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Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons, Mark Fairbrother, Chris Boutwell, Patricia Allen; Town Administrator, Frank Abbondanzio; Administrative Secretary, Wendy Bogusz; Janel Knockleby, Montague Reporter, Chris Curtis, Recorder

Boutwell announces meeting is being taped

Approve minutes of May 30, and June 4, 2012 if available

Fairbrother makes the motion to approve the minutes of May 30, 2012 seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Fairbrother makes the motion to approve the minutes of June 4, 2012, seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Allen congratulates Turners Falls Softball Team for winning again

Jon Dobosz, Parks and Recreation Director, Designation of July as Parks and Recreation Month

Fairbrother makes the motion to Designate July as Park and Recreation Month and reads the Proclamation into the record. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Unity Park improvements are moving along, a bit behind schedule; Parks and Rec programs are running still

Sandy Facto, Litter and Handicap accessibility throughout Town

Facto: Recently I've had a difficult time opening the heavy doors and knocking on glass hurts my hands and I've found several people are having the same problems. I don't want to break the town, I simply want something done over a 5 year period and during the interim, maybe buzzer systems can be put in to get the attention of the store owners.

Boutwell states he would like this forwarded to the Building Inspector.

Allen asks Ramsey if this can be included in the downtown livability plan. Ramsey states that it can be one of the goals that the Town plans; and he has invited Sandy to be on the committee to bring her perspective.

Abbondanzio: In 1993 we applied for a Community Development Block Grant for access to the store fronts, it was all historic grants. We were awarded that grant and won an award from the Americans barrier board for the design because it fit into the historic character of the downtown. It takes time for things to play out.

Facto feels the Town would be better off applying for grants rather than the individuals. Facto also stated she goes around every Sunday and picks up the park, on Monday I go to the bank and pick up the sidewalks and side of the roads. It depresses me that it is back to the way it was. Feels an addendum should be passed and prohibits people from spreading trash and if caught they should be fined.

Boutwell will talk to Gina about this as it is a Board of Health issue.

Fairbrother: Post Office is a Federal building and doesn't understand how they get away with it.

Walter Ramsey, Town Planner and Conservation Agent

Execute an amended/restated Conservation Restriction & Agricultural Preservation Restriction with option to purchase to combine the Tuvek APR (1989) and Red Fire Farm APR's (4/7/10) into one APR

Ramsey: Administrative action Dept. of Agriculture is requesting. Two separate APR's that are now one property owner, Red Fire Farm. From the States prospective the Town is the co-holder on one of the restrictions. As co-holders we need to authorize the state to put everything into one APR. We are not giving up any rights or gaining any new rights.

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Fairbrother makes the motion to execute an amended restated conservation restriction and agricultural preservation restriction with option to purchase for the Tuvek APR of 1989 and Red Fire Farm APR of 2010 into one APR. Franklin County Registry of Deeds, Tuvek Book 2336, Page 262-282 and the Voiland parcel is Book 5841, Page 330, APR Book 5989, page 340. Seconded by Allen, approved. Allen – Aye, Boutwell – Aye, Fairbrother – Abstains (abutter)

Authorize release of Invitation for Bids for Cleanup of Former Strathmore Mill Building #10 Debris Pile Ramsey: This project is finally ready to go to bid, work involves the clean up of building #10, includes asbestos abatement, selective demolition, debris removal, masonry repair and site restoration. This invitation for bid was prepared by our consultant Tighe and Bond and I'm asking for it to be released on June 27, and due on July 19th and the project completion date is set for October 15, 2012. The project is being funded by three sources including the Town, the U.S. Environmental Protection Agency and the Franklin County Regional Brownfields Program.

Fairbrother makes the motion votes to release the invitation for bids for the former Strathmore Mill Building and release it on June 27, 2012. Seconded by Allen, approve unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye

Authorize release of Request for Proposals for Downtown Turners Falls Livability Plan

Ramsey: I'm requesting this go out on July 11 and Due on August 8th. This is for a planning consultant to undertake a public process to prepare a Livability Plan for downtown. A livability plan incorporates a vision for downtown as well as some implementable actions. This project is not to exceed \$40,000, is fully funded by a grant from the U.S. Housing and Urban Development for regional sustainability. The plan will be the result of comprehensive public outreach and participation with the particular focus towards disadvantaged populations in Town. There will be a blueprint for growth and preservation and encourage private development and enhance decision making for public funding and facility improvements downtown. The consultant will use Planning and Conservation staff to assist and complete the project.

This will allow people like Sandy to talk about the issues that are happening out there on the street and help prioritize that for future projects.

Fairbrother makes the motion to authorize and instruct the Planning and Conservation Department to release the Request for Proposals for the Downtown Turners Falls Livability Plan going to professional planning consultants who will undertake a public planning process to prepare a livability plan for downtown Turners Falls. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye.

Allen: I don't think we realized that we have been challenged to do a handicap challenge. This will be scheduled for Friday, July 6, at 5:30 PM at Food City Parking lot

Allen makes the motion to appoint Mark Fairbrother as temporary chair for the liquor license hearing. Seconded by Boutwell, approved. Allen – Aye, Boutwell – Aye, Fairbrother - Abstain

Café License, Use of Public Property

Abbondanzio: In order to have the one day licenses, ABCC now requires that the premises where you are going to have the one day event has to be included as part of the liquor license. That is what we are doing tonight. In addition to approving the liquor license the Selectmen have to approve a real estate license that authorizes the use of that outside space for a number of days of the year. The premises has to be specifically defined and included on a plan and attached to the license to be approved by ABCC. This is the first of probably many of these licenses because this is the only way you are going to be able to have these one day permits. D. Jensen made changes today so it's up to you if you want to approve it tonight or not. Discussion about changes made.

