

When: 5:00p, Thursday, March 20, 2025 / Where: Zoom

Attendees: Ariel Elan, Caitlin Kelley, Chris Nolan-Zeller, David Dempsey, Dorinda Bell-Upp, Lydia Ievins, Tricia Perham, Will Quale / Absent: Josh Lively

5:02 Call to order

5:03 Review of minutes from 2/13 → approved

5:04 Discussion: OPM interview questions

- Impressions from walkthrough? We had 4 people show up: 2 companies from Boston area, 2 from CT. Others may also submit proposals, since walkthrough not required.
- We will request that the actual project manager be involved in the interview.
- DBU has consolidated the list of questions developed by subcmte. Starting with that list, further discussion of question selection, wordsmithing. We'll supply the full list of questions before the interviews.
- Interviews: schedule for 1.5 hours, likely interviewing just top three applicants.

5:46 Discussion: RFQ for designer/architect

- Tabling for now. CK will work with CNZ on a draft next week, starting with OPM RFQ and inserting design language.

5:50 Items unanticipated

- Historic Commission is not on board with moving the Carnegie building, so we can take that off the table.
- When do we decide re: renovation vs new construction? TP has run some numbers: renovation would run at least \$2m more, excluding cost of acquiring/demolishing building next door (complications include asbestos siding remediation, blasting of ledge). If owner not interested in selling, we will not pursue taking the property by eminent domain. This cmte should make rec to Trustees, who should vote. We should choose before we hire architect. Public meetings in early June?
- MA Historic Commission would have to be involved in plans for an addition, has to "read as subservient" to the main lib (though would be larger than it).

6:17 Next meeting?

- Subcmte scheduled, no full cmte scheduled.
- Opening of bids on 3/26. Swing by CNZ's office to pick up hard copies anytime after 10a.
- Subcmte 3/27 — use to talk about RFQ for architects.
- Full cmte 3/31 4p to review OPM submissions.

6:30 Adjourn

Respectfully submitted,

Lydia Ievins ∴ Secretary ∴ Library Building Steering Committee