolate Factory 3/6/24
Neil Young Experience: Harvest & Rust 3/2/24
50th Anniversary Celebration Lovejoy's Nuclear

Pocumtuck Homelands Festival 2024 8/3/24

P.H.F.: Sito Zapaktli

P.H.F.: Wampanoag Nation Singers/Dancers

P.H.F.: Tom Porter P.H.F.: Iron River Singers P.H.F.: Hawk Henries

Honoring Our Elders: Kathy and Myron Becker

8/6/24

Wes Brown and Friends 8/22/24 Unameable Books: Audio Bites 9/7/24 U.B. Audio Bites: Ellie Longpre 9/7/24 U.B. Audio Bites: Ben Hersey 9/7/24 War 2/22/24 Local Business SL: Unameable Books 4/4/24 Lizabella Phone Home: Untold 1 Lizabella: Nuke Mix Local Author Series: Kate Spencer 3/20/24 Local Business SL: Country Creemee 4/9/24 Chickens And Factory Farming 2024 Montague Shakespeare Festival 4/6/24 TFHS Presents Chicago, Silver Cast 3/24/24 TFHS Presents Chicago, Red Cast 3/23/24 Solar Rollers Interview 4/8/24 Local Business SL: Music Connection 4/2/24 Solar Rollers Bike Ride, Music, etc. 4/20/24 Healthy Soils At Home 4/22/24 Ruth Garbus and Company at Washington Baths The Gravestone Girls 4/20/24 Honoring Our Elders: Everett Ricketts 4/16/24 Whiskey Treaty Roadshow 4/12/24 Fun Fest 2024 Immigrant Voices 5/19/24 Pamela Means. The of Project Songs Honoring Our Elders: Christine Heard 5/21/24 Local Business SL: Sage Green Botanicals 2024 World Music Fest 5/25/24 Composting Study Information Session 6/5/24 Day Of Remembrance 2024 Nova Motorcycles: Unsprung Moto Rally 6/8/24 Mural Planning Public Info Session 6/13/24 Brick House Teen Talent Showcase 6/14/24 Montague Ctr. Memorial Day Ceremony 5/26/24 Soapbox Derby 6/2/24 Honoring Our Elders: Karen Copeland 6/25/24 Local Business SL: Mohawk Falafel & Shawarma Montague Community Band 7/14/24 Montague Community Band 7/15/24 Montague Community Band 7/22/24 Family Fishing Day 6/15/24 Money Game Red Carpet Event 6/14/24 Birds of Prey 7/23/24 The Most Wuthering Heights Day Ever 2024 Smokey The Bear's 80th Birthday Party 7/11/24 Led Zeplin - Four Sticks Tribute 6/29/24 Lake Pleasant 150th Anniversary Party 8/24/24 LP 150th Anniversary: Signature Dish 8/24/24 LP 150th Anniversary: Hillary Chase 8/24/24 LP 150th Anniversary: Greg Reil 8/24/24 LP 150th Anniversary: Force 8/24/24 LP 150th Anniversary: Damon Reeves 8/24/24 LP 150th Anniversary: Big Destiny 8/24/24 LP 150th Anniversary: Wallace Field 8/24/24

U.B. Audio Bites: Shea Mowat 9/7/24 U.B. Audio Bites: How To Throw Lobster Party U.B. Audio Bites: Anselm Berrigan 9/7/24 U.B. Audio Bites: Loculus Collective 9/7/24 U.B. Audio Bites: Matt Wellins & Parsa 9/7/24 Rocking Puppies 9/28/24 Shea Theater Mural Time Lapse Project 2024 Shea Theater Mural Ribbon Cutting 9/14/24 Honoring Our Elders: Court Dorsey 9/9/24 Wizard Castle: DJ Passion Flower 9/21/24 Ooze Fest 9/14/24 Wizard Castle: Kirtain 9/21/24 Christmas In July 2024 with Groove Profit Upcoming Events at Shea Theater Trash Rich Fashion Show 10/13/24 Little House Blues 8/17/24 River Signal Radio Hour 10/19/24 Honoring Our Elders: Alys and Chris Queen Vapors of Morphine 10/4/24 Gov. Healy Visit for free Regional Transportation Full Beaver Moon Gathering 11/16/24 Veteran's Day Ceremony 11/11/24 Montague Center Oral History Project 11/14/24 A Happening IV: Leviathan 2024 Home For The Holigays: 12/6/24 Wizard Castle: Costume Ball 10/19/24 Welcome Yule Celebration 12/13/24 Welcome Yule Celebration 12/14/24 FCCC Holiday Concert 12/8/24 Montague Community Band Holiday Concert 2024 Far Out Movie Q&A 12/20/24 A Happening: The Right To Shine 10/25/24 A Happening: The Nursery 10/25/24 A Happening: The Crows Nest 10/25/24 A Happening: The Collector 10/25/24 A Happening: Origin Of The Whale 10/25/24 A Happening: Blenny And The Bottom Feeders A Happening: A Rude and Undeveloped Mass

