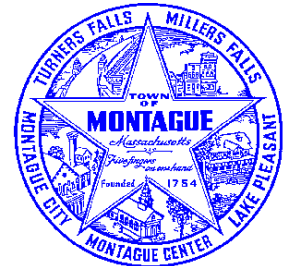


Town of Montague Municipal Airport Commission

Meeting Minutes

March 12, 2018



The meeting was called to order at 7:03 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, David Brule, Peter Golrick, Gary Collins
Others present: Bryan Camden (MANAGER), Frank Russo (AOPA), Matt Caron (GALE)

MOTION by Keith to accept the minutes of February 12, 2018, seconded by Gary, motion passes unanimously.

GALE REPORT

ASMP – Fencing This project will consist of 1400’ of fence and a cost of \$100,000 fully funded by MassDOT, and will now include having a Resident Engineer. **AIP-20** (Snow Removal Equipment) Specifications are done and off to MassDOT and FAA. **AIP-19** (Master Plan Update) Chapter 4 discussion. Discussion of number of operations and revised Chapter 4 review (starting on page 4-27).

MOTION by Keith to forward Chapter 4 to MassDOT and FAA for review after correcting “Belmont” to “Bement”, seconded by David, motion passes unanimously. Full Gale Report attached.

MANAGER REPORT

We haven’t heard back from the Finance Committee on the FCTS intern position. After the recent fuel issue, Bryan presented that we can switch to F.L. Roberts as of FY19 and get the same pricing as if we went through the Town. MassDOT was contacted about and ASMP project to replace the windsock. There is an Open House meeting for next Monday (3/19); we plan to have a float in the Annual Parade on 4/28. Discussion of the possibility of placing a Billboard on Millers Falls road to generate between \$20K and \$25K per year. We will need more info at the next meeting and will continue the discussion. Peter to put this on the next agenda. We also need to add Approve Intern Job description and Vehicle Use Policy to the agenda, as well.

Treasurer’s report – Income- \$2,376.78; Expense - \$6,998.78; Balance \$17,818.46 or 35.69%.
Treasurer’s Reports attached.

Tribal Update: We have still not heard back from Wampanoag or NIT, but the Vermont based Abenaki are still interested.

Full Manager Report attached.

COMMISSIONER UPDATES

Pioneer Aviation Update – 7 dumpsters full were removed, all historical documents were not thrown out. No transient planes are still here, and they are working on getting a credit card machine installed for fuel purchases. Bill Bonnette and Gary Bohonowicz are keeping the facility running. Some lighting upgrades and security cameras have been installed.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

ACCESS AGREEMENT

No discussion on this topic tonight.

8:27 Keith made a **Motion** to go into Executive Session under MGL c.30A § 21 (a) 6 To discuss the contents of the Non-Commercial Lease agreements, and Peter declared that doing so in open session would jeopardize the Towns’ bargaining position, and that we would return to regular session only to adjourn, seconded by David.

ROLL CALL VOTE: David – Aye, Keith – Aye, Peter – Aye, Gary – Aye; motion passes 4-0-1.

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Executive Session

Minutes are in a separate document, to be voted into public record as soon as it is appropriate.

+ + +

9:10 Return from Executive Session.

9:10 Keith made a **MOTION** to adjourn, second by Gary, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

- Manager's Report
- Draft Vehicle Use Policy
- Replacement Windsock Info Sheets
- Gale Monthly Update
- Draft FCTS Intern Coop Job Description
- Treasurers Report

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **AOPA** is Aircraft Owners and Pilots Association; **BLS** is the Federal Bureau of Labor Statistics; **CAP** is Civil Air Patrol; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **FCTS** is the Franklin County Technical School; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT/AD** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCC** is the Franklin County Radio Control Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **R/W** is runway; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer; **T/W** is Taxiway.