



**Town of Montague**  
**Department, Board, Committee, Commission**  
**BUDGET NARRATIVE**

**FY 23**

*Complete this form electronically! Be clear and concise!*

Department: Building Department Submitted by: William Ketchen

**1. Please describe and provide the rationale for any substantial changes in your FY23 line-item budget submission.**

The increase in books is because Massachusetts will be adopting the 10<sup>th</sup> Edition of 780 CMR and will require an upgrade of Code books.

The increase to in state travel is because after 2 slower years due to Covid, inspections are returning to their normal rate, Building Officials of Western Mass have resumed in person monthly meetings at the West Springfield Town Hall, and State Building Officials will resume in person district meetings and seminars.

The increase in seminars is because required training for Building Officials have resumed to in person meetings instead of zoom.

**2. To this point in FY22, has your department experienced any notable successes, such as improving or providing new programs or services, or implementing new technologies? If so, please describe.**

There have been no substantial improvements thus far in FY22. However, the Building Department has been reviewing policies and procedures to determine how we can improve our customer service.

**3. Are there presently challenges to your department's ability to meet its goals and objectives that are due to its FY22 operating budget? If so, offer your recommendation(s) for improving the situation.**

Currently, there are no challenges to the Building Departments abilities to meet goals and objectives in FY22.

**4. Did you receive funding for any special articles in FY22? What is the status of those expenditures/investments? Does your department have any older special article appropriations that remain unspent?**

The Building Department did not receive special funding for FY22.