

When: 6:00p, Thursday, March 27, 2025 / Where: Zoom

Attendees: Ariel Elan, Caitlin Kelley, Chris Nolan-Zeller, David Dempsey, Josh Lively, Lydia Ievins, Tricia Perham, Will Quale / Absent: Dorinda Bell-Upp

6:07 Call to order

6:09 Review of minutes -> postponed

6:10 Discussion: OPM applicants

- After some prelim discussion of each of the applications (rec'd yesterday), we decided to interview all four companies.
- CNZ will reach out to schedule interviews.
- Reviewed list of prepared questions developed by subcmte. Assigned specific questions to each cmte member to ask during interview. Full list to be sent to each applicant in advance of interviews.
- We'll record the Zoom interviews.

7:23 Discussion: RFQ for architectural/design services

- Draft is underway, but we're not allowed to put it out without oversight from our OPM.
- Timeline: once we select a firm, Chris/Walter negotiate price with them. If we have preferred choice by 4/3, realistic to expect contract ready for Selectboard review by 4/14. (4/21 is a holiday; can't afford to lose 2 weeks.) If we can't get to a negotiated price with first choice, we go to second choice.
- Price range: guidance was \$50–70k for the OPM. For the design phase we appropriated \$150k last May, state grant is \$100k. Most of the balance is for architect; could also use for legal fees, negotiating for land purchase, other associated costs.

7:30 Next meeting?

Interviews 4/2 + 4/3, 10–2 Tues and 11–2:30 Wed

7:30 Adjourn

Respectfully submitted,

Lydia Ievins ∴ Secretary ∴ Library Building Steering Committee