# Assistant Town Administrator Hiring Committee Meeting Notice

# Montague Town Hall - Annex Conference Room 1 Avenue A, Turners Falls, MA 01376

## Also Available via Zoom

Online: https://us02web.zoom.us/j/86579873620 or Call In: 646-558-8656

Meeting ID: 865 7987 3620

# Thursday, July 7, 2022 at 3pm

#### **Meeting Agenda**

### Votes may be taken

- 1. Welcome and Swearing in of Members
- 2. Review of Committee Charge
- 3. Committee Organization / Election of Chair
- 4. Review of Hiring Process/Logistics
  - a. Position Advertising
  - b. Interview Format
  - c. Interview and Process Schedule
  - d. Other Related Topics
- 5. Next Meeting Date and Agenda
- 6. Items not anticipated within 48 hours of meeting