

Town of Montague Municipal Airport Commission

Meeting Minutes

October 10, 2017



The meeting was called to order at 6:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule (6:11), Keith LaRiviere, Peter Golrick, Gary Collins, Brian Carroll (7:03)

Others present: Bryan Camden (MANAGER), Matt Caron (GALE), Armand Dufresne (GALE), Tom Watson, Frank Russo (AOPA)

MOTION by Keith to accept the minutes of September 11, 2017, seconded by Gary, motion passes unanimously.

MASTER PLAN UPDATE

We conducted a review of the draft of the first three chapters of the Master Plan Update. Several notes and minor corrections were suggested. The titles of these chapters are Introduction, Inventory of Existing Facilities, and Existing Environmental Conditions and Sensitive Areas. Chapter 4 is Forecasts and after tonight's discussion it is anticipated to be ready for our November meeting.

GALE REPORT

AIP-18 (Reconstruct Parallel Taxiway) Awaiting receipt of final reimbursements. **ASMP – Fencing** Carolyn is waiting for original invoice from the Wampanoag Tribe. **AIP-19** (Master Plan Update) See item above for working meeting. **Other** Annual CIP meeting was held on October 6, see Manager Report for details. Full Gale Report attached. Draft Chapters 1-3 attached.

MANAGER REPORT

Snow Removal – 3 responses from 16 invitations. **MOTION** by Gary to authorize the Manager to proceed to contract with Bardsley for snow removal for 2017-2018 winter as proposed, seconded by Keith. Discussion about need for a snow blower, we do not “need” this; Gary proposed to amend the motion to include that Burek Brothers would be second, in the event that Bardsley declines, and Don Matthews as third, re-seconded by Keith; amended motion passes unanimously. New tenants have moved in to the house (321 Millers Falls Road). NJ Tea to be surveyed this week; two more wildlife issues reported. After discussion it was decided that we need to look into getting a permit to allow the hunting of deer. We should apply to the state for the permit, but only use it as a last resort if all other methods fail. CIP – FAA appears to be not funding “revenue generation” projects, their focus is on paving. We can use our non primary entitlement money (approx. \$240,000) for Snow Removal Equipment (SRE) because it is our first time asking for SRE. We need to meet with the Finance Committee to see how we can get the needed funds. **MOTION** by Gary to proceed with a CIP Project for SRE as an AIP Project, seconded by Keith, motion passes unanimously. Vegetation Management equipment may be available for MassDOT. Padula Brothers will allow us to trade our snow blower for a plow for the tractor. **MOTION** by Keith to all the Manager to proceed with the swap, seconded by Gary, motion passes unanimously. TF High School physics department wants to drop bags of flour from an aircraft for a student experiment. Treasurer's report – Income- \$3,827.68; Expense - \$4,175.34; balance \$40,060.35 or 80.24%. Treasurer's Reports attached. Tribal Update: Tribes need to be updated on the Elks Lodge solar farm project to see if they want to weigh in on it. Full Manager Report attached.

COMMISSIONER UPDATES

No discussion on this topic tonight.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

A lock was purchased and handed over to Bryan to be installed. The Manager is doing a good job making the Airport a more social place.

ACCESS AGREEMENT

No discussion on this topic tonight.

7:32 Keith made a **MOTION** to adjourn, second by Brian, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

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|---|---------------------|-------------------|
| Manager's Report | Gale Monthly Update | Treasurers Report |
| DRAFT Master Plan Update (Chapters 1-3) | | |

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **AOPA** is Aircraft Owners and Pilots Association; **BLS** is the Federal Bureau of Labor Statistics; **CAP** is Civil Air Patrol; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT/AD** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCC** is the Franklin County Radio Control Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.