

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, March 23, 2026

AGENDA

Join Zoom Meeting: <https://us02web.zoom.us/j/85644650678>

Meeting ID: 856 4465 0678 Password: 821871 Dial into meeting: +1 646 558 8656

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:30PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Approve Minutes: Selectboard Meetings: March 2, 2026, and 3/16/26 if available
3. 6:30 **Public Comment Period:** Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 6:32 **License / Use of Public Property Requests:**
 - Cocina Lupita – Josh Breitner, Request to extend entertainment event hours to 7pm to 12:30am on Friday and Saturday nights. Currently authorized from 7pm to 9:30pm on Friday and Saturday nights. Also requesting to include Karaoke in the entertainment license request.
 - Request for Use of Public Property by John Morin on June 20, 2026, from 8:30am to 1:00pm for Bikes Fight Cancer Charity Ride. Updated COI will be provided prior to event.
 - Request for Use of Public Property by Christina Williams for Newt Guilbault Baseball League Opening Day Parade April 26, 2026, 9am-12:00pm, beginning at TFHS down Turnpike Road right onto Montague St., right on Crocker Avenue.
 - Maggie Martin of The Brick House Community Resource Center, LLC, requests Use of Public Property for 5K Fun Run and Walk on May 16, 2026, from Bike Path through the Patch from 7:00am to 1:00pm. Also requesting to place signs in Peskeompskut Park, Unity Park, Montague Center Common and a few corners on Avenue A.
 - Request from Fern Smith for First Reading of Town of Montague Outdoor Dining Policy as required by the Alcoholic Beverage Control Commission (ABCC) prior to the Local Licensing Authority (LLA) authorizing expansion of liquor licenses to include “outdoor table service”.
5. 6:45 **Personnel Board**
 - Police Department
 - Appoint Casey Hoffman, Jr. to Patrol Officer effective April 5, 2026, Grade P, Step 4 at \$28.51/hour
 - Department of Public Works
 - Appoint Paul Platek to Building Maintenance Worker effective April 6, 2026, Grade G, Step 2 at \$24.28/hour

Montague Selectboard Meeting
March 23, 2026
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6. 6:50

Vote recommendations for FY27 Budget

A. Schedules for Elected and Appointed Officials

1. Schedule I- Elected Officials
2. Schedule II- Appointed Officials

B. FY27 Operating Budget

1. Town Operating Budget \$13,815,938
2. Clean Water Facility Operating Budget - \$3,306,973
3. Airport Operating Budget - \$452,272
4. Colle Operating Budget - \$52,250
5. Gill-Montague School District Assessment - \$13,120,375
6. Franklin County Tech School assessment - \$1,131,215

C. Special Article Recommendations (Non-CIC)

1. GMRSD Afterschool and Instruction Materials -\$163,717.50
2. Establish Arts and Culture Fund- \$7,500
3. Reseal Unity Skate Park-\$5,500
4. Montague Center Park Improvements \$7,326
5. Carnegie Library Repairs \$16,500
6. Police Equipment \$13,200
7. CWF Generator Redesign Funding \$23,705.08
8. Airport FY26 Operating Budget \$8,144
9. Transfers to Reserves - \$339,489

7. 7:05

Assistant Town Administrator's Business

- Authorize Memorandum of Understanding with Massachusetts Department of Transportation (MassDOT) for post-mounted speed feedback sign near 446 Millers Falls Road
- Other Project Updates

8. 7:10

Town Administrator's Business

- Pre-Town Meeting Session/ and new Town Meeting Member Orientation
- Topics not anticipated within 48 hour posting requirements

Next Meeting(s):

Selectboard: Monday, March 30, 2026, at 6:30pm via ZOOM

MONTAGUE FINANCE COMMITTEE AND SELECTBOARD

All draft motions without Finance Committee (FC) votes are to be reviewed and voted by the Finance Committee at their meeting on Wednesday, March 25, 2026

DRAFT MOTIONS

SCHEDULES

Schedule I Elected Officials FC 5-0, SB X-X

Move to recommend Schedule I Elected Officials salaries as presented.

Schedule II Appointed Officials FC 5-0, SB X-X

Move to recommend Schedule II Appointed Officials salaries as presented.

ANNUAL BUDGET

Town Operating Budget Request of \$13,815,938 FC X-X, SB X-X

Move to recommend a Town operating budget of \$13,815,762, with \$13,815,762 to be raised from Taxation.

Clean Water Facility Operating Budget Request of \$3,306,973 FC X-X, SB X-X

Move to recommend a CWF operating budget of \$3,306,973, with \$268,497 to be raised from Taxation and \$3,038,476 to be raised from Sewer Revenues.

Airport Operating Budget Request of \$452,272 FC X-X, SB X-X

Move to recommend an Airport operating budget of \$452,272, with \$18,805 to be raised from Town Sale of Real Estate, \$103,167 to be raised from Taxation, and \$330,300 to be raised from Airport Revenues.

Colle Operating Budget Request of \$52,250 FC X-X, SB X-X

Move to recommend a Colle operating budget of \$52,250, said sum to be raised from Colle Receipts Reserved for Appropriation.

GMRSD Assessment of \$13,120,375 FC X-X, SB X-X

Move to recommend a GMRSD assessment of \$13,120,375, said sum to be raised from Taxation.

FCTS Assessment of \$1,131,215 FC X-X, SB X-X

Move to recommend a FCTS assessment of \$1,131,215, with \$231,907 to be raised from the Franklin County Technical School Stabilization and \$899,308 to be raised from Taxation.

NON-CIC SPECIAL ARTICLES

GMRSD Afterschool and Instructional Materials - \$163,717.50 FC X-X, SB X-X

Move to recommend appropriating \$163,717.50 for Sheffield afterschool program and instructional materials in the Turners Falls High School, Great Falls Middle School, Hillcrest, and Sheffield Elementary, with \$12,424 to be raised from the unexpended balance of Article #21E of the May 22,

2021 Annual Town Meeting, \$24,393.50 to be raised from the unexpended balance of Article #9 of the October 16, 2021 Special Town Meeting, \$86,900 to be raised from the unexpended balance of Article #23 of the May 7, 2022 Annual Town Meeting, and \$40,000 to be raised from the unexpended balance of Article #24 of the May 7, 2022 Annual Town Meeting.

Establish Arts and Culture Fund - \$7,500 FC X-X, SB X-X

Move to recommend \$7,500, or any other amount, for the purpose of supporting public art and cultural activity in Montague.

Reseal Unity Skate Park for \$5,500 FC 5-0, SB X-X

Move to recommend \$5,500 to reseal the skate park at Unity Park, said sum to be raised from the unexpended balance of Article #24 of the May 6, 2023 Annual Town Meeting.

Montague Center Park Improvements \$7,326 FC 5-0, SB X-X

Move to recommend \$7,326 for the usage of Montague Center Park improvements, said sum to be raised from the unexpended balance of Article #8 of the October 20, 2023 Special Town Meeting.

Carnegie Library Repairs \$16,500 FC 5-0, SB X-X

Move to recommend \$16,500 for Carnegie Library repairs, with \$12,950 to be raised from the unexpended balance of Article #25 of the May 4, 2019 Annual Town Meeting and \$3,550 to be raised from free cash.

Police Equipment \$13,200 FC 5-0, SB X-X

Move to recommend \$13,200 for police equipment, said sum to be raised from free cash.

Generator Redesign Funding \$23,705.08 FC 5-0, SB X-X

Move to recommend \$23,705.08 for the funding of a generator redesign deficit, with \$3,030.48 to be raised from the unexpended balance of Article #14 of the May 7, 2025 Annual Town Meeting and \$20,674.60 to be raised from Sewer Retained Earnings.

Airport FY26 Operating Budget \$8,144 FC 5-0, SB X-X

Move to recommend \$8,144 to increase Airport FY26 operating budget, with said sum to be raised from Airport Retained Earnings.

Transfers to Reserves - \$339,489 FC X-X, SB X-X

Move to recommend appropriating \$50,000 to the Franklin County Technical Stabilization, \$100,000 to Town Capital Stabilization, \$89,489 to the GMRSD Stabilization, and \$100,000 to the OPEB Trust Fund, with \$89,489 to be from taxation and \$250,000 to be from Free Cash.

Fund	Amount (\$)	Funding Source
Franklin County Technical Stabilization	\$	Free Cash, \$50,000
Town Capital Stabilization Fund	\$	Free Cash, \$100,000
GMRSD Stabilization Fund	\$	Taxation, \$39,489 Free Cash, \$50,000
OPEB Trust Fund	\$	Taxation, \$50,000 Free Cash, \$50,000
Total:	\$	\$339,489



Board of Selectmen Town of Montague

1 Avenue A (413) 863-3200 xt. 108
Turners Falls, MA 01376 FAX: (413) 863-3231

REGISTRATION FOR ASSEMBLY, PUBLIC DEMONSTRATION, OR USE OF PUBLIC PROPERTY (Not for Peskeompskut Park or Montague Center Common)

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 10 days prior to the assembly.

Name of applicant: Johnny Morin

Address of applicant: 255 Park St. Easthampton, MA 01027

Phone # of applicant: 413.563.7673

Name of organization: Bikes Fight Cancer

Name of legally responsible person: Johnny Morin

Location of assembly: Canalside rail trail, public roadways

Date of assembly: June 20th, 2026

Time of assembly: Begin: 8:30am End: 1:00pm

Number of expected participants: 500

If a procession/parade:

Route: https://ridewithgps.com/routes/39058951
https://ridewithgps.com/routes/38224078 https://ridewithgps.com/routes/36320553

Number of people expected to participate: 500

Number of vehicles expected to participate: 5

Subject of demonstration: This is a charity bike ride supporting Bikes Fight Cancer, a western Mass based nonprofit to raise valuable funds for cancer research, care, and services to lessen the burden of a cancer diagnosis on patients, families, and caregivers.

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million Individual/\$3Million Group.

Signatures:

Police Chief: *Jason D. Haskin* Date: 3/16/26

Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Date: _____

Comments/Conditions: _____



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REGISTRATION FOR ASSEMBLY, PUBLIC DEMONSTRATION, OR USE OF PUBLIC PROPERTY (Not for Peskeompskut Park or Montague Center Common)

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 10 days prior to the assembly.

Name of applicant: Phillip Malone Jr

Address of applicant: PO Box 189, Turners Falls, MA 01376

Phone # of applicant: 413-522-4557

Name of organization: Newt Guilbault Community Baseball

Name of legally responsible person: Phillip Malone Jr

Location of assembly: Turner Falls High School

Date of assembly: 04/26/2026

Time of assembly: Begin: 9:00AM End: 12:00PM

Number of expected participants: _____

If a procession/parade:

Route: Turners Falls High School down Turnpike Rd right onto Montague St. right on Crocker Ave.

Number of people expected to participate: 130

Number of vehicles expected to participate: 5

Subject of demonstration: Spring Baseball Opening Day Parade

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million Individual/\$3Million Group.

Signatures:

Police Chief: *Jason D. Hall* Date: 3/18/26

Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Date: _____

Comments/Conditions: _____

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K INSURANCE GROUP, INC. PO BOX 2338 FORT WAYNE IN 46801		CONTACT NAME: Anita Bliss PHONE (A/C, No. Ext): 800-736-7358 FAX (A/C, No): E-MAIL ADDRESS: anita.bliss@kandkinsurance.com	
INSURED MEMBER NO: NEWT GUILBAULT/GILL-MONTAGUE REG. SCHOOL DIST. CRL DBA: Phillip A Malone Jr 15 W High St , Erving, MA 01344		INSURER(S) AFFORDING COVERAGE INSURER A: New Hampshire Insurance Company NAIC # 23841 INSURER B: National Union Fire Ins Co of Pittsburgh 19445 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS-COMP/OP AGG PARTICIPANT LEGAL LIABILITY
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea Accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
B	PARTICIPANT ACCIDENT			AID00060588595-00	3/10/2026 12:01 AM	2/1/2027 12:01 AM	Excess Medical \$250,000 AD&D \$ 15,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

Evidence of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



Board of Selectmen Town of Montague

1 Avenue A (413) 863-3200 xt. 108
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REGISTRATION FOR ASSEMBLY, PUBLIC DEMONSTRATION, OR USE OF PUBLIC PROPERTY (Not for Peskeompskut Park or Montague Center Common)

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 10 days prior to the assembly.

Name of applicant: Deborah Frenkel

Address of applicant: 24 3rd St, Turners Falls, MA 01376

Phone # of applicant: (413) 522-6066

Name of organization: THE BRICK HOUSE COMMUNITY RESOURCE CENTER, LLC

Name of legally responsible person: Deborah Frenkel

Location of assembly: The DCR Canalside Rail Trail Terminus at Unity Park and 5K Route through "The Patch"

Date of assembly: May 16, 2026 please see map

Time of assembly: Begin: 7:00 am End: 1:00 pm

Number of expected participants: 150

If a procession/parade: 5k Fun Run and Walk

Route: The DCR Canalside Rail Trail Terminus at Unity Park and 5K Route through "The Patch" please see map. Race starts at 10am

Number of people expected to participate: 150

Number of vehicles expected to participate: N/A

Subject of demonstration: 5k Fun Run and Walk

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million Individual/\$3Million Group.

