

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, July 27, 2026

AGENDA

Join Zoom Meeting: <https://us02web.zoom.us/j/85221563979>

Meeting ID: 852 2156 3979 Password: 128551 Dial into meeting: +1 646 558 8656

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:30PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Approve Minutes: Selectboard Meetings: June 29 and July 13, 2026
3. 6:31 **Public Comment Period:** Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 6:33 **Licensing**
 - Montague Retreat Center, 34 Chestnut Hill Rd, Leverett, MA 01054, requesting One Day Liquor License. Malt Beverages and Wine Only, for July 31, 2026, from 5pm to 9pm for a private rehearsal dinner.
5. 6:35 **Building Department Business with Bill Ketchen, Building Commissioner**
 - Recommendation to adopt new fee schedule for Building Inspections, Plumbing & Gas, and Electrical Permits, effective August 1, 2026.
 - Building Department updates
6. 6:55 **Department of Public Works Business with Sam Urkiel, Director**
 - Summer paving plan updates (Randall Wood Drive, Old Stage Rd, Kells Rd, Ripley Rd, 3rd St Alley, portions of 2nd St Alley, portions of Millers Falls Rd)
 - Notice of award for design for Avenue A Traffic Signals Engineering Project (\$110,000) from the MA Federal Funds & Infrastructure Office
 - Swamp Road Bridge Rehabilitation – notice of planned full bridge closure summer 2027.
 - Plan for expenditure of FY26 Winter Recovery Assistance Program funds (\$272,892)
 - Proposed purchase of infrastructure asset inventory software with chapter 90 funds
 - Proposed plan to update street name signs
 - Discussion: Increase in municipal trash tonnage affecting solid waste budget
 - Approve annual agreements with Franklin County Solid Waste Management District
 - 3rd party inspection of transfer station
 - Hazardous Waste collection
 - Bulky waste
 - Initial discussion of proposal to create a new Collections System Light Equipment Operator position (Grade G) and not fill Building Maintenance position (Grade G)

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7. 7:25

Personnel Board

- Approve status change for Joshua Lemay, Detective/Patrolman to Grade D, Step 9 at \$38.54/hour retroactive to July 12, 2026, for a period of up to sixty days.
- Approve Memorandum of Agreement with NEPBA local 184 (Police Sergeants Union) regarding Police Department command structure and Lieutenant position
- Appoint Adam Kleeburg to Wastewater Mechanic effective 7/27/2026, Grade F4, at \$29.04/hour. Lateral move at same pay grade.

8. 7:30

Assistant Town Administrator's Business

- Authorize Addendum #1 with Downes Construction for Main Library Construction project construction phase Owner's Project Manager (OPM) services. Addendum value is \$570,000 to be funded with MA Board of Library Commissioners (MBLC) grant and local appropriation.
- Authorize Addendum #1 with Schwartz/Silver Architects, Inc for Main Library Construction project construction phase designer services. Addendum value is \$1,984,150 to be funded with MA Board of Library Commissioners (MBLC) grant and local appropriation.
- Review, approve and sign Disbursement Authorization # 1 in the amount of \$179,170, payable to Nunes & Sons for the FY25 MONT Avenue A Streetscape 5.2 Project.
- Review, approve, and authorize Walter Ramsey, Town Administrator, to sign Change Order #1, #2, and #3 for the FY25 MONT Avenue A Streetscape 5.2 Project. Total change order value is \$12,449.73, to be funded with project contingency from Community Development Block Grant (CDBG).
- Authorize Phase 2 Construction Funding Agreement with MassDOT for proposed bridge repair – Swamp Road over Goddard Brook (No. M-28-036)
- Other project updates

9. 7:50

Town Administrator's Business

- Proposal to initiate senior Tax Work-off Program
- Overview of Village Services Sustainability Initiative to discuss governance matters across Montague's Special Districts
- Payment in-lieu of Taxes (PILOT) Commission advocacy
- Topics not anticipated within 48 hour posting requirement

Next Meeting

Selectboard Meeting: Monday, August 10, 2026, at 6:00pm - HYBRID