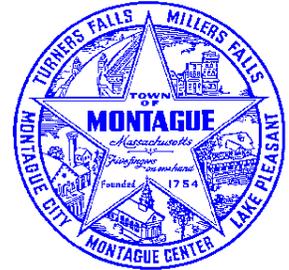


# Town of Montague Municipal Airport Commission

## Meeting Minutes

October 13, 2015



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll (7:15), and Rod Herzig

Others present: Mike Weber, Mickey Longo, Matt Caron (GALE), Stu Moncrieff (GALE), and Frank Russo (AOPA)

Keith made a **MOTION** to accept the minutes of September 14, 2015, seconded by David motion passed unanimously.

### REQUEST TO PLACE REPEATERS ON ONE OF OUR OBSTRUCTION LIGHT TOWER

Mike Weber requested that we approve the ability for him to place a repeater on the Wills Hill tower. Mike has been the person that the Airport has contracted with to replace the light bulbs on both towers for many years. Each year has seen us need to replace bulbs 2 to 3 times, at an estimated 10 hours of time, amounting to around \$2,500. The repeater would be placed in such a way as to not interfere with climbing for the replacements, and would not cause any interference with Airport operation. Mike asked that we entertain that he can place the repeater at no cost, in exchange for the servicing of the bulbs. Keith made a **MOTION** to authorize the Manager to draft such an agreement, not to exceed 10 years, for replacing the bulbs on the towers in exchange for the repeater location on Wills Hill tower, seconded by Gary, motion passed unanimously.

### CIP UPDATE

We will be going to MassDOT on October 30 to update the CIP. The letter we got from MassDOT seemed to be missing some important items. A quick inquiry into these omissions received a reply that "we can talk about" it at the CIP meeting.

### GALE REPORT

**AIP-17** (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Still working to fix electrical issues at the 16 end. Kobo has requested a change order that comes in at almost \$18,000, Gales is working on negotiating that number downward. An alternative solution that requires new trenching would be well in excess of \$24,000. **AIP-18** (Reconstruct Parallel Taxiway) We will not start the construction portion of the project this construction season. It is difficult to determine when the asphalt plants will shut down for the winter, and we don't want the taxiway torn up for the entire winter. The goal is to start construction around April 15. Even with that start date, it is not guaranteed that everything would be in good order for a June 21 Open House, so we should consider a fall date. Some discussion as to Labor Day or Columbus Day weekend, will be decided later. **AIP-19** (Master Plan Update) Project readiness forms are due at MassDOT on 10/31; Mickey and Peter will deliver on 10/30 at CIP meeting at the latest. Keith made a **MOTION** to approve a Town Meeting article requesting that we be allowed to use \$8,334 from our Retained Earnings as the local share of this \$166,667 project, seconded by David motion passed unanimously. Full Gale Report attached.

**MANAGER REPORT**

Went to the MAMA meeting and met the MassDOT Director Jeff DeCarlo. Discussion of the photovoltaic project in Barnstable. A new bulletin board has been installed outside; removed some of our hazardous waste from Pioneer Aviation that has been there for many years. The brush cutter was used for the NJ Tea planting area, which has been flagged; plants just came in and should be planted next week. Received a quote of \$12,964 for a new security system that will tie into our camera system; this might be funded by MassDOT at 100% as an ASMP project. Looking into whether Wills Hill light is under warranty. Mickey will get our electric bills to Gale to see how much is eligible under the project. Treasurers report – Budget - Spent \$2,006.17; Income \$1,012.93; Balance of \$35,633.93 or 77.06%. Full report attached.

**PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER**

Please review the NOTAM's on the lights; they seem to be duplicated. Also, there should be a NOTAM on the rotating beacon until it complies with FAA rules and pilot expectations.

**COMMISSIONER UPDATES**

Rod announced that after the November meeting, he will need to step down as a Commissioner. He will keep his plane and hangar, but will not be around for the winter months.

**ACCESS AGREEMENT**

No discussion on this topic tonight.

7:57 Keith made a **MOTION** to adjourn, second by David, passed unanimously.

Respectfully submitted: Peter Golrick

Voted \_\_\_ (Aye) \_\_\_ (Nay) \_\_\_ (Abstain) at an Airport Commission Meeting on: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
(Airport Chair Signature)

Documents used:

Managers Report      Gale Monthly Update

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.