Signatures:

Police Chief: *[Signature]* Date: 3/17/26

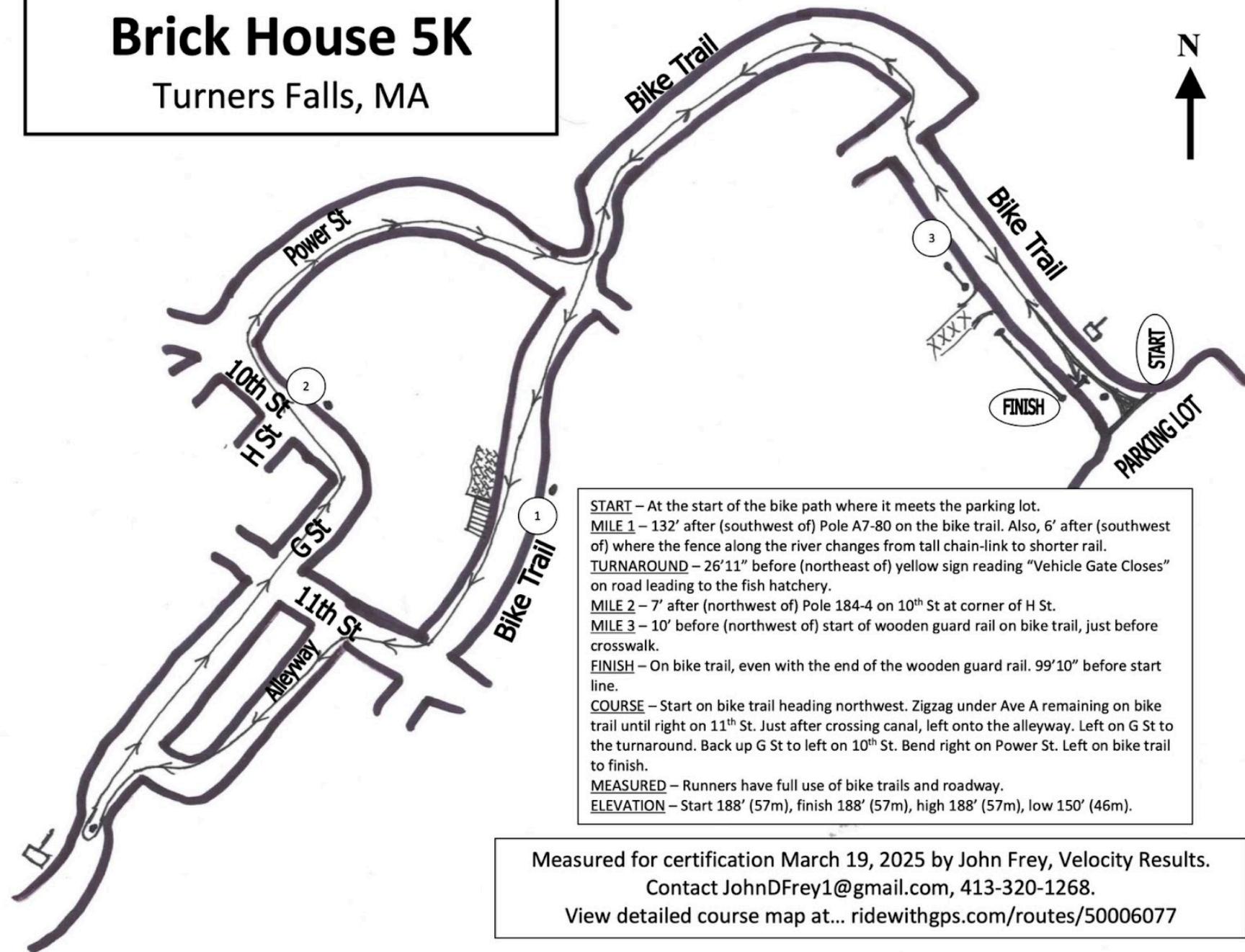
Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Matthew Lord Date: 3/23/2026

Comments/Conditions: _____

Brick House 5K

Turners Falls, MA





Board of Selectmen
Town of Montague

1 Avenue A (413) 863-3200 xt. 108
Turners Falls, MA 01376 FAX: (413) 863-3231

APPLICATION TO PLACE SIGN, OBJECT, OTHER DISPLAY or EXHIBITION/VIGIL ON PUBLIC PROPERTY

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 7 days prior to the request date.

Name of applicant: Deborah Frenkel

Organization: The Brick House Community Resource Center

Contact Name: Maggie Martin

Contact Phone: (323) 828-9433 e-mail: 4dearmags@gmail.com

Contact Address: 24 3rd Street, Montague, MA 01376

Name of legally responsible person: Deborah Frenkel

Location on Common/Park: Montague Center Common, Peskeomskut Park and Lake Pleasant Playground - please see diagram

Content of sign, type of object, display: Information on Date, Time, Location and Registration for
The Brick House 5K Fundraising Event

Description of sign, object, display (content, size and materials): 18" x 24" Coroplast Yard Sign on metal stand

Start Date: We request an extended time frame for our signs be be posted. Ideally starting April 4th. If then May 26th

End Date: Race Day - May 16, 2026

*Sign/object needs to specify who it is being sponsored by. There is a 21 day maximum.

Signatures:

Police Chief: *James D. Walsh* Date: 3/18/26

Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Matthew Lord Date: 3/23/2026

Comments/Conditions: _____



Board of Selectmen
Town of Montague

1 Avenue A (413) 863-3200 xt. 108
Turners Falls, MA 01376 FAX: (413) 863-3231

**APPLICATION TO PLACE SIGN, OBJECT, OTHER DISPLAY or EXHIBITION/VIGIL ON
MONTAGUE CENTER TOWN COMMON OR PESKEOMSKUT PARK**

All information must be complete. This form must be returned to the Board of Selectmen within a minimum of 7 days prior to the request date.

Name of applicant: Deborah Frenkel

Organization: The Brick House Community Resource Center

Contact Name: Maggie Martin

Contact Phone: (323) 828-9433 e-mail: 4dearmags@gmail.com

Contact Address: 24 3rd Street, Montague, MA 01376

Name of legally responsible person: Deborah Frenkel

Location on Common/Park: Montague Center Common, Peskeomskut Park and Lake Pleasant Playground - please see diagram

Content of sign, type of object, display: Information on Date, Time, Location and Registration for
The Brick House 5K Fundraising Event

Description of sign, object, display (content, size and materials): 18" x 24" Coroplast Yard Sign on metal stand

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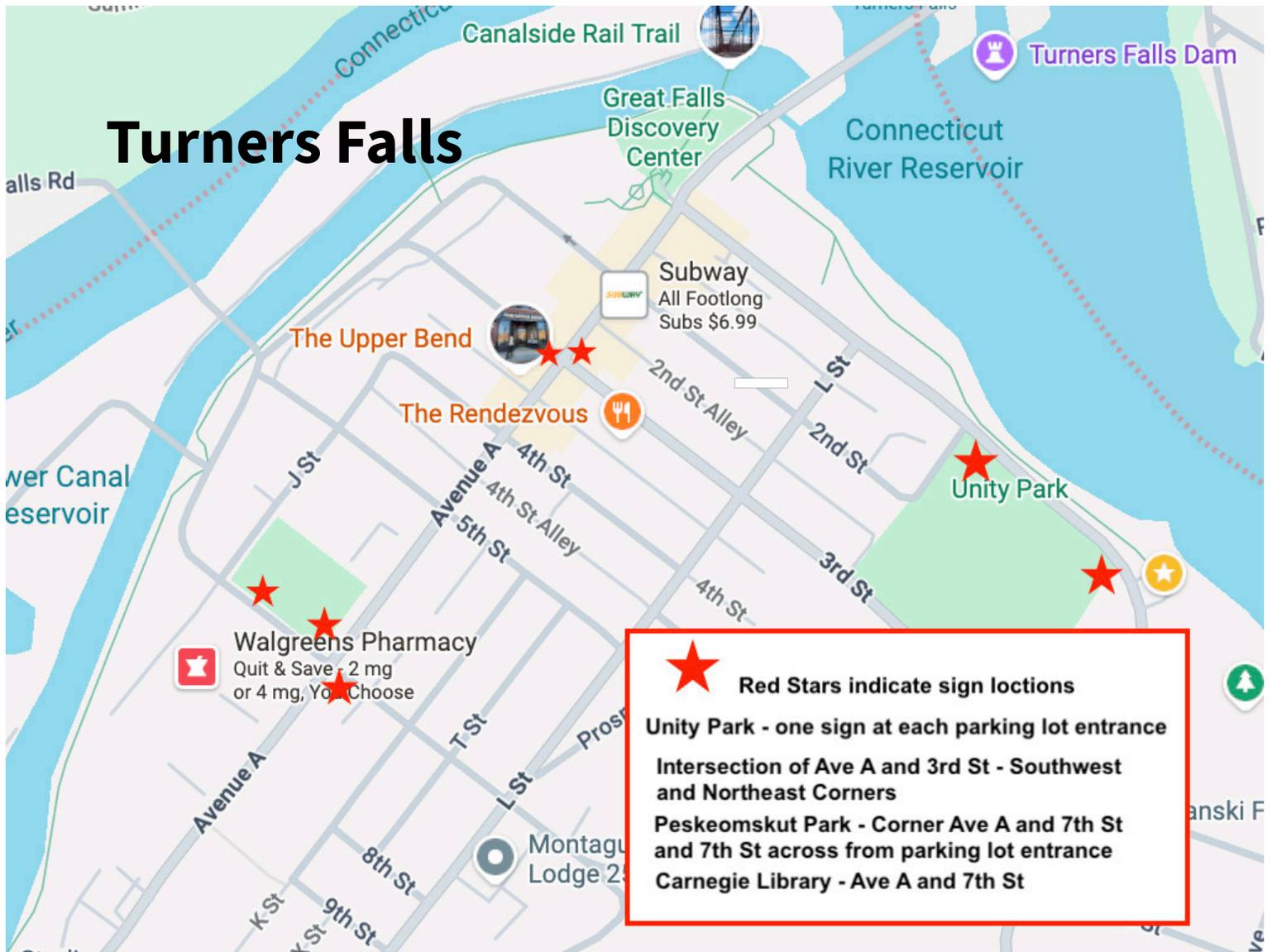
Signatures:

Police Chief: *[Signature]* Date: 3/18/26

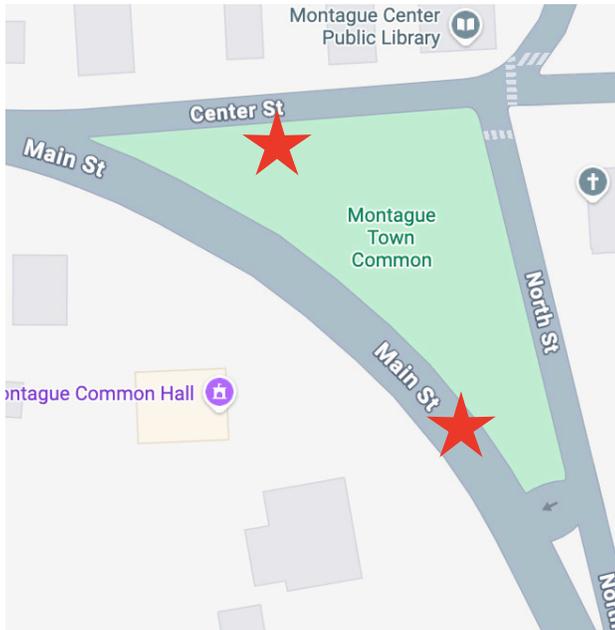
Comments/Conditions: _____

Board of Selectmen, Chairman: _____ Matthew Lord Date: 3/23/2026

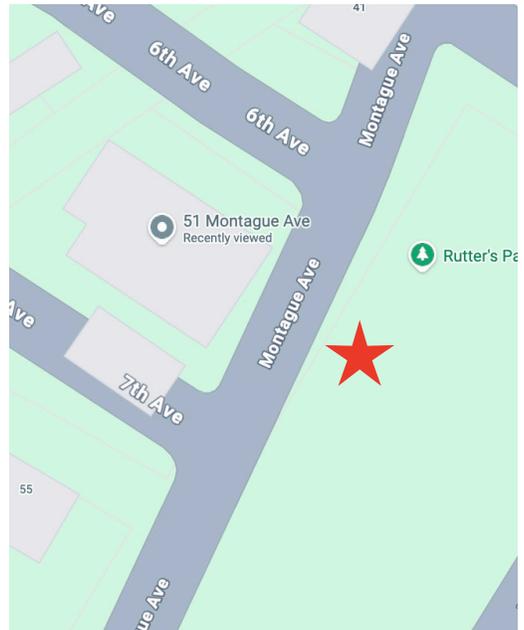
Comments/Conditions: _____



Montague Center Common



Lake Pleasant Playground



24" wide



THE BRICK HOUSE
COMMUNITY RESOURCE CENTER

5K

MAY 16
10 AM

5K Run or 1 Mile Walk & Roll
Everyone is Welcome

Scan for info
and to register



882 323 3231

DCR Canalside Rail Trail
Unity Park
Turners Falls

brickhousecommunity.org/5k

The poster features three anthropomorphic animals running on a path: a badger in a black and white striped shirt with bib number 882, a squirrel in a red shirt with bib number 323, and a rabbit in a blue and white shirt with bib number 3231. The background is a blurred green landscape.