U.B. Audio Bites: SKN 9/7/24

MCTV 2024 GOVERNMENT PROGRAMMING

Selectboard Meeting 1/8/24	Gill Selectboard Meeting 1/02/24
Selectboard Meeting 1/16/24	Gill Selectboard Meeting 1/22/24
Selectboard Meeting 1/22/24	Gill Selectboard Meeting 1/29/24
Selectboard Meeting 1/29/24	Gill Selectboard Meeting 2/5/24
Selectboard Meeting 2/1/24	Gill Selectboard Meeting 2/12/24
Selectboard Meeting 2/12/24	Gill Selectboard Meeting 2/26/24
Selectboard Meeting 2/26/24	Gill Selectboard Meeting 3/11/24
Selectboard Meeting 3/04/24	Gill Selectboard Meeting 3/25/24
Selectboard Meeting 3/11/24	Gill Selectboard Meeting 4/8/24
Selectboard Meeting 3/18/24	Gill Selectboard Meeting 4/22/24
Selectboard Meeting 3/25/24	Gill Selectboard Meeting 5/6/24
Selectboard Meeting 4/1/24	Gill Selectboard Meeting 5/21/24
Selectboard Meeting 4/8/24	Gill Selectboard Meeting 6/3/24
Selectboard Meeting 4/22/24	Gill Selectboard Meeting 6/17/24
Selectboard Meeting 5/6/24	Gill Selectboard Meeting 7/1/24
Selectboard Meeting 5/13/24	Gill Selectboard Meeting 7/15/24
Selectboard Meeting 5/20/24	Gill Selectboard Meeting 8/12/24
Selectboard Meeting 6/3/24	Gill Annual Town Meeting 8/26/24
Selectboard Meeting 6/10/24	Gill Selectboard Meeting 9/9/24
Selectboard Meeting 6/17/24	Gill Selectboard Meeting 9/23/24
Selectboard Meeting 6/24/24	Gill Selectboard Meeting 10/7/24
Selectboard Meeting 7/1/24	Gill Selectboard Meeting 10/21/24
Selectboard Meeting 7/8/24	Gill Selectboard Meeting 11/4/24
Selectboard Meeting 7/22/24	Gill Selectboard Meeting 11/18/24
Selectboard Meeting 8/5/24	Gill Selectboard Meeting 11/25/24
Selectboard Meeting 8/19/24	Gill Selectboard Meeting 12/2/24
Selectboard Meeting 9/9/24	Gill Selectboard Meeting 12/16/24
Selectboard Meeting 9/19/24	Gill Selectboard Meeting 12/30/24
Selectboard Meeting 9/23/24	Gill Special Town Meeting 12/16/24
Selectboard Meeting 9/30/24	Gill Annual Town Meeting 5/6/24
Selectboard Meeting 10/7/24	Gill Annual Town Meeting 6/11/24
Selectboard Meeting 10/21/24	GMRSD Meeting 1/9/24
Selectboard Meeting 10/28/24	GMRSD Meeting 1/23/24
Selectboard Meeting 11/4/24	GMRSD Meeting 1/30/24
Selectboard Meeting 11/18/24	GMRSD Meeting 2/13/24
Selectboard Meeting 11/25/24	GMRSD Meeting 2/27/24
Selectboard Meeting 12/2/24	GMRSD Meeting 3/12/24
Selectboard Meeting 12/9/24	GMRSD Meeting 3/26/24
Selectboard Meeting 12/16/24	GMRSD Meeting 4/9/24
Annual Town Meeting 5/4/24	GMRSD Meeting 4/30/24
Special Town Meeting 3/14/24	GMRSD Meeting 5/14/24
Finance Committee Meeting 1/10/24	GMRSD Meeting 5/28/24
Finance Committee Meeting 1/17/24	GMRSD Meeting 6/18/24
Finance Committee Meeting 1/24/24	GMRSD Meeting 7/9/24
Finance Committee Meeting 1/31/24	GMRSD Meeting 7/23/24

Finance Committee Meeting 2/7/24 Finance Committee Meeting 2/14/24 Finance Committee Meeting 2/21/24 Finance Committee Meeting 2/28/24 Finance Committee Meeting 3/6/24 Finance Committee Meeting 3/20/24 Finance Committee Meeting 3/27/24 Finance Committee Meeting 4/3/24 Finance Committee Meeting 5/1/24 Finance Committee Meeting 6/5/24 Finance Committee Meeting 6/26/24 Finance Committee Meeting 7/10/24 Finance Committee Meeting 9/14/24 Finance Committee Meeting 11/6/24 Finance Committee Meeting 12/11/24 Conservation Committee Meeting 1/11/24 Conservation Committee Meeting 2/8/24 Conservation Committee Meeting 4/11/24 Conservation Committee Meeting 4/13/24 Conservation Committee Meeting 5/9/24 Conservation Committee Meeting 6/20/24 Conservation Committee Meeting 7/18/24 Conservation Committee Meeting 7/30/24 Conservation Committee Meeting 8/8/24 Conservation Committee Meeting 9/12/24 **Conservation Committee Meeting** 10/17/24

GMRSD Meeting 8/20/24 GMRSD Meeting 9/10/24 GMRSD Meeting 9/24/24 GMRSD Meeting 10/8/24 GMRSD Meeting 10/22/24 GMRSD Meeting 11/19/24 GMRSD Meeting 12/3/24 GMRSD Budget Meeting Gill/Montague 2/7/24 Board of Assessors Meeting 1/8/24 Board of Assessors Meeting 6/26/24 Zoning Board Meeting 1/3/24 Planning Board Meeting 2/27/24 Planning Board Meeting 4/2/24 Planning Board Meeting 4/25/24 Planning Board Meeting 5/23/24 Planning Board Meeting 6/25/24 Planning Board Meeting 9/25/24 Planning Board Meeting 11/26/24 Airport Presentation Meeting 3/7/24 Montague Solar Forum 5/22/24 Strathmore Mill Demo Presentation 7/18/24 M.C. Complete Street Community Input Community Resilience Survey 10/8/24 Avenue A Sidewalk Design Public Input 10/15/24 MASS DEP Public Info FLP Water Use 10/10/24 MASS DOT Rt. 47/Rt. 63 Project 11/6/24