

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, December 8, 2025 at 6:00 PM

Meeting was opened at 6:00 PM. Present were Selectboard members Matt Lord, Rich Kuklewicz, and Marina Goldman; Town Administrator Walter Ramsey; Assistant Town Administrator Chris Nolan-Zeller; CWF Superintendent Chelsey Little; RiverCulture Director Suzanne LoManto; and Town Clerk Wendy Bogusz.

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken

Approve Minutes: Selectboard Meeting December 1, 2025, if available

Goldman makes the motion to approve the minutes of the Selectboard Meeting of December 1, 2025. Seconded by Kuklewicz, unanimously approved. Goldman - Aye, Kuklewicz - Aye, Lord - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

Chelsey Little, Sewer Commission

- **Millers Falls Flow Update for 2025**
Little displays and summarizes the Millers Falls Flow for 2025.
- **Clean Water Facility Staffing Request Mechanic**
Little explains the need for an additional Full-Time Mechanic.

Licenses

RiverCulture "Use of Public Property" and "Entertainment License," Spinner Park on Friday, December 12 from 6:00 to 7:00 PM for "It's a Wonderful Night" in Turners Falls, visit from Santa with two-piece band playing holiday music - and - RiverCulture "Use of Public Property" Montague Center Common, Saturday, December 13 from 1:30 to 2:00 PM for a visit from Santa sponsored by the Montague Center Fire Department

Kuklewicz makes the motion to approve both Licenses December 12 and 13 as requested. Seconded by Goldman, unanimously approved. Kuklewicz - Aye, Goldman - Aye, Lord - Aye

Wendy Bogusz, Town Clerk

- **Requested changes to Town Clerk Department Job Descriptions**
 - *Lord makes the motion to approve the changes to the Town Clerk Job Description physical skills as presented. Seconded by Goldman, unanimously approved. Lord - Aye, Goldman - Aye, Kuklewicz - Aye*
 - *Goldman makes the motion to authorize the Town Administrator to contact NAGE in order to negotiate changes to the Assistant Town Clerk and the Administrative Assistant for the Town Clerk positions as presented. Seconded by Lord, unanimously approved. Goldman - Aye, Lord - Aye, Kuklewicz - Aye*
- **Proposed changes to Town Clerk fees**
Kuklewicz makes the motion to accept the proposed fees for the Town Clerk's Office effective January 1st, 2026. Seconded by Goldman, unanimously approved. Kuklewicz - Aye, Goldman - Aye, Lord - Aye

(Goldman temporarily leaves the meeting)

Assistant Town Administrator's Business

- **Shea Theater Cultural Facilities Grant Application Letter of Support and request for matching funds**
Lord makes the motion to authorize the Chair to sign a Letter of Support on behalf of the Shea Theater for their application to the Massachusetts Cultural Council's Cultural Facilities Fund. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye
- **Transfer \$2,380.67 into Shea Theater from Community Development Discretionary Account**
Lord makes the motion to transfer \$2,380.67 into Shea Theater from the Community Development Discretionary Account. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye
- **Franklin Regional Council of Governments Municipal Priority Projects Survey**
At the request of FRCOG, Nolan-Zeller has created a list of the Town's top three priorities that we will be requesting grant funding for: (1) Strathmore Clean-Up and Canal District Improvements, (2) Former Farren Site Redevelopment, and (3) Clean Water Facility Improvements. The Board approves the list.
- **Other Updates**
None

Town Administrator's Business

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- **Accept Sustainable Materials Recovery Program Municipal Grant (\$8,400)**
Lord makes the motion to accept the Sustainable Materials Recovery Program Municipal Grant (\$8,400). Seconded by Goldman, unanimously approved. Lord - Aye, Goldman - Aye, Kuklewicz - Aye
- **Farren Redevelopment Updates: Town awarded Technical Assistance from Urban Land Institute to help guide the land disposition process**
We are moving towards the Redevelopment and Developer Solicitation phase. The Town Planner was able to get some free Technical Assistance from development and real estate experts, which will help us with our RFP process.
- **Topics not anticipated in the 48-hour posting requirements/Code Red Emergency System**
Ramsey states that our Code Red Emergency System is still not working for the Town. We are currently looking at a new vendor.

Next Meeting:

Selectboard: Monday, December 15, 2025, at 6:30 PM via ZOOM

Kuklewicz makes the motion to adjourn. Seconded by Goldman, unanimously approved. Kuklewicz - Aye, Goldman - Aye, Lord - Aye