18" tall





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Blackmer Insurance Agency 1147 Mohawk Trail Shelburne MA 01370		CONTACT NAME: Betsy Wholey Osell PHONE (A/C, No, Ext): (413) 625-6527 FAX (A/C, No): (413) 625-8210 E-MAIL ADDRESS: betsy@blackmers.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Indemnity Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED The Brick House Community Resource Center 24 Third St PO Box 135 Turners Falls MA 01376			

COVERAGES

CERTIFICATE NUMBER: 25-26

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

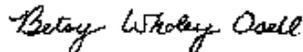
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	PHPK2553195-010	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK2553195-010	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 5K race and charity walk to be held on May 16th, 2026.

The certificate holder is included as an additional insured organization if required by written contract per company form PI-SE-0001 attached. If required by written contract, Waiver of Subrogation applies per company form P1-GLD-HS attached.

CERTIFICATE HOLDER**CANCELLATION**

Town of Montague 1 Avenue A Turners Falls MA 01376	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Jean M. Lorizio, Esq.
Chairman

Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY
REGARDING AMENDMENTS TO ADD OUTDOOR ALCOHOLIC BEVERAGE
TABLE SERVICE AREAS

On April 30, 2024, Governor Maura Healey signed into law “An Act Making Appropriations for the Fiscal Year 2024 to Provide for Supplementing Certain Existing Appropriations and for Certain Other Activities and Projects.” The text of the law can be found [HERE](#).

ABCC approval is no longer required for amendments to add outdoor alcoholic beverage table service areas¹. Licensees should contact their Local Licensing Authority “LLA” with any questions and apply directly with them. Nothing in the new law prevents the ABCC “from exercising [its] enforcement authority over an amended license nor limit(s) any appeals that can be submitted to the commission pursuant to section 67 of chapter 138.”

Local Boards must provide the ABCC notice of any amended license and can do so by submitting an updated Licensing Authority Certification form describing the entire licensed premises, including but not limited to the newly approved outdoor alcoholic beverage table service area(s).

On April 7, 2022, the ABCC approved Guidelines for Outdoor Alcoholic Beverage Service Areas which can be found [HERE](#).

Indoor alteration of premises amendments still require ABCC approval and must comply with the “Liquor Control Act” (M.G.L. c. 138) including but not limited to advertisement, abutters’ notification requirements and Local Board hearing.

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law.

Questions concerning this Advisory may be directed to Ralph Sacramone, Executive Director of the Massachusetts Alcoholic Beverages Control Commission at (617) 727- 3040 x 731.

(Issued 5/1/2024)

¹ “Outdoor table service,” is defined as restaurant service that includes food prepared on-site and under a food establishment permit issued by a municipal authority pursuant to 105 CMR 590.00 that is served to seated diners outside the restaurant building envelope, whether on a sidewalk, patio, deck, lawn, parking area or other outdoor space.

Town of Montague
Outdoor Dining Alcoholic Beverages/Food Service Policy

The Town of Montague through its licensing authority, has determined to allow for outdoor dining expansion of properly licensed businesses including outdoor alcohol service for persons of lawful age at those commercial food establishments which hold a valid a Common Victualler License and §12 on-premises Alcohol License as defined by Massachusetts General Law (M.G.L.) c. 138 and approved by The Commonwealth of Massachusetts Alcoholic Beverages Control Commission and the Local Licensing Authority of the Town of Montague. No outdoor dining shall occur without the prior approval of the of the Local Licensing Authority (LLA)

SECTION 1: DEFINITIONS

- 1.1:** Local Licensing Authority – Town of Montague Select Board.
- 1.2:** ABCC – The Commonwealth of Massachusetts Alcoholic Beverages Control Commission
- 1.3:** Outdoor Dining Area– Any outdoor food/alcohol service area on the licensed premises

SECTION 2: OUTDOOR DINING SERVICE EXPANSION REQUIREMENTS

- 2.1:** The establishment must have a §12 on-premises Alcohol License and/or a Common Victualler License in good standing
- 2.2:** Seated food/alcohol service shall be provided within the outdoor food/alcoholic beverage service areas
- 2.3:** Outdoor food/beverage service areas shall be contiguous to the licensed building premises with a clear and direct view of the outdoor area from inside the licensed building premises. Further, the Licensee must actively supervise the outside service area.
- 2.4:** All outdoor service areas must be enclosed by a barrier, fence or partition, sufficient for the licensee to maintain control of access to the area and to provide a safe environment for patrons.
- 2.5:** All applications for outdoor dining must include documentation demonstrating the right of the Licensee to occupy or permission to use the outdoor service area, a written description of the outdoor service area, and a floor plan noting seating, fixtures and barriers. Any parking spaces eliminated by the establishment of outdoor seating shall be noted.
- 2.6:** Nothing in these regulations shall preclude an establishment from imposing additional limits or restrictions on patrons.
- 2.7:** Outdoor service will be available Monday through Saturday until 10:00 PM and Sunday until 9:00 PM. The Select Board may, at their discretion, restrict the outdoor service further at any individual location if the circumstances warrant.

SECTION 3: ENFORCEMENT

- 3.1: These regulations may be monitored, with and without notice, by agents of the LLA and the Town of Montague Police Department.
- 3.2: If the establishment is not operated in a manner that is consistent with these regulations, the LLA may, after written notice to the licensee and reasonable opportunity for a hearing, suspend or revoke the outdoor dining service.

SECTION 4: LICENSE APPLICATION PROCEDURES

- 4.1: The Applicant shall complete a Town of Montague **Permanent Modification of Local License Application** form.
- 4.2: The LLA shall conduct a public hearing on the Application, notifying by certified mail the direct abutters at least 10 days prior to the public hearing.
- 4.3: A copy of the Application shall be forwarded to the Town of Montague, Police Department, Fire Department, Building Inspector and Board of Health for comment. The Select Board may choose not to act without having first received comment from these departments.
- 4.4: The Applicant shall be responsible for the following fees and costs:
 - A. Obtaining list of abutters from the Assessor's Office
 - B. All cost of mailing of the certified abutters notices stating hearing date, time and reason for hearing.
 - C. All costs of the legal advertisement of public hearing placed in the local newspaper

SECTION 5: TERM

Upon complete review of the material presented and all facts relevant to the Application, the LLA may in its sole discretion issue a License hereunder including any appropriate conditions applicable thereto.

Upon approval, the Select Board (LLA) will file a Licensing Authority Certification with the ABCC who will modify the licensee's Description of Premises on their §12 on-premises Alcohol License.

This modification of the descriptions of premises will be valid through the term of the currently issued §12 on-premises Alcohol License of December 31st of the year issued. Licensees will be required to renew licenses annually. No new hearing is required unless modifications are made.

Approval Needed

Casey Hoffman Jr

My name is Casey Hoffman and I am 22 years old. I am a dedicated and hard working individual who works well in teams, follows directions, and is very coachable. I am a very hard worker especially when it comes to a job I love. I am willing to work regardless of the job I am given. I like working with coworkers/ teammates on building chemistry and workplace efficiency in order to make day-to-day tasks more manageable. I love assisting anyone I can with their work tasks to help them become as efficient as possible and I also love working in teams. My goal for any and every job is to be the most efficient, effective, and dedicated team member I possibly can and to help those I work with get better everyday. Helping others with their needs is something I like to do

Skills

- Valid Driver's license
- Verbal and written communication
- Complex Problem-solving
- Creativity and innovation
- Clear communication
- Problem-solving
- Initiative and Self-motivation
- Attention to detail
- Integrity and honesty
- Heavy lifting
- Safe vehicle operation

Work History

Crew Member

Dunkin Donuts, Bernardston, MA

March 2024 - May 2025

- Addressed guest needs, questions, or concerns to create optimum experience onboard.
- Operated cash register to ring up final bill and process various forms of payment.
- Became familiar with products to answer questions and make suggestions.
- Collaborated with team members to complete orders.
- Provided excellent customer service by greeting customers and meeting quality expectations.
- Cleaned and maintained all areas of restaurant to promote clean image.
- Worked front counter, drive-thru and other areas.
- Worked well with teammates and accepted coaching from management team.

- Took orders, prepared meals, and collected payments.
- Accurately operated cash register to process customer payments.
- Replenished serving stations with fresh food and cleaned up spills.

Frozen Food/dairy Clerk

Big Y Supermarket, Greenfield, MA

July 2019 - March 2024

- Restocked cases with new merchandise and removed expired items for proper disposal.
- Handled large dairy section by maintaining section cleanliness, product rotation and displays.
- Answered questions from customers and discussed new products placed in dairy cases.
- Notified management of customer or employee accidents.
- Stayed current with present, seasonal and special promotions.
- Trained new dairy clerks on rotation systems, product management and customer service.
- Engaged in friendly conversation with customer to better uncover individual needs.
- Stocked merchandise, clearly labeling items, and arranging according to size or color.

Education

No Degree in Criminal Justice

American International College at Springfield, MA

- Studied Criminal Justice
- Played 1 season of Division 2 college baseball
- 3.0 GPA
- Assisted other students with course work and important projects

No Degree in Criminal Justice Expected in June 2026

Greenfield Community College at Greenfield, MA

Currently enrolled at Greenfield Community College

- Relevant Coursework: CJ101 & CJ102
- Extracurricular Activities: Studying Criminal Justice and Corrections books and papers in my free time

High School Diploma June 2021

Franklin County Technical School at Turners Falls, MA

- Honor Roll 2017-2021
- Completed AP course in English
- 3.6-4.2 GPA Average
- Ranked in Top 10% of class
- Elected Captain of Greenfield Greenwave Junior Varsity Ice Hockey
- Obtained carpenters apprentice certification card
- Completed OSHA 10 certification

Languages

English - Full Professional



**Montague
Police Department
180 Turnpike Road
Turners Falls, MA 01376**

(413) 863-8911
(413) 863-3210 (fax)

Chief Jason D. Haskins

Dear Casey Hoffman,

On behalf of the Montague Police Department, I am pleased to extend to you a **conditional offer of employment** for the position of **Full-Time Police Officer**.

This offer allows for employment to **commence prior to the completion of all pre-employment requirements**. Continued employment is expressly **conditional upon the successful completion** of all remaining requirements, including but not limited to:

- A comprehensive background investigation
- Medical examination and psychological evaluation
- Drug screening
- Physical ability testing, if applicable
- Verification of credentials and certifications
- Any additional requirements mandated by Massachusetts law, the Municipal Police Training Committee (MPTC), or departmental policy
- Municipal Police Training Committee Basic Recruit Academy
- P.O.S.T. certification

Your anticipated start date is **Sunday, April 5, 2026**. You will be starting at the **Patrol** grade, step **4** with a starting wage of **\$28.51** per hour. During this conditional period, you will serve at the discretion of the Montague Police Department. **Failure to successfully complete any portion of the pre-employment process may result in immediate dismissal.**

This conditional offer does not constitute a contract of employment, nor does it guarantee continued employment or appointment as a permanent Police Officer.

If you wish to accept this conditional offer, please sign and return a copy of this letter by 1/23/26. Should you have any questions regarding this offer or the conditions outlined above, please contact me directly.

Sincerely,
Jason Haskins
Chief of Police
Montague Police Department

Accepted by: CASEY HOFFMAN

Applicant Signature: Gray Haskins

Date: 03/13/2026

**Town of Montague
Personnel Status Change Notice
New Hires**

Employee # _____

Board Authorizing **Appointment:** Selectboard Meeting Date: 3/23/2026

Authorized Signature: _____ Matthew Lord

Board Authorizing **Wages:** Selectboard Meeting Date: 3/23/2026

Authorized Signature: _____ Matthew Lord

General Information:

Full name of employee: <u>Casey Hoffman</u>	Department: <u>Police</u>
Title: <u>Police Officer</u>	Effective date of hire: <u>April 5, 2026</u>

New Hire:

Permanent: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	If temporary, estimated length of service: _____
Hours per Week: <u>37.69</u>	Union: <u>NEPBA Local 183</u>

Wages:

Union: <u>NEPBA Local 183</u>
Wages: Grade <u>P</u> Step <u>4</u> Wage Rate: <u>\$28.51</u> (annual/ hourly)
Notes:

Copies to:

____ Employee _____ Department _____ Selectboard
____ Accountant _____ Retirement Board _____ Town Clerk

Name: HOFFMAN, JR., CASEY

MONTAGUE APPOINTED OFFICIAL

NAME: CASEY HOFFMAN, JR.