Kara McLauglin, G/M Community School Partnership: We presented about best practices around alcohol policy for towns recently and we just wanted to make sure everything is doing best practice that will prevent underage drinking. Examples given in the OJJDP Report it talks about caring about young people and underage drinking is a serious problem. Section that talks about how state and local regulation law ordinance policies form the frame work

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for any effort to reduce underage drinking and the right regulations well crafted can minimize the opportunity for young people to use alcohol and maximize opportunities for effective and efficient enforcement; it's most important in reducing youth access. Another Section also talks about best practice of alcohol sales at community events and different strategies used. We are not trying to block any alcohol licenses, this is about creating new policies and as I understand it there are no café licenses at this time in the Town of Montague. Because this is precedent setting we wanted to make sure it was done well. Our recommendations are as follows: 1. No alcohol signage visible to youth. 2. No alcohol free merchandise to be given away, such as hats, t-shirts, balloons, etc... 3. Well delineated and fenced off area, for only those 21 and older. 4. Alcohol to be dispensed in plain plastic cups. 5. No dispensing or selling alcohol to those appearing to be intoxicated. 6. Workers shall not be intoxicated while dispensing or selling alcohol. 7. Workers should be trained in best practices. 8. Tamper-proof wristbands for those who have been properly identified as 21 or over. 9. Strictly limiting the number of cafe licenses per community event, optimally one or zero.

Lew Collins, Between the Uprights: This is not anything anyone under 21 is allowed in,

Chief Williams: There have not been any complaints during the events

Collins: The concern I have is if we don't have our beer sponsors then it is a major event for us. This is what keeps us afloat. All our barriers that are out there, are put together like a theme, as far as hats and shirts that's all part of getting people to come in and getting them to get involved with the spirit of what the event is. Raffles are only available to people at Between the Uprights.

Abbondanzio suggests advertising be turned to the people on the inside, not facing the road.

Collins: If we were to turn the signs it would look like crap to the Town as your driving in to see all these things the opposite way.

Fairbrother: Lets face it, it is a bar event. It is not the block party

Discussion

McLaughlin: Our only concern is if it was during the block party since we are the lead organizer, our grant is a substance abuse grant and ethically we cannot be promoting alcohol so this would put our grant in jeopardy which brings in just over a half million dollars to the community every five years. In general, just around the community events that are family oriented which I hear your saying is something different. If its happening while the block party or an event were happening that was a family oriented event and they were coincide to be happening, because the Block Party is a family friendly event. If you wanted to have your event on a day that the community was having an organized event, that's when we would be specifically recommending and respectfully requesting that, because there are so many children because we are using the Discovery Centers lawn for kids activities and games. That would be a particular time when we would want the advertising to be very minimized for the youth and family to see.

Collins: It would be tough because that is what our whole outside...

Fairbrother: You're a business, your there all the time and it might be arguably if you were part of the block party because the vendors come in they leave, you're a business your there all the time, we can't tell you to close.

Allen: But for the block party you could be as subtle as you could be

Collins: It would be tough. The Block Party and the Pumpkinfest, they are like two weeks income in one day. The equipment that is needed for this event is all given to us by one of our distributors because it is very expensive.

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McLaughlin: Which is great for your business, but terrible for young people because it works the best on young people. They want to give you free stuff because it works. We're really trying for responsible retailing.

Further discussion about signage and Block Party

Allen thinks the Block Party should be looked at separately so it can be toned down to make everybody happy. Collins said to change the structure for one event would be a major expense, but will look into it. Collins also feels if it's done to one, it should be the same for all establishments.

Allen makes the motion to approve a license to use real property known as a Cafe License for Lewis B. Collins, Between the Uprights, LLC doing business as Between the Uprights at Second Street for those premises dated June 18, 2012 through December 31, 2012. Seconded by Fairbrother approved. Allen – Aye, Fairbrother - Aye

Liquor License Hearing, Annual on Premise, §12 Restaurant, All Alcohol, Between the Uprights At 2nd Street, Lewis B. Collins, as Manager, 23 Avenue A, Turners Falls, votes may be taken

Allen makes the motion to endorse the request to sign an alteration of license premises Form 43 for Between the Uprights, LLC doing business as Between the Uprights at Second Street located at 23 Avenue A, Turners Falls that will go the ABCC. Seconded by Allen, Approved. Allen – Aye, Fairbrother - Aye

Allen makes motion to approve the use of public property for Lew Collins at 23 Avenue A for Between the Uprights at 2^{nd} Street for Wednesday, November 21, 2012 from 4:00 PM to 1:00 AM for the night before Thanksgiving event and contingent upon the police chief signing the document and to be signed by the temporary chair person. Seconded by Fairbrother, Approved. Allen – Aye, Fairbrother - Aye.

Allen makes the motion to approve the special license for Between the Uprights at Second Street at 23 Avenue A for Wednesday, November 21, 2012 with proof of insurance liquor liability on file, contingent upon the Police Chief signing off and the fee being paid. Seconded by Fairbrother, approved unanimously. Allen – Aye, Fairbrother - Aye

Lew asks about events submitted in the spring, if they have been approved. Allen would like to readdress the block party in a couple of weeks.

Boutwell rejoins the meeting at 8:25 PM

Town