Montague Public Libraries Trustees Minutes 2026-09-28

When: 6:30p, Monday, September 28, 2026 / Where: Millers Falls Library

Attendees: Cara Hins, Gretchen Wetherby, Jim Martineau, lydia ievins, Miryam Vesset, Pam Allan, Tricia Perham, Will Quale / Library Director: Caitlin Kelley / Guests: Nancy Crowell / Absent: Tamara Kaplan

1. Call to order @ 6:38
2. Public comments — nope
3. Minutes from 5/26/26, 6/29/26, and 7/27/26 approved
4. Millers Falls mural — project report from Nancy. They'll keep us posted on how they plan to add the text.
5. Director's reports —
   - Roof project: contract being approved by Selectboard tonight, hoping timing can include bat remediation.
   - Low enrollment for summer reading: other outreach opps we could be pursuing more. Discussion of existing lib facilities at Sheffield and Hillcrest. CK will brainstorm with Angela.
6. LBSC — at 50%-design, getting ready to choose brick, lighting, flooring types. Hand dryers vs paper towels.
7. Strategic Planning — nope
8. Building — nope
9. Personnel — nope
10. Budget — nope
11. Secretary — updated website member roll and term limits, contact list.
12. Friends — ordering hats, 50 more, to sell at circ desk.
13. Discussion: committee assignments
    - Building Cmte has less to do now. Montague Center elevator proj put off to 2029.
    - Personnel — sending Angela to some training soon. Will need to evaluate CK again soon.
    - Strategic Planning will be doing a bunch of work, go through museum collections. CK: 5yr plan req'd to apply for federal funds, ours good through end of 2028, wasn't planning on working on it in 2027, can start in 1/2028 for time to solicit community feedback. Projected opening date = early 2029, Feb–Mar. So expecting monthly meetings for 5–6 months. Family who donated Mackie is interested in taking him back.
    - Officers: all officers staying: WQ as Chair, Pam as Vice Chair, lydia as Secretary.
14. Discussion: gift policy — table this until we know more about the monetary gift side of things.
15. Discussion: shelving for Millers Falls — will purchase from Andy's; authorized up to $900, no vote needed.
16. Discussion: Community Foundation of Western Mass (CFWM) — CK will put together a meeting.
17. Items not anticipated — Halloween in Montague Center: Friends giving out candy, portapotty ordered.
18. Upcoming meetings —
    - Friends' Annual Meeting: Mon 10/5 5:30 Carnegie
    - LBSC: Tue 10/6 4p Zoom
    - Full board: Mon 10/26 6:30 Millers Falls Lib

19. Adjourned @ 8:02

Documents reviewed: Director's reports (Aug and Sept), Youth Services report, Gift Policy boilerplate + draft

Respectfully submitted,
lydia ievins .:. Secretary .:. Montague Public Libraries Trustees