

# Town of Montague Municipal Airport Commission

## Meeting Minutes

September 14, 2015



The meeting was called to order at 7:02 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, Gary Collins, and Rod Herzig

Others present: Mickey Longo, Stu Moncrieff (GALE), Mike Weber, Frank Keefe, Dick Caldwell, and Bruce Bohonowicz

Keith made a **MOTION** to accept the minutes of August 10, 2015, seconded by David motion passed 4-0-1, with Rod abstaining.

### GALE REPORT

AIP-17 (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Still working to find a solution to the power issues at the 34 end of the R/W. AIP-18 (Reconstruct Parallel Taxiway) Both grant offers are in and circulating for signatures. Project start date will not be until spring 2016 at the earliest. An Agenda Item to discuss whether we should delay the project start until after Open House will be on for next month. The schedule for the annual CIP meeting is out; tentative date for 0B5 is October 30 at 10:30am. Discussion of seepage along taxiway; will be reviewed in full before and during the next project. Full Gale Report attached.

### MANAGER REPORT

We received Board of Selectmen approval to move forward on the pilot request for adding an access door as long as it is no cost to the Town. It looks like the project cost would be somewhere between \$5,000 and \$10,000. Discussion of whether a portable outhouse would be feasible. Mickey will get quotes. Mickey requested that the Commission determine that there is no conflict of Interest if we hire his brother to repair and paint the interior ceiling at the rental house. Gary made a **MOTION** to authorize the the Chair to write the appropriate Section 19 letter of determination, seconded by Keith. Discussion of repairs and hours; how much Manager time will be spent; clearing of roof in the future as a preventative measure; use of volunteer hours. Gary made a **MOTION** to table the discussion until after the upcoming discussion of Managers hours, seconded by Keith, passed unanimously. Galaxy was here to find out what happened to the camera system; 2 cameras and the computer appear to have been damaged by a lightning strike, will be replaced under warranty. Galaxy will provide a quote on repairing or replacing the electronics at both Gates 2 & 3; MassDOT will fund this security project at 100%. Submitted a special article to fund the remaining \$4,856 for AIP-17 at a special town meeting on 10/1. Treasurers report – Budget - Spent \$7,220.23 (2 electric bills and insurance); Income \$2,554.52; Balance of \$37,670.47. Mike Weber asked for permission to install repeaters on the Wills Hills tower in exchange for replacing the bulbs; Mickey will get us prices so we can compare; will be added to next agenda for full discussion. Full report attached.

### PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

None tonight.

**COMMISSIONER UPDATES**

Discussion of the Manager's Job Description. Of main interest was the distinction between Manager's Hours and Office Hours. Members of the public have requested that the Manager be available at the Office during specific hours, and that those hours are posted. It was decided that the Manager should post Office Hours at the Admin Building and that he should be available at the Office during those hours, all of his other hours to perform the duties of the Airport Manager are at his discretion. The tabled Motion from earlier was brought forward at this point. Amendment was made to the Motion to cap the labor cost at \$450 as the house is an asset that we must preserve, and that the current proposal saves us money. It was determined that the proposed work does not interfere with the work or posted hours of the Manager, amended motion passes unanimously.

**ACCESS AGREEMENT**

No discussion on this topic tonight.

9:26 Keith made a **MOTION** to adjourn, second by Rod, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_ (Aye) \_\_ (Nay) \_\_ (Abstain) at an Airport Commission Meeting on: \_\_ / \_\_ / \_\_

\_\_\_\_\_  
(Airport Chair Signature)

Documents used:

Managers Report      Gale Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.