



Town of Montague Municipal Airport Commission

Meeting Minutes

April 8, 2013

The meeting was called to order at 7:02 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, Gary Collins, Peter Golrick, Mike Sokolosky, and Brian Carroll

Others present: Mickey Longo (MANAGER), Erik Strand (GALE ASSOCIATES), Brian Smith

Mike made a **MOTION** to approve the minutes of 3/11/2013, second by Keith, passed 4-0-1, with Brian abstaining.

GALE REPORT

The Obstacle Clearance Surface is now clear for the PAPI Check; there does not appear that there is any need to re-certify. AIP-11 – the FAA is in “close out” status; AIP-14 – the FAA is in “close out” status. Final project walkthrough is scheduled for 4/18/2013 at 10:00 AM. Discussion of line painting, ET&L has agreed to apply a second coat; we may want to consider trading with another airport that needs the free MassDOT later this spring. AIP-15 – Tribal investigation for Phase II construction; UMass is working on the contract; waiting for permit from MHC. While the Tribes are here, we should consider discussing AIP-16 with them; we need to establish a maintenance schedule for the perimeter fence.

Full report attached.

MANAGER REPORT

Work on the Open House and Rental property took the bulk of the time this month; meeting with the Realtor this Wednesday. Aviation weekend is scheduled for June 15 and 16.

Discussion of comp time for the Manager. Gary made a **MOTION** to offer to buy back 25 hours of Mickey’s comp time at his regular rate of pay, with an anticipated total approximate cost of \$437 to be paid out of this years’ budget. After discussion, and with Mickey consenting, the motion passes unanimously.

Treasurer Report: Through March we are still looking good to be about even for the year. We still have to exercise care in our spending.

Full Managers Report attached.

DISCUSSION OF INSURANCE IN LEASES

No new information on rates. Discussion of necessary limits indicated that it could be like an auto policy – perhaps \$100-\$300K is a cost effective level. There should be at least one policy per hangar. Full discussion tabled until next meeting, when we expect to have more information available.

PILOT, TENANT, USERS GROUP, AND PUBLIC COMMENT

Mike made a **MOTION** to appoint Mark Longo as a volunteer to the Airport until 6/30/2013, second by Keith, passed unanimously.

COMMISSIONER UPDATES

None tonight.

8:31 Mike made a **MOTION** to adjourn, second by Keith, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___(Nay) ___(Abstain) at an Airport Commission Meeting on: ___/___/_____

(Airport Chair Signature)

Documents used:

Managers Report Gale Associates Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **FCFC** is the Franklin County Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.