DATE: 3/23/2026

COMMITTEE: POLICE DEPARTMENT

TERM: N/A

TERM EXPIRATION: N/A

SELECTMEN, TOWN OF MONTAGUE **TERM STARTS:** 04/05/26

Matthew Lord, Chair

Richard Kuklewicz, Vice Chair

Marina Goldman, Clerk

HOFFMAN, JR., CASEY personally appeared and made oath that he/she would faithfully and impartially perform his/her duty as a member of the **POLICE DEPARTMENT** according to the foregoing appointment.

Received _____ and entered in the records of the Town of Montague.

MONTAGUE TOWN CLERK

This is to acknowledge that I have received a copy of Chapter 30A, Sections 18 - 25, of the General Laws, the Open Meeting law.

APPOINTED OFFICIAL

***If you choose to resign from your appointed position during your term, you must notify the Town Clerk in writing before such action takes effect.

Paul Platek

Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

Maintenance Mechanic/Laborer

Franklin County Regional Housing Authority-Turners Falls, MA
March 2017 to Present

Perform Maintenance and Preventative Maintenance on all our properties through out Franklin County.Which includes but not limited to .

Carpentry

Basic Electrical

Basic Plumbing

Painting

Snow Removal,Which includes Plowing,Sanding,Snow blowing,and Shovelling.

Also have experience with grounds work including zero turn mowers, weed wackers,chain saws,power brooms etc.

Have experience in using floor stripping machines.cleaning toilets,sinks,countertops,floors etc.

Have the proven ability to work all hours including nights,weekends and holidays.

Carpenter/Maintenance

Hathaway Townhomes of Northampton-Northampton, MA
April 2017 to March 2018

Perform daily maintenance and upgrade of interior and exterior of the apartment community.

Install sinks,countertops,dishwashers, low water toilets,vented microwave,gas ranges,refrigerators with ice makers,gas water heaters,trim out windows with rosets and colonial casing.Help with the installation of decks.this position also includes all faucets of snow removal.

Owner/Operator

Paul Platek Painting and Home Improvement-Turners Falls, MA
July 2003 to April 2017

Interior and exterior painting and building repair.

Install and repair Sheetrock.

Install crown,chair and base moulding.

Install interior and exterior doors.

Install and repair locksets.

Replace light fixtures,receptacles and switches.

Install and repair sinks,faucets,toilets and dishwashers.

Install tub surrounds.

Repair ceramic tile.

Install and repair cabinets, countertops, flooring etc.

Counter Sales

Leaders Home Centers-Greenfield, MA
February 2000 to July 2003

Inside sales/Shipping and receiving.

Selling building materials to contractors and home owners. Which would include directing them to the correct materials and installation process.

Receive and document building materials.

Receive and stock all in store products.

Skilled Laborer

Ciambro Construction-Rowe, MA
May 1998 to February 2000

Assisted in the decommissioning of Yankee Rowe Nuclear Power Plant.

Used various types of pneumatic and electrical tools.

Erected staging.

Set up mobile sites.

Construct containment shields.

Maintenance Supervisor

Meadowbrook Apartments-Northampton, MA
October 1995 to May 1998

Managed the physical plant of a 252 unit housing complex.

This was a hands on position.

Directed and assisted, maintenance, custodial, painting, grounds, outside contractors etc.

Operate plow truck with sander, snowblower and shoveling

Document and file all work orders.

Ordered all materials needed to keep complex operating smoothly.

Did a daily walk through of building, grounds, laundry rooms, and common hallways for any maintenance or preventive maintenance issues.

Resident Manager

Greenfield Gardens Apartments-Greenfield, MA
April 1981 to October 1995

Oversaw both the rental and physical plant operations.

Accepted and filed applications.

Rented apartments as needed.

Did annual and interim recertification.

Documented and filed all paperwork.

Received maintenance request and generated work orders.

Made sure all empty apts. were turned over in a timely manner.

Maintenance manager.

Worked with maintenance, custodial and outside contractors.

Made sure all weather emergencies were properly taken care of.

Did daily walk through of building, grounds, laundry rooms, common hallways and generated work orders for immediate and preventative maintenance issues.

Maintenance Mechanic

Education

Diploma awarded

Greenfield High School-Greenfield, MA
1972 to 1975

High school diploma or GED

Skills

- I possess and am highly proficient in all of the qualifications you have outlined in your advertisement for a Maintenance Mechanic. As you can see from my resume I would be a perfect fit.
- Tenant complaint resolution
- Groundskeeping
- Dusting
- Measuring instruments
- Landscaping
- Light bulb replacement
- Custodial experience - Custodial experience (16-20 years)
- Mowing
- Electrical systems facility management
- Window cleaning
- Electrical experience
- Residential building maintenance experience
- Climbing
- Building systems troubleshooting
- Landscape maintenance
- Heavy lifting
- Cleaning
- Carpet cleaning
- Air filter replacement
- Chainsaw
- Chemical handling safety procedures
- Residential cleaning
- Plumbing
- Floor cleaning chemicals
- All-purpose cleaning chemicals
- Floor buffers
- Mops
- Safe lifting practices

- Building exterior maintenance
- Maintenance
- Waste removal
- Mechanical knowledge
- Vacuuming
- Hand tools
- Facilities routine maintenance
- HVAC
- Tenant Improvements
- Plumbing system maintenance
- Safety equipment
- Manual handling
- Vacuum cleaners
- Plumbing fixture repair
- Appliance repair
- Floor care
- Power tools
- Boiler
- Janitorial experience
- Facilities equipment maintenance - Facilities equipment maintenance experience (Less than 1 year)
- Mopping
- Personal Protective Equipment (PPE)
- Minor facility damage repair
- Facilities maintenance - Facilities maintenance experience (Less than 1 year)
- Lawn care
- Facility maintenance painting
- Facilities emergency maintenance
- Commercial cleaning
- Minor plumbing repair
- Carpentry
- Preventive maintenance
- Plumbing system maintenance and repair
- Facility maintenance Issue reporting
- Glass cleaning chemicals
- Building interior maintenance
- Sanitizing surfaces
- Snow plowing
- Floor waxing
- Floor scrubbers
- Brooms

- **Cleaning equipment**
- **Electrical fixture repair**
- **Managing facilities maintenance teams - Largest facilities maintenance team managed (1-5 team members)**
- **Property maintenance**
- **Handyman experience**
- **Facilities corrective maintenance**
- **Minor electrical repair**
- **Disinfectant cleaning chemicals**
- **Personal protective equipment (PPE) use**
- **Gutter cleaning**

Certifications and Licenses

Driver's License

Class D



Town of Montague
One Avenue A
Turners Falls, MA 01376

Phone (413) 863-3200
FAX (413) 863-3231

March 16, 2026

Paul Platek
10 Farren Avenue
Turners Falls, MA 01376

Dear Paul:

We are pleased to offer you the position of Building Maintenance and excited to have you join us in service to this great community! This position is located at Montague DPW and you will maintain a 40-hour work week, with a Monday through Thursday schedule in accordance with terms defined in the Town's collective bargaining agreement with the United Electrical, Radio and Machine Workers of America (UE), Local 274.

In accordance with the UE contract, this position appears on the Grade G scale, Step 2, with a starting wage of \$24.28/hour. Additional steps (if applicable) and cost of living adjustments are granted annually on July 1 of each year. Other benefits are further described in the UE contract and in the onboarding package that will be provided to you by the Selectboard Office.

This offer is made contingent upon your signature below, satisfactory results of a CORI check, and subsequent appointment by the Montague Selectboard, acting in its role as Personnel Board for the Town.



Samuel Urkiel
DPW Superintendent



Date

Acceptance of offer:



Paul Platek



Date

**Town of Montague
Personnel Status Change Notice
New Hires**

Employee # _____

Board Authorizing **Appointment:** Selectboard Meeting Date: 3-23-2026

Authorized Signature: _____ Matthew Lord

Board Authorizing **Wages:** Selectboard Meeting Date: 3-23-2026

Authorized Signature: _____ Matthew Lord

General Information:

Full name of employee: <u>Paul Platek</u>	Department: <u>DPW</u>
Title: <u>Building Maintenance</u>	Effective date of hire: <u>04/06/2026</u>

New Hire:

Permanent: <u>X</u> <u>Y</u> <u> </u> <u>N</u>	If temporary, estimated length of service: _____
Hours per Week: <u>40</u>	Union: <u> </u> <u>UE</u> <u> </u>

Wages:

Union: <u> </u> <u>UE</u> <u> </u>
Wages: Grade <u> </u> <u>G</u> Step <u> </u> <u>2</u> Wage Rate: <u>\$24.28</u> (annual / hourly)
Notes:

Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		

MONTAGUE FINANCE COMMITTEE AND SELECTBOARD

All draft motions without Finance Committee (FC) votes are to be reviewed and voted by the Finance Committee at their meeting on Wednesday, March 25, 2026

DRAFT MOTIONS

SCHEDULES

Schedule I Elected Officials FC 5-0, SB X-X

Move to recommend Schedule I Elected Officials salaries as presented.

Schedule II Appointed Officials FC 5-0, SB X-X

Move to recommend Schedule II Appointed Officials salaries as presented.

ANNUAL BUDGET

Town Operating Budget Request of \$13,815,938 FC X-X, SB X-X

Move to recommend a Town operating budget of \$13,815,762, with \$13,815,762 to be raised from Taxation.

Clean Water Facility Operating Budget Request of \$3,306,973 FC X-X, SB X-X

Move to recommend a CWF operating budget of \$3,306,973, with \$268,497 to be raised from Taxation and \$3,038,476 to be raised from Sewer Revenues.

Airport Operating Budget Request of \$452,272 FC X-X, SB X-X

Move to recommend an Airport operating budget of \$452,272, with \$18,805 to be raised from Town Sale of Real Estate, \$103,167 to be raised from Taxation, and \$330,300 to be raised from Airport Revenues.

Colle Operating Budget Request of \$52,250 FC X-X, SB X-X

Move to recommend a Colle operating budget of \$52,250, said sum to be raised from Colle Receipts Reserved for Appropriation.

GMRSD Assessment of \$13,120,375 FC X-X, SB X-X

Move to recommend a GMRSD assessment of \$13,120,375, said sum to be raised from Taxation.

FCTS Assessment of \$1,131,215 FC X-X, SB X-X

Move to recommend a FCTS assessment of \$1,131,215, with \$231,907 to be raised from the Franklin County Technical School Stabilization and \$899,308 to be raised from Taxation.

NON-CIC SPECIAL ARTICLES

GMRSD Afterschool and Instructional Materials - \$163,717.50 FC X-X, SB X-X

Move to recommend appropriating \$163,717.50 for Sheffield afterschool program and instructional materials in the Turners Falls High School, Great Falls Middle School, Hillcrest, and Sheffield Elementary, with \$12,424 to be raised from the unexpended balance of Article #21E of the May 22,

2021 Annual Town Meeting, \$24,393.50 to be raised from the unexpended balance of Article #9 of the October 16, 2021 Special Town Meeting, \$86,900 to be raised from the unexpended balance of Article #23 of the May 7, 2022 Annual Town Meeting, and \$40,000 to be raised from the unexpended balance of Article #24 of the May 7, 2022 Annual Town Meeting.

Establish Arts and Culture Fund - \$7,500 FC X-X, SB X-X

Move to recommend \$7,500, or any other amount, for the purpose of supporting public art and cultural activity in Montague.

Reseal Unity Skate Park for \$5,500 FC 5-0, SB X-X

Move to recommend \$5,500 to reseal the skate park at Unity Park, said sum to be raised from the unexpended balance of Article #24 of the May 6, 2023 Annual Town Meeting.

Montague Center Park Improvements \$7,326 FC 5-0, SB X-X

Move to recommend \$7,326 for the usage of Montague Center Park improvements, said sum to be raised from the unexpended balance of Article #8 of the October 20, 2023 Special Town Meeting.

Carnegie Library Repairs \$16,500 FC 5-0, SB X-X

Move to recommend \$16,500 for Carnegie Library repairs, with \$12,950 to be raised from the unexpended balance of Article #25 of the May 4, 2019 Annual Town Meeting and \$3,550 to be raised from free cash.

Police Equipment \$13,200 FC 5-0, SB X-X

Move to recommend \$13,200 for police equipment, said sum to be raised from free cash.

Generator Redesign Funding \$23,705.08 FC 5-0, SB X-X

Move to recommend \$23,705.08 for the funding of a generator redesign deficit, with \$3,030.48 to be raised from the unexpended balance of Article #14 of the May 7, 2025 Annual Town Meeting and \$20,674.60 to be raised from Sewer Retained Earnings.

Airport FY26 Operating Budget \$8,144 FC 5-0, SB X-X

Move to recommend \$8,144 to increase Airport FY26 operating budget, with said sum to be raised from Airport Retained Earnings.

Transfers to Reserves - \$339,489 FC X-X, SB X-X

Move to recommend appropriating \$50,000 to the Franklin County Technical Stabilization, \$100,000 to Town Capital Stabilization, \$89,489 to the GMRSD Stabilization, and \$100,000 to the OPEB Trust Fund, with \$89,489 to be from taxation and \$250,000 to be from Free Cash.

Fund	Amount (\$)	Funding Source
Franklin County Technical Stabilization	\$	Free Cash, \$50,000
Town Capital Stabilization Fund	\$	Free Cash, \$100,000
GMRSD Stabilization Fund	\$	Taxation, \$39,489 Free Cash, \$50,000
OPEB Trust Fund	\$	Taxation, \$50,000 Free Cash, \$50,000
Total:	\$	\$339,489

**SCHEDULE I
Elected Officials**

<u>TITLE</u>	<u>FY26 BUDGET</u>	<u>FY27 REQUEST</u>	<u>FY27 RECOMMEND</u>
MODERATOR	500	500	500
SELECTBOARD			
Chairman	2,640	2,640	2,640
Second/Third Members	2,400	2,400	2,400
BOARD OF ASSESSOR			
Chairman	1,980	1,980	1,980
Second/Third Members	1,800	1,800	1,800
BOARD OF HEALTH			
Chairman	1,980	1,980	1,980
Second/Third Members	1,800	1,800	1,800

**SCHEDULE II
Appointed Officials**

<u>TITLE</u>	<u>FY26 BUDGET</u>	<u>FY27 REQUEST</u>	<u>FY27 RECOMMEND</u>
<u>ANNUAL STIPENDS</u>			
BOARD OF REGISTRARS (3)	625	625	625
BOARD OF REGISTRARS TOWN CLERK	900	900	900
EMERGENCY MGMT DIRECTOR	6,444	6,444	6,444
ANIMAL INSPECTOR	1,764	1,764	1,764
BARN INSPECTOR	1,400	1,400	1,400
IT COORDINATOR	2,352	2,352	2,352
POLICE IT ADMINISTRATOR	6,000	6,000	6,000
FOREST WARDEN	1,882	1,882	1,882
TREE WARDEN	1,764	1,764	1,764
HEARING OFFICER	2,500	2,500	2,500
FARMERS MARKET MANAGER	3,750	3,750	3,750
FARMERS MARKET ASST MANAGER	750	750	750
SEXTON STIPEND	2,000	2,000	2,000
<u>RATES PER INSPECTION</u>			
ASST. BUILDING INSPECTOR	45.00	45.00	45.00
GAS INSPECTOR	45.00	45.00	45.00
PLUMBING INSPECTOR	45.00	45.00	45.00
ELECTRICAL INSPECTOR	45.00	45.00	45.00
<u>HOURLY RATES</u>			
EXTRA CLERICAL	15.00-18.75	15.00-18.75	15.00-18.75
ELECTION WORKERS	15.00-19.75	15.00-19.75	15.00-19.75
SUMMER HIGHWAY	15.00-18.75	15.00-18.75	15.00-18.75
SNOWPLOW DRIVERS	15.00-27.00	15.00-27.00	15.00-27.00
PART TIME POLICE OFFICERS	29.00-37.00	29.00-37.00	29.00-37.00
PART TIME DISPATCHERS	22.00-27.00	22.00-27.00	22.00-27.00
PARKS & RECREATION	15.00-24.25	15.00-24.25	15.00-24.25
AIRPORT INTERN	15.00-18.75	15.00-18.75	15.00-18.75

<u>TITLE</u>	<u>FY26 BUDGET</u>	<u>FY27 REQUEST</u>	<u>FY27 RECOMMEND</u>
SHIFT DIFFERENTIALS			
<u>PART TIME POLICE OFFICERS</u>			
SECOND SHIFT	1.00	1.00	1.00
THIRD SHIFT	1.25	1.25	1.25
<u>PART TIME DISPATCHERS</u>			
SECOND SHIFT	1.00	1.00	1.00
THIRD SHIFT	1.25	1.25	1.25
<u>PART TIME CLERICAL/LIBRARIES</u>	1.00	1.00	1.00

**SCHEDULE II
Appointed Officials**

NON-UNION EMPLOYEES NOT SHOWN ABOVE

	<u>Grade</u>	<u>Range FY2026</u>		<u>Range FY2027</u>	
		Start	End	Start	End
<u>SALARIED</u>					
TOWN ADMINISTRATOR	A	98,027	127,920	100,477	131,118
ASSISTANT TOWN ADMIN	C	76,616	99,938	78,531	102,436
TOWN ACCOUNTANT	C	71,508	93,275	73,298	95,607
TAX COLLECTOR/TREASURER	C	71,508	93,275	73,298	95,607
TOWN CLERK	C	71,508	93,275	73,298	95,607
CHIEF OF POLICE	A	104,562	136,448	107,176	139,859
DPW SUPERINTENDENT	B	89,877	117,270	92,124	120,202
DIRECTOR OF HEALTH	C	71,508	93,275	73,298	95,607
LIBRARY DIRECTOR	C	71,508	93,275	73,298	95,607
CWF SUPERINTENDENT	B	89,877	117,270	92,124	120,202
<u>HOURLY</u>					
EXECUTIVE ASSISTANT	E	28.28	36.90	28.99	37.82
POLICE LIEUTENANT	C	39.29	51.25	40.27	52.53
POLICE CUSTODIAN	I	18.07	23.58	18.52	24.17

Informational Only: Fiscal Year 2027 budgeted wages –

TOWN ADMINISTRATOR.....	120,507	EXECUTIVE ASSISTANT	35.65
ASSISTANT TOWN ADMIN....	102,880	DPW SUPERINTENDENT	107,280
DIRECTOR OF HEALTH.....	80,498	CWF SUPERINTENDENT	113,733
TAX COLLECTOR/TREAS.....	90,597	TOWN ACCOUNTANT.....	90,597
TOWN CLERK.....	80,498	LIBRARY DIRECTOR.....	90,473
CHIEF OF POLICE*	165,448	POLICE LIEUTENANT.....	52.53
POLICE CUSTODIAN.....	24.17		

*includes additional 25% educational incentive pay

Summary

6B

	Total	% of Total	Taxation	Sewer	Airport	Colle RRA	Free Cash	Other Avail Funds	Town Cap Stab	FCTS Stab	GMRSD Stab	CWF Cap St	CWF Ret Earn	Airport Ret Earn	Sale of Real Estate	Town Gen Stabilization	CWF Debt	Town Debt
Available	Recommended		28,303,687	3,038,476	330,300	458,637	840,400	807,858	2,648,232	312,676	264,728	278,582	230,675	8,144	501,991	1,381,945	\$966,000	
Town Operating	13,815,938	39.97%	13,815,938															
CWF Operating	3,306,973	9.57%	268,497	3,038,476														
Colle Operating	52,250	0.15%	-			52,250												
Airport Operating	452,272	1.31%	103,167		330,300										18,805			
FCTS Assessment	1,131,215	3.27%	899,308						231,907									
GMRSD Assessment	13,120,375	37.96%	13,120,375															
Operating Subtotal	31,879,023		28,207,285	3,038,476	330,300	52,250	-	-	-	231,907	-	-	-	-	18,805	-	-	-
Surplus/Shortfall			96,402	-	-	406,387	840,400	807,858	2,648,232	80,769	264,728	278,582	230,675	8,144	483,186	1,381,945		
Add to GMRSD Stab	39,489	0.11%	39,489															
Add to Town Gen Stab	-	0.00%	-															
Add to Town Cap Stab	-	0.00%	-															
Add to OPEB Trust	50,000	0.14%	50,000															
Add to FCTS Cap Stab	-	0.00%	-															
Operating + Policies Subtotal	31,968,512		28,296,774	3,038,476	330,300	52,250	-	-	-	231,907	-	-	-	-	18,805	-	-	-
Surplus/Shortfall			6,913	-	-	406,387	840,400	807,858	2,648,232	80,769	264,728	278,582	230,675	8,144	483,186	1,381,945	966,000	-
Add to Conservation Fund	-	0.00%	-															
Smith Vocational	-	0.00%	-															
Reseal Unity Park Skatepark	5,500	0.02%	-	-				5,500										
Montague Center Park Improvements	7,326	0.02%	-					7,326										
Carnegie Library Repairs	16,500	0.05%					3,550	12,950										
Police Equipment	13,200	0.04%					13,200	-										
GMRSD Afterschool and Instructional Materials	163,718	0.47%						163,718										
DPW Discretionary based on balance end of Marc	35,000	0.10%					35,000	-										
Upfit Airport F450	28,000	0.08%					21,000	5,000										
Industrial Blvd multi-use path and Pioneer restroor	142,500	0.41%						142,500										
Replace 2013 Wachter Neuson Roller	35,000	0.10%					32,384	2,616										
Replace DPW 2013 F350	80,000	0.23%					56,367	23,633										
Large used excavator	150,000	0.43%					24,692	125,308										
Replace 2014 2032R Tractor	65,000	0.19%					41,666	23,334										
Transfer Station Security Gate	30,000	0.09%					27,495	2,505										
Alley and Non-Chapter 90 Paving	30,000	0.09%					27,965	2,035										
Sidewalk replacement and repair	15,000	0.04%					12,550	2,450										
Police Cruisers	161,000	0.47%					141,940	19,060										
Police Station HVAC	37,100	0.11%					24,000	13,100										
Shea Facility and Theatrical upgrades	100,000	0.29%					81,000	19,000										
Colle Building Tile Replacement	25,000	0.07%				25,000												
Secondary Clarifier Mechanism (x2)	966,000	2.79%																966,000
Super Duty Work Truck with Plow	85,000	0.25%										85,000						
Wastewater Facility Planning Study	125,000	0.36%										125,000						
CWF Generator Redesign Funding	23,705	0.07%										20,675						
Airport FY26 Operating Support	8,144	0.02%						3,030						8,144				
Overlay Surplus to Reserves		0.00%																
Free Cash to Reserves	250,000	0.72%					250,000											
Op + Policies + Articles Total	34,564,205	99.99%	28,296,774	3,038,476	330,300	77,250	792,809	573,065	-	231,907	-	-	230,675	8,144	18,805	-	-	966,000
Final Surplus/Shortfall			6,913	-	-	381,387	47,592	234,792	2,648,232	80,769	264,728	278,582	-	-	483,186	1,381,945	-	-

Revenues

Revenue Estimates for FY2026 TOC	FY2023	FY2023	FY2024	FY2024	FY2025	FY2025	FY2026	FY2026	FY2027 Proposed Budget		
	Budget Estimates	Actual	Budget Estimates	Actual	Budget Estimates	Actual	Budget Estimates	Actual	Budget Estimates		
Tax Levy											
Prior Year Limit	19,683,180	19,683,180	21,041,319	21,041,319	21,944,209	21,944,209	22,716,273	22,716,273	23,511,440		
2.50%	492,080	492,080	526,033	526,033	548,605	548,605	567,907	567,907	587,786		
New Growth	120,000	866,059	75,000	376,857	75,000	223,459	200,000	227,260	200,000		
Debt Exclusion	1,182,556	1,182,556	1,205,071	1,205,068	1,204,232	1,205,984	1,203,580	1,203,579	1,097,946		
Excess Capacity	(500,000)	(1,677,412)	(1,149,544)	(1,241,751)	(1,149,544)	(1,447,268)	(1,094,528)	(1,104,868)	(980,328)		
Subtotal Tax Levy	20,977,816	20,546,463	21,697,879	21,907,526	22,622,502	22,474,989	23,593,232	23,610,151	24,416,844		
Less Allowance for A&E	(100,000)	(92,465)	(101,000)	(400,781)	(400,000)	(223,557)	(400,000)	(224,587)	(230,000)		
Net Levy	20,877,816	20,453,998	21,596,879	21,506,745	22,222,502	22,251,433	23,193,232	23,385,564	24,186,844	993,612	4.28%
State Aid				Cherry Sheet					Est	Gov Budg	
Unrestricted Aid	1,617,624	1,660,151	1,649,976	1,713,276	1,764,674	1,764,674	1,803,497	1,784,085	1,801,926	1,828,582	
Veterans' Benefits	66,176	38,279	66,176	40,519	25,468	31,755	76,475	64,503	65,148	55,230	
Exemptions V/B/SS/Eld	37,105	8,534	36,734	36,872	36,701	48,465	53,789	63,131	63,762	59,509	
State Owned Land	252,836	330,057	257,893	366,300	368,422	375,462	375,484	375,484	375,484	375,484	
Chapter 70 (Smith Vo-Tech)				9,046		9,046	9,046	9,046	9,046	-	
Public Libraries	18,651	22,120	18,651	25,647	25,647	29,161	28,852	28,852	28,852	28,139	
less offset	(18,651)	(22,120)	(18,651)	(25,647)	(25,647)	(29,161)	(28,852)	(28,852)	(28,852)	(28,139)	
Subtotal Cherry Sheet	1,973,741	2,037,021	2,010,779	2,166,013	2,195,265	2,229,402	2,318,291	2,296,249	2,315,366	2,318,805	
Less State Charges	(93,915)	(94,155)	(95,793)	(104,836)	(110,000)	(106,651)	(115,365)	(115,365)	(115,365)	(122,528)	-0.13%
Net State Revenue	1,879,826	1,942,866	1,914,986	2,061,177	2,085,265	2,122,751	2,202,926	2,180,884	2,200,001	2,196,277	
Local Receipts				Recap Budget							
Motor Vehicle Excise	750,000	776,671	778,490	859,408	775,000	885,130	798,250		815,000		
Other Excise	1,000		-								
Meals Tax	50,000	71,469	71,000	76,718	71,000	67,445	72,775		72,000		
Penalties & Interest	128,000	137,566	137,000	149,190	137,000	201,201	140,425		145,000		
PILOT	14,000	15,624	15,500	16,396	14,000	14,574	14,350		14,500		
Charges for Trash Disposal	263,000	304,102	304,000	295,082	275,000	320,743	280,500		285,000		
Rental - 50% of Kearsarge + other rer	84,728	84,728	86,235	86,235	70,769	78,769	79,831		81,421		
Other Charges for Service	57,000	79,711	67,000	85,695	59,000	74,895	60,180		65,000		
Building Permits		113,728	112,000	120,292	109,000	122,138	112,270		112,500		
Licenses & Permits	158,000	61,310	57,500	59,391	46,000	57,827	47,380		47,500		
Fines & Forfeits	16,000	10,654	10,000	12,249	8,000	19,378	8,080		10,000		
Investment Income	1,000	31,330	10,000	59,926	2,000	131,581	10,000		30,000		
FCTS reimb for SRO-shown below											
Miscellaneous Recurring	60,820	91,341	67,030	101,047	79,058	101,251	84,597		85,500		
Misc. Non-Recurring		23,114		281,898		12,445					
Total Local Receipts For AA	1,583,548	1,801,348	1,715,755	2,203,526	1,645,827	2,087,377	1,708,638	-	1,763,421		
Other Local Receipts											
FCTS SRO Reimb	77,000	96,862	77,500	78,540	77,500	40,055	77,500		72,000		
GMRSD SRO Reimb	65,000	90,125	65,000	66,300	65,000	43,675	-	-	-		
50% Kearsarge Lease	83,728	83,728	85,235	85,235	70,769	78,769	79,831	-	81,421		
Grand Total Local Receipts	1,809,276	2,072,063	1,943,490	2,433,601	1,859,096	2,249,876	1,865,969	-	1,916,842	50,873	2.73%

Revenue Estimates for FY2026 TOC	FY2023 Budget Estimates	FY2023 Actual	FY2024 Budget Estimates	FY2024 Actual	FY2025 Budget Estimates	FY2025 Actual	FY2026 Budget Estimates 27,262,127	FY2026 Actual	FY2027 Proposed Budget Estimates 28,303,687	1,041,560	3.82%
Available Funds											
Existing Sp Art Balances			12,099	12,099		21,218			430,565		
Capital Stabilization	225,000	225,000	100,000	100,000	228,500	404,000	325,000	325,000			
CWF Capital Stabilization	130,000	130,000									
GMRSD Stabilization											
FCTS Stabilization									231,907		
Cannabis Impact Stabilization	238,800	238,800			-		60,000	60,000	142,500		
Canal District Utility Impr Stab							67,900	67,900			
Transportation Infrastructure	13	13	7	7	-						
Res for Excluded Debt					487	487					
Town Stabilization for Sp Articles											
Town Stabilization For GM											
Town Gen Stab to make up for lost Rev											
Sale of RE & Chapter 90					26,041	26,041	23,372	23,372	18,805		
Overlay Surplus			250,000	250,000							
Receipts Res for Approp	49,950	49,950	53,250	53,250	52,250	52,250	52,250	52,250	77,250		
Total Available Funds	643,763	643,763	415,356	415,356	307,278	503,996	528,522	528,522	901,027		
Free Cash											
Individual Articles	251,242	251,242	2,180,701	2,180,701	314,000	314,000	1,255,200	1,255,200	792,809		
Reduce Levy											
Total Free Cash	251,242	251,242	2,180,701	2,180,701	314,000	314,000	1,255,200	1,255,200	792,809		
	-	-	-	-	-	-	-	-	-		
Grand Total General Revenue less available funds	25,461,923	25,093,217	28,051,412	28,597,580	26,788,141	27,442,056	29,045,849	27,350,170	29,997,523	951,674	3.28%
	24,566,918	24,198,212	25,455,355	26,001,523	26,166,863	26,624,060	27,262,127	25,566,448	28,303,687		
Borrowing											
Town					836,500	836,500	1,800,000	1,800,000			
CWF					283,800	283,800	1,200,000	1,200,000	966,000		
Total Borrowing	-	-	-	-	1,120,300	1,120,300	3,000,000	3,000,000	966,000		
Sewer User Fees	2,605,938		2,719,224	2,963,720	2,759,825	2,961,338	2,841,377		3,038,476		
CWF Cap Stabilization			50,136	50,136							
Sewer Retained Earnings			352,364	352,364		27,282	231,800	231,800	230,675		
Airport User Fees	316,015	202,189	426,965	227,094	286,043	317,265	302,964		330,300		
Airport Retained Earnings						24,000			8,144		
Grand Total All Sources	28,383,876	25,295,406	31,549,965	32,140,758	30,954,309	31,892,241	35,421,990	30,581,970	34,562,974		

Budget Detail

TOC	FY2027 BUDGET SUMMARY	31,826,773	FY26 Budget	FY27 Requested Level Services	FY27 BOS Recommend	FY27 FC Recommend	Source Taxation	Free Cash	Available Funds	Town Capital Stabilization Funds	Town Debt	GMRSD Stabilization	Sewer Fees	Airport Fees
	updated since FY23 budget file													
	SOURCES													
	NET LEVY		23,193,232	24,186,844	24,186,844	24,186,844	24,186,844							
	STATE AID (NET OF CHARGES)		2,202,926	2,200,001	2,200,001	2,200,001	2,200,001							
	LOCAL RECEIPTS		1,865,969	1,916,842	1,916,842	1,916,842	1,916,842							
	FREE CASH		-	-	-	-	-							
	OTHER AVAILABLE FUNDS													
	Sp Article Balances		-	430,565	430,565	430,565			427,535				3,030	
	Transportation Infrastructure RRA		-	-	-	-			-					
	Reserve for Excluded Debt		-	-	-	-			-					
	Overlay Surplus		-	-	-	-			-					
	Colle Receipts Reserved for Appropriation		52,250	77,250	77,250	77,250			77,250					
	Sale of Real Estate		23,372	18,805	18,805	18,805			18,805					
	FREE CASH FOR SPECIAL ARTICLES		1,255,200	792,809	792,809	792,809		792,808.55						
	TOWN CAPITAL STABILIZATION		325,000	-	-	-								
	TOWN STABILIZATION		-	-	-	-								
	FCTS STABILIZATION		-	231,907	231,907	231,907			231,907					
	GMRSD STABILIZATION		-	-	-	-								
	CWF CAPITAL STABILIZATION		-	-	-	-								
	CANNABIS IMPACT STABILIZATION		60,000	142,500	142,500	142,500			142,500					
	CANAL DISTRICT UTILITY IMPR STABILIZ		67,900	-	-	-								
	BORROWING IN ANTICIPATION OF GRANTS		-	-	-	-								
	TOWN BORROWING		1,800,000	-	-	-								
	CWF BORROWING		1,200,000	966,000	966,000	966,000					966,000			
	CWF RETAINED EARNINGS		231,800	230,675	230,675	230,675							230,675	
	CWF USER FEES		2,841,377	3,038,476	3,038,476	3,038,476							3,038,476	
	AIRPORT RETAINED EARNINGS		-	8,144	8,144	8,144								8,144
	AIRPORT USER FEES		302,964	330,300	330,300	330,300								330,300
	TOTAL ESTIMATED SOURCES		35,421,990	34,571,118	34,571,118	34,571,118	28,303,687	792,808.55	897,997	-	966,000	-	3,272,181	338,444
	GENERAL FUND SOURCES - NET OF BORROWING, TFHS DEBT BALANCE, CWF, AIRPORT, COLLE			29,920,273		29,920,273								
	GENERAL GOVERNMENT													
	113 TOWN MEETING		3,180	3,180	3,180	3,180								
	122 SELECTBOARD		324,662	343,147	343,147	343,147								
	131 FINANCE COMMITTEE		600	575	575	575								
	132 RESERVE FUND		50,000	49,000	49,000	49,000								
	135 TOWN ACCOUNTANT		101,374	98,297	98,297	98,297								
	141 ASSESSORS		180,122	185,805	185,805	185,805								
	145 TREASURER/COLLECTOR		208,335	205,816	205,816	205,816								
	151 TOWN COUNSEL		82,475	67,475	67,475	67,475								
	155 INFORMATION TECHNOLOGY		103,352	110,279	110,279	110,279								
	159 SHARED COSTS		104,930	107,180	107,180	107,180								
	161 TOWN CLERK		219,144	248,690	248,690	248,690								
	175 PLANNING		142,394	152,701	152,701	152,701								
	176 ZONING BOARD OF APPEALS		700	686	686	686								
	190 PUBLIC BLDG UTILITIES		145,000	146,300	146,300	146,300								
	197 FARMERS MARKET		5,700	5,950	5,950	5,950								
	TOTAL GENERAL GOVERNMENT		1,671,968	1,725,081	1,725,081	1,725,081								
	PUBLIC SAFETY													
	211 POLICE		2,069,965	2,308,855	2,308,855	2,308,855								
	211 POLICE CRUISER		-	-	-	-								
	212 DISPATCH		410,868	448,858	448,858	448,858								
	241 BUILDING INSPECTOR		149,926	162,498	162,498	162,498								
	244 SEALER OF WEIGHTS		7,182	7,182	7,182	7,182								
	291 EMERGENCY MANAGEMENT		6,944	6,944	6,944	6,944								
	292 ANIMAL CONTROL		24,185	24,817	24,817	24,817								
	294 FOREST WARDEN		1,882	1,882	1,882	1,882								
	299 TREE WARDEN		30,474	29,774	29,774	29,774								
	TOTAL PUBLIC SAFETY		2,701,426	2,990,810	2,990,810	2,990,810								
	PUBLIC WORKS													
	420 DEPT OF PUBLIC WORKS		1,810,284	1,875,942	1,875,942	1,875,942								
	DPW CAPITAL LEASE		-	-	-	-								
	423 SNOW & ICE		324,750	324,750	324,750	324,750								
	433 SOLID WASTE		835,300	873,737	873,737	873,737								
	480 CHARGING STATIONS		3,000	6,500	6,500	6,500								
	491 CEMETERIES		32,150	32,150	32,150	32,150								
	TOTAL PUBLIC WORKS		3,005,484	3,113,079	3,113,079	3,113,079								

TOC	FY2027 BUDGET SUMMARY	31,826,773	FY26 Budget	FY27 Requested Level Services	FY27 BOS Recommend	FY27 FC Recommend	Source Taxation	Free Cash	Available Funds	Town Capital Stabilization Funds	Town Debt	GMRSD Stabilization	Sewer Fees	Airport Fees
	updated since FY23 budget file													
	HUMAN SERVICES													
511	BOARD OF HEALTH		172,144	175,954	175,954	175,954								
541	COUNCIL ON AGING		77,207	81,085	81,085	81,085								
543	VETERANS' SERVICES		101,000	81,000	81,000	81,000								
	TOTAL HUMAN SERVICES		350,351	338,039	338,039	338,039								
	CULTURE & RECREATION													
610	LIBRARIES		521,033	542,084	542,084	542,084								
630	PARKS & RECREATION		169,326	179,107	179,107	179,107								
691	HISTORICAL COMMISSION		500	500	500	500								
693	WAR MEMORIALS		1,600	1,600	1,600	1,600								
	TOTAL CULTURE & RECREATION		692,459	723,291	723,291	723,291								
	DEBT SERVICE													
700	DEBT SERVICE		1,160,025	1,175,422	1,175,422	1,175,422								
	INTERGOVERNMENTAL													
840	INTERGOVERNMENTAL		119,041	126,678	126,678	126,678								
	MISCELLANEOUS													
910	EMPLOYEE BENEFITS		3,177,301	3,502,336	3,502,336	3,502,336								
946	GENERAL INSURANCE		119,600	121,202	121,202	121,202								
	TOTAL MISCELLANEOUS		3,296,901	3,623,538	3,623,538	3,623,538								
	GRAND TOTAL GENERAL FUND		12,997,655	13,815,938	13,815,938	13,815,938	13,815,938							
	GF Change		4.7%	6.3%		6.3%								
	CLEAN WATER FACILITY													
440	CLEAN WATER FACILITY		2,209,442	2,218,829	2,218,829	2,218,829								
	CWF CAPITAL OUTLAY		58,500	-	-	-								
449	DPW SUBSIDIARY		85,150	85,150	85,150	85,150								
700	CWF DEBT		485,028	514,159	514,159	514,159								
910	CWF EMPLOYEE BENEFITS		383,183	488,835	488,835	488,835								
	TOTAL CWF		3,221,303	3,306,973	3,306,973	3,306,973	268,497						3,038,476	
	AIRPORT													
482	AIRPORT		271,625	288,504	288,504	288,504	103,167		18,805					330,300
700	AIRPORT DEBT		99,935	101,015	101,015	101,015								
910	AIRPORT EMPLOYEE BENEFITS		54,172	62,753	62,753	62,753								
	TOTAL AIRPORT		425,732	452,272	452,272	452,272	103,167		18,805					330,300
	EDUCATION													
300	EDUCATION													
	FCTS		841,660	1,131,215	1,131,215	1,131,215	899,308		231,907					
	GMRSD		12,663,178	13,120,375	13,120,375	13,120,375	13,120,375							
	TOTAL EDUCATION		13,504,838	14,251,590	14,251,590	14,251,590	14,019,683		231,907					
	RAISE DEBT SERVICE DEFICIT													
	GRAND TOTAL		30,149,528	31,826,773	31,826,773	31,826,773	28,207,285		250,712				3,038,476	330,300
	PLUS SPECIAL ARTICLES/NEW REQUESTS													
	Policy: Taxation transfer to FCTS Stabilization													
	SPECIAL ARTICLES													
	Operating Appropriation to OPEB		50,000	50,000	50,000	50,000	50,000							
	Add'l Appropriation to OPEB													
	Operating Appropriation to CI Stab		49,664	-	-	-	-							
	Operating Appropriation to Town Gen Stab													
	Add'l Approp to Town GSF to meet minimum													
	Add'l Approp to FCTS Stab per policy													
	50% Kearsarge Lease - 48.5 % to GM Stab		38,718	39,489	39,489	39,489	39,489							
	50% Kearsarge Lease - 51.5 % to Town Cap Stab		41,113	-	-	-	-							
	50% Kearsarge Lease - 51.5 % to Town Cap Stab		41,113	-	-	-	-							
	Add'l to Town Cap Stab													
	Add to CWF Capital Stabilization Fund													
	Add to Conservation Fund		10,000											
	Reseal Unity Park Skatepark			5,500	5,500	5,500			5,500					

FY2027 BUDGET SUMMARY

	FY26 Budget	FY27 Requested Level Services	FY27 BOS Recommend	FY27 FC Recommend	Source Taxation	Free Cash	Available Funds	Town Capital Stabilization Funds	Town Debt	GMRSD Stabilization	Sewer Fees	Airport Fees
updated since FY23 budget file	31,826,773											
Montague Center Park Improvements		7,326	7,326	7,326			7,326					
Carnegie Library Repairs		16,500	16,500	16,500		3,550.00	12,950					
Police Equipment		13,200	13,200	13,200		13,200.00						
GMRSD Afterschool and Instructional Materials		163,718	163,718	163,718			163,718					
DPW Discretionary based on balance end of March	36,470	35,000	35,000	35,000	-	35,000.00						
Colle RRA	52,250	52,250	52,250	52,250			52,250					
Upfit Airport F450		26,000	26,000	26,000		21,000.00	5,000					
Industrial Blvd multi-use path and Pioneer restroom		142,500	142,500	142,500			142,500					
Replace 2013 Wacher Neuson Roller		35,000	35,000	35,000		32,384.32	2,616					
Replace DPW 2013 F350		80,000	80,000	80,000		56,366.82	23,633					
Large used excavator		150,000	150,000	150,000		24,691.75	125,308					
Replace 2014 2032R Tractor		65,000	65,000	65,000		41,665.66	23,334					
Transfer Station Security Gate		30,000	30,000	30,000		27,495.00	2,505					
Alley and Non-Chapter 90 Paving		30,000	30,000	30,000		27,965.00	2,035					
Sidewalk replacement and repair		15,000	15,000	15,000		12,550.00	2,450					
Police Cruisers		161,000	161,000	161,000		141,940.00	19,060					
Police Station HVAC		37,100	37,100	37,100		24,000.00	13,100					
Shea Facility and Theatrical upgrades		100,000	100,000	100,000		81,000.00	19,000					
Colle Building Tile Replacement		25,000	25,000	25,000			25,000					
Secondary Clarifier Mechanism (x2)		966,000	966,000	966,000					966,000			
Super Duty Work Truck with Plow		85,000	85,000	85,000							85,000	
Wastewater Facility Planning Study		125,000	125,000	125,000							125,000	
CWF Generator Redesign Funding		23,705	23,705	23,705							23,705	
Airport FY26 Operating Support		8,144	8,144	8,144								8,144
Overlay Surplus to OPEB		-	-	-								
Free Cash to Reserves	200,000	250,000	250,000	250,000		250,000						
Total Special Articles	5,442,752	2,737,432	2,737,432	2,737,432	89,489	792,808.55	647,285	-	966,000	-	233,705	8,144
TOTAL ESTIMATED USES	35,341,680	34,564,205	34,564,205	34,564,205	28,296,774	792,808.55	897,997	-	966,000	-	3,272,181	338,444
SUMMARY												
TOTAL ESTIMATED SOURCES	35,421,990	34,571,118	34,571,118	34,571,118	28,303,687	792,808.55	897,997	-	966,000	-	3,272,181	338,444
TOTAL ESTIMATED USES	(35,341,680)	(34,564,205)	(34,564,205)	(34,564,205)	(28,296,774)	(792,808.55)	(897,997)	-	(966,000)	-	(3,272,181)	(338,444)
ESTIMATED SHORTFALL	80,310	6,913	6,913	6,913	6,913	-	-	-	-	-	-	-

MUNICIPAL SPEED FEEDBACK SIGNAGE PROGRAM
MEMORANDUM OF AGREEMENT
Post-Mounted Speed Feedback Signs

This Memorandum of Understanding (“**Agreement**”) is made and entered into, by and between the Massachusetts Department of Transportation, having offices at 10 Park Plaza, Boston, Massachusetts 02116 (“**MassDOT**”) and the TOWN of Montague, a municipal corporation within the Commonwealth of Massachusetts, having offices at 1 Avenue A, Turners Falls, MA 01376 (“**Municipality**”). Municipality and MassDOT may hereafter sometimes be collectively referred to as the “Parties” and individually as the “Party.”

WHEREAS, MassDOT has developed a program whereby it provides municipalities with solar-powered post-mounted and/or portable trailer-mounted speed feedback signs, as a tool to help communities manage vehicle speeds and enhance roadway safety, particularly in speed transition zones where posted limits change; and

WHEREAS, Municipality desires to participate in the program and has requested that MassDOT provide the post-mounted speed feedback sign identified in Exhibit A (the “**Sign**”) for placement within the public way identified in Exhibit B (the “**Location**”); and

WHEREAS, MassDOT has approved Municipality’s request, and Municipality has agreed to install the Sign at the Location at its own expense; and

WHEREAS, MassDOT and Municipality seek to confirm their respective rights and obligations in connection with the Sign as set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Recitals.** The recitals in this Agreement are true and correct, and are incorporated herein by reference and made part of his Agreement.
2. **Sign.** MassDOT agrees to provide Municipality with the post-mounted feedback Sign identified in Exhibit A. MassDOT will fund the entire cost of the Sign, including the cost of delivery to Municipality at a location agreed to by the Parties. Upon delivery, ownership of the Sign will transfer to Municipality.

It is understood and agreed that MassDOT’s procurement of the Sign is contingent upon availability and continued appropriation of federal funds, and if for any reason whatsoever, such funds are terminated or reduced or otherwise become unavailable, MassDOT may terminate this Agreement in whole or in part.

3. **Installation.** Municipality, at its sole expense, shall install the Sign at the Location. Aside from funding and providing the Sign, MassDOT shall have no further obligations. Municipality shall provide all necessary labor, materials, equipment, and other services necessary to install the Sign in accordance with vendor specifications. Municipality shall comply with all federal, state, and local laws, ordinances, rules and regulations applicable to the installation of the Sign. Municipality shall install the Sign in conformance with the applicable requirements of the most current edition of the *Manual of Uniform Traffic Control Devices (MUTCD)*, including but not limited to, Section 2C.13. If the Sign is solar powered, the Sign must also be installed with the solar panel at an angle that allows for full unobstructed solar exposure. Municipality shall also obtain, at its sole cost and expense, any and all applicable permits, approvals, including local approvals, and/or clearances required by local and state agencies, commissions, or bodies necessary for the installation of the Signs. This includes, but is not limited to, any applicable MassDOT Access Permits to enter upon the State Highway. Nothing contained herein shall be construed to as permission for Municipality and/or its contractors to enter upon the State Highway for the performance of any activities in connection with the Sign, including but not limited to, Municipality's installation, maintenance, repair, and operation obligations as set forth herein, without first obtaining any and all applicable permits. Municipality's failure to comply with any requirement of this paragraph shall constitute a material breach of this Agreement and MassDOT may require Municipality to correct the deficiency at its own expense.

Municipality shall install the Sign within ninety (90) days of delivery to Municipality. Within seven (7) days of installing the Sign, Municipality shall provide MassDOT with a photograph depicting the Sign as installed, including, but not limited its orientation on the public way, and documentation, in a form acceptable to MassDOT, evidencing the Sign's location, the latitude and longitude (in decimal degrees (DD) format: e.g. 34.11914, -118.30036) of the installed Sign, and the date of its installation. If Municipality fails to install the Sign within the ninety-day period, and no written extension has been approved by MassDOT, ownership of the Sign shall revert to MassDOT and Municipality shall promptly return the uninstalled Sign to MassDOT at its own expense.

4. **Operation and Maintenance.** Municipality, at its sole cost, shall be solely responsible for the operation, maintenance, repair, and disposal at the end of service life, and other handling of the Sign. The Sign shall be designated, located, operated, and maintained in accordance with the applicable provisions of the most recent edition of the *Manual on Uniform Traffic Control Devices (MUTCD)* and the Massachusetts Amendments to the MUTCD published by MassDOT. Failure on the part of Municipality to fulfill its responsibilities for the proper maintenance and operation of the Sign may disqualify Municipality from participation in future Federal Aid Projects in which Municipality has maintenance responsibility. Municipality's obligations under this Section 4 shall survive the expiration or earlier

termination of this Agreement.

5. **Minimum Use of Sign and Data Requirements.** Municipality agrees to keep the Sign fully operational and in use at the Location for a minimum of one (1) year during the term of this Agreement. Municipality shall electronically deliver all data gathered from the Sign to MassDOT on a monthly basis for the length of the term of this MOA. Such data shall be delivered to MassDOT in a form and manner acceptable to MassDOT (including without limitation in accordance with any information security protocols designated by MassDOT, if applicable), and shall include vehicle counts and speeds, by direction. Each submission of data shall be due no later than the last calendar day of the month immediately following the month in which the data was collected.
6. **Term.** This Agreement shall be effective as of the date of full execution by Municipality and MassDOT and, unless terminated earlier as provided herein or otherwise agreed in writing by the Parties, shall remain in full force and effect for a period of three (3) years after Municipality's receipt of the Signs. This Agreement may be terminated by mutual agreement of the Parties, upon such terms and conditions as the Parties may mutually agree upon. Such termination shall be effective in accordance with a written agreement by the Parties.

In addition, MassDOT may, by written notice to Municipality, terminate this Agreement in any one of the following circumstances:

- (a) The Municipality neglects or fails to comply with any provision of this Agreement in accordance with its terms or within the time specified for performance herein. In the event this Agreement is terminated pursuant to this provision, MassDOT shall not be liable to the Municipality for any costs incurred or burdens assumed upon or subsequent to, and associated with, such termination.
- (b) The applicable federal funding source fails to appropriate or otherwise make available funds for the Agreement. In the event this Agreement is terminated pursuant to this provision, MassDOT shall not be liable to Municipality for any costs.

In the event that MassDOT terminates this Agreement after the delivery of a Sign to Municipality but prior to its installation, Municipality shall, at its expense, return the Sign to the applicable MassDOT District Office or as otherwise directed by MassDOT.

7. **Compliance with Laws.** Municipality, in meeting its obligations hereunder, shall comply with all applicable federal, state, county, municipal and other governmental statutes, laws, rules, orders, regulations and ordinances. Municipality's obligations under this Section 7 shall survive the expiration or earlier termination of this Agreement.

8. **Indemnification.** To the extent permitted by the laws of the Commonwealth, Municipality shall indemnify, defend (at Municipality's sole expense and with counsel reasonably acceptable to MassDOT), and hold harmless MassDOT and all of MassDOT's officers, agents, and employees, from and against any and all suits, claims, proceedings, liabilities, losses damages, penalties, charges and expenses (including attorneys' fees and experts' fees) of every name and nature, based on or arising out of any actual or alleged loss or injury (including death) to persons or damage to real or tangible property that are caused or alleged to be caused, in whole or in part, by, or to arise out of the acts or omissions of, Municipality, or its employees, contractors, subcontractors, or agents, in its performance of the obligations set forth herein. Municipality's obligations under this Section 8 shall survive the expiration or earlier termination of this Agreement.
9. **Notice.** Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified or registered mail, postage prepaid, return receipt requested, or (c) by a commercial overnight courier that guarantees next day delivery and provides a receipt. Such notices shall be addressed as follows:

If to MassDOT: Massachusetts Department of Transportation
10 Park Plaza, Suite 4150
Boston MA 02116
Attention: Derek Krevat, Manager of Municipal Planning and Support

If to Municipality: Town of Montague
1 Avenue A
Turners Falls, MA 01376
Attention: Chris Nolan-Zeller, Assistant Town Administrator

or to such other address as either Party may from time to time specify in writing to the other Party. Any notice shall be effective only upon delivery.

10. **Authority.** The individuals executing this Agreement represent that they are empowered and duly authorized to so execute this Agreement on behalf of the Parties they represent.
11. **Miscellaneous.** This Agreement represents the entire agreement between the Parties with respect to the subject matter hereof, superseding any prior oral or written agreements or understandings regarding the same, and any modification amendment or change to the terms and conditions hereof shall be binding only when expressed in writing and signed by both Parties hereto. This

Agreement may be signed in multiple counterparts each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts, without regard to its choice of law rules. If any provision or condition of this Agreement shall be deemed invalid or unenforceable, the remaining provisions and conditions shall remain in full force and effect and shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, Municipality and MassDOT have caused this Agreement to be executed by their duly authorized officers or representatives.

MASSACHUSETTS DEPARTMENT
OF TRANSPORTATION

MUNICIPALITY

By: _____
Name: David Mohler
Title: Executive Director
Office of Transportation Planning
10 Park Plaza, Suite 4150
Boston, MA 02116
Date: _____

By: _____
Name: Matthew Lord
Title: Selectboard Chair
Date: _____

EXHIBIT A: Speed Feedback Signs for Municipalities 2025 Edition

ITEM 824.10	VEHICLE SPEED FEEDBACK SIGN, 10" (FIXED)	EACH
ITEM 824.12	VEHICLE SPEED FEEDBACK SIGN, 12" (FIXED)	EACH

All work under these items shall be in accordance the Standard Specifications and the following.

DESCRIPTION

The work shall include furnishing and delivering a vehicle speed feedback sign (VSFS) to a municipally-owned facility, as directed by the Engineer.

MATERIALS

The VSFS, at a minimum, shall consist of the following items:

- A R2-1 (Speed Limit) sign.
- A W13-20 (Your Speed) sign or W13-20aP (Your Speed) plaque.
- A changeable message sign (CMS) with amber or white LEDs on a black background capable of displaying two numerical digits.
- A radar unit capable of monitoring a minimum of two lanes simultaneously and able to distinguish directionality.
- A locking NEMA-rated enclosure to house batteries and, if necessary, a CPU.
- A PSST or u-channel sign support.
- A solar/battery power system.
- All mounting and supporting hardware and wiring necessary to complete a working system.

The static signs shall be Type A substrate, conforming to 828.42: Panels, and the sheeting shall conform to ASTM D4956 Type IV, Type IX, or Type XI. R2-1 signs shall have a white background; W13-20 or W13-20aP shall have a yellow background. The legend and border of all signs shall be flat black.

All sign designs shall conform to the 11th Edition of the MUTCD.

Mounting for Type A sign panels shall be per Subsection 828: Traffic Signs. Mounting for any proprietary equipment shall be per the manufacturer's specifications.

The size of the CMS and the dimensions of the static signs shall conform to the following table.

Item Number	Nominal CMS Digit Height (in.)	Allowable CMS Digit Height Range (in.)	R2-1 Width x Height (in.)	* W13-20 Width x Height (in.)	* W13-20aP Width x Height (in.)
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824.10	10	9 to 11	24 x 30	24 x 30	24 x 18
824.12	12	11.1 to 13	30 x 36	30 x 36	30 x 24

* Note: Contractor shall supply a single W13-20 sign or W13-20aP plaque per item, but not both.

The VSFS shall have programmable settings that will display a steady two-digit speed or a blank display based upon ranges of measured speed and the programmed speed limit. The VSFS shall also have an option to change the programmed speed limit by time of day for streets where the speed limit may vary (i.e., a School Zone).

A photocell or equivalent device shall be included to automatically reduce the brilliance of the CMS during nighttime conditions.

The VSFS shall have the ability to log and store vehicle counts and speeds, by direction, for a minimum of 15 days. This data shall be retrievable via USB or Bluetooth®. The option to log and store vehicle counts and speeds shall also be available when the CMS is in dark mode.

Programming, fine-tuning, and data retrieval shall be via USB, Bluetooth®, and/or a separate wireless controller.

Any proprietary software required for the programming and/or operation of the CMS or radar unit shall be included at no additional cost.

There shall be no recurring costs related to operation and data collection of the VSFS.

The VSFS shall include a minimum 1-year warranty on batteries and 2-year warranty on all other components. A battery will be considered defective should it not retain 80% of its original capacity within the warranty period.

All iron and steel projects furnished under these items shall comply with US DOT's Buy America requirements – see 23 U.S.C. 313. The Contractor shall supply a Certificate of Compliance (COC) indicating compliance with the above provisions and payment for the item may be withheld until the COC is received. Any cost involved in furnishing the certificate(s) shall be borne by the Contractor.

POWER

The VSFS shall be capable of operating on either a 120VAC power supply or a DC battery system but shall be supplied with a solar panel and battery for immediate use.

The solar panel and battery system shall be sized appropriately to accommodate a varying number of activations per day, 365 days a year, while simultaneously collecting speed and count data. The sizing calculations shall be based upon solar and temperature conditions for a typical December to January in Massachusetts. The system shall have a minimum autonomy of 14 days.

The solar panel and battery system may be integrated into a single unit or housed separately, per the manufacturer's design.

SHOP DRAWINGS

Within 30 days from the Notice to Proceed the Contractor shall submit shop drawings for the VSFS, including cutsheets for all components to document conformance with these specifications.

Shop drawings shall include all solar and battery sizing calculations. These calculations shall have Contractor- or manufacturer-supplied, site-specific shading factors applied, if specific locations have been provided to the Contractor by the Department in advance.

No work shall commence until the written approval of the shop drawings has been provided to the Contractor.

PROGRAMMING AND TRAINING

The VSFS shall have programmable settings that will display one of the following legends on the CMS depending upon speeds measured by the radar unit:

- When no vehicles are present, the CMS shall remain dark.
- For measured speeds more than 10 MPH below the speed limit, the CMS shall remain dark.
- For measured speeds of 10 MPH below the speed limit to 15 mph above the speed limit, the CMS shall display the measured speed as a steady number.
- For measured speeds greater than 15 MPH above the speed limit, the CMS shall be dark.

The CMS shall only display steady numbers. The use of messages, flashing legend, strobe lights, or any symbols on the CMS shall not be allowed.

The Contractor shall provide in-person training (unless a virtual training is requested) on the installation, programming and operation, and up to 2 hours of troubleshooting the VSFS. The training will take place at each municipality the DSFS has been delivered, and shall include clear instructions on how to download and view speed and count data. In the event multiple items are furnished, there will be 1 training session for every 4 units ordered.

METHOD OF MEASUREMENT

Vehicle speed feedback signs will be measured per EACH unit furnished and delivered.

BASIS OF PAYMENT

Vehicle speed feedback signs will be paid for at the contract unit price per EACH. The unit price shall include full compensation for furnishing, delivering, and training, including all labor, materials, equipment, and incidental costs required to complete the work.

ITEM 824.19

VEHICLE SPEED FEEDBACK SIGN (TRAILER)

EACH

All work under these items shall be in accordance the Standard Specifications and the following.

DESCRIPTION

The work shall include furnishing and delivering a vehicle speed feedback sign (VSFS) to a municipally-owned facility, as directed by the Engineer.

MATERIALS

All VSFS, at a minimum, shall consist of the following items:

- A 30-in. x 36-in. R2-1 (Speed Limit) sign.
- A 30-in. x 36-in. W13-20 (Your Speed) sign or 30-in. x 24-in. W13-20aP (Your Speed) plaque.
- A changeable message sign (CMS) with amber or white LEDs on a black background capable of displaying two numerical digits with a height of 11.1 to 13 in.
- A radar unit capable of monitoring a minimum of two lanes simultaneously and able to distinguish directionality.
- A locking NEMA-rated enclosure to house batteries and, if necessary, a CPU.
- A trailer moving the assembly and for mounting when in operation.
- All mounting and supporting hardware and wiring necessary to complete a working system.

The static signs shall be Type A substrate, conforming to 828.42: Panels, and the sheeting shall conform to ASTM D4956 Type IV, Type IX, or Type XI. R2-1 signs shall have a white background; W13-20 or W13-20aP shall have a yellow background. The legend and border of all signs shall be flat black.

All sign designs shall conform to the 11th Edition of the MUTCD.

Mounting for Type A sign panels shall be per Subsection 828: Traffic Signs. Mounting for any proprietary equipment shall be per the manufacturer's specifications.

The speed limit numerals on the R2-1 sign shall be capable of being changed by hand. The Contractor shall supply enough individual digits to display the following speeds: 20, 25, 30, 35, 40, 45, and 50.

The trailer shall meet the minimum requirements for being eligible for registration by the Registry of Motor Vehicles, but the Contractor shall not be responsible for registering it.

A built-in leveling device shall be included with the trailer to ensure the system is level and plumb when deployed.

The VSFS shall have programmable settings that will display a steady two-digit speed or a blank display based upon ranges of measured speed and the programmed speed limit. The VSFS shall also have an option to change the programmed speed limit by time of day for streets where the speed limit may vary (i.e., a School Zone).

A photocell or equivalent device shall be included to automatically reduce the brilliance of the CMS during nighttime conditions.

The VSFS shall have the ability to log and store vehicle counts and speeds, by direction, for a minimum of 15 days. This data shall be retrievable via USB or Bluetooth®. The option to log and store vehicle counts and speeds shall also be available when the CMS is in dark mode.

Programming, fine-tuning, and data retrieval shall be via USB, Bluetooth®, and/or a separate wireless controller.

Any proprietary software required for the programming and/or operation of the CMS or radar unit shall be included at no additional cost.

There shall be no recurring costs related to operation and data collection of the VSFS.

The VSFS shall include a minimum 1-year warranty on batteries and 2-year warranty on all other components. A battery will be considered defective should it not retain 80% of its original capacity within the warranty period.

All iron and steel projects furnished under these items shall comply with US DOT's Buy America requirements – see 23 U.S.C. 313. The Contractor shall supply a Certificate of Compliance (COC) indicating compliance with the above provisions and payment for the item may be withheld until the COC is received. Any cost involved in furnishing the certificate(s) shall be borne by the Contractor.

POWER

The solar panel and battery system shall be sized appropriately to accommodate a varying number of activations per day, 365 days a year, while simultaneously collecting speed and count data. The sizing calculations shall be based upon solar and temperature conditions for a typical December to January in Massachusetts. The system shall have a minimum autonomy of 14 days.

The solar panel and battery system may be integrated into a single unit or housed separately, per the manufacturer's design.

SHOP DRAWINGS

Within 30 days from the Notice to Proceed the Contractor shall submit shop drawings for the VSFS, including cutsheets for all components to document conformance with these specifications.

Shop drawings shall include all solar and battery sizing calculations. These calculations shall have Contractor- or manufacturer-supplied, site-specific shading factors applied, if specific locations have been provided to the Contractor by the Department in advance.

No work shall commence until the written approval of the shop drawings has been provided to the Contractor.

PROGRAMMING AND TRAINING

The VSFS shall have programmable settings that will display one of the following legends on the CMS depending upon speeds measured by the radar unit:

- When no vehicles are present, the CMS shall remain dark.
- For measured speeds more than 10 MPH below the speed limit, the CMS shall remain dark.
- For measured speeds of 10 MPH below the speed limit to 15 mph above the speed limit, the CMS shall display the measured speed as a steady number.
- For measured speeds greater than 15 MPH above the speed limit, the CMS shall be dark.

The CMS shall only display steady numbers. The use of messages, flashing legend, strobe lights, or any symbols on the CMS shall not be allowed.

The Contractor shall provide in-person training (unless a virtual training is requested) on the installation, programming and operation, and up to 2 hours of troubleshooting the VSFS. The training will take place at each municipality the DSFS has been delivered, and shall include clear instructions on how to download and view speed and count data. In the event multiple items are furnished, there will be 1 training session for every 4 units ordered.

METHOD OF MEASUREMENT

Vehicle speed feedback signs will be measured per EACH unit furnished and delivered.

BASIS OF PAYMENT

Vehicle speed feedback signs will be paid for at the contract unit price per EACH. The unit price shall include full compensation for furnishing, delivering, and training, including all labor, materials, equipment, and incidental costs required to complete the work.

EXHIBIT B: Sign Location(s)

Municipality Name	Nearest Address of Sign Location	Other Information (If Applicable)
	List address(es) here and in rows below as applicable	
Montague	446 Millers Falls Road	Sign to be placed in area of rapid transition from 40 to 20 MPH zone.