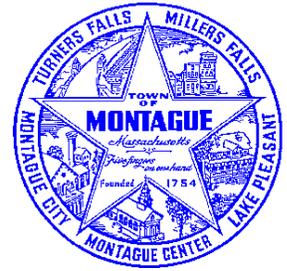


Town of Montague Municipal Airport Commission

Meeting Minutes

February 13, 2017



The meeting was called to order at 7:07 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll

Others present: Mickey Longo (MANAGER), Matt Caron (GALE), Frank Russo (AOPA), Mark Beaubien

MOTION by Gary to accept the minutes of January 9, 2017, seconded by Brian, motion passes unanimously.

Discussion of whether the Airport Commission should request access to FAA Drone (UAS) registration system. Mickey directed to look into this.

GALE REPORT

AIP-18 (Reconstruct Parallel Taxiway) Change Order is in; need supplemental agreement to recognize \$20K increase of total project. **MOTION** by Keith to approve the supplemental agreement for \$20,050, seconded by Gary, motion passes unanimously. **ASMP – Fencing** Gale is getting cost estimates for digging test pits (around 100). **AIP-19** (Master Plan Update) Expected cost is \$225,000; discussion of funding, whether or not there is a need for a full ALP update; Discussion of public comments for Master Plan provided by Mark Beaubien, all comments will be addressed in full as part of the Master Plan process. Mark requested we look into removing the Noise Abatement NOTAM. **MOTION** by Gary to approve the Scope of Work as presented by Gale, seconded by Keith, motion passes unanimously. Full Gale Report attached.

MANAGER REPORT

Installed TV; performed tractor maintenance; did rodent control in camera box; participated in a Town department team meeting on 1/12/2017; reviewed conflict of interest laws and completed test; provided a copy of information about solar panel project and their effect on the Airport to the Building Department, with updated references to MassDOT and FAA forms. Snow budget now at \$8,045 not including the last 2 storms. Treasurers report – Budget: Spent \$9,244.88; Income \$4,151.28; Balance of \$17,148.46 or 34.98%.

Executive Session to discuss the deployment of security devices to be placed on next agenda.

Discussion of e-mail from Mickey and his concern that there was a violation of the conflict of interest laws for Gary to remove snow from Airport property in front of the Flying Club hangar. Mickey indicated that he was talking to the AG's office about this. The discussion became heated and Mickey stormed out of the meeting at 8:36.

Executive Session to discuss next steps should be held as soon as we can. Discussion of dates lead to a tentative date of 2/22 at 7:00pm.

Full Managers Report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

The Flight Directory (aka the Green Book) should be updated to include current configuration and remove outdated and incorrect information.

COMMISSIONER UPDATES

No discussion on this topic tonight.

ACCESS AGREEMENT

No discussion on this topic tonight.

8:51 Keith made a **MOTION** to adjourn, second by Brian, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

- Manager's Report
- Gale Monthly Update
- e-mail from Mickey about Gates
- e-mail from Mark Beaubien about Master Plan

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **AOPA** is Aircraft Owners and Pilots Association; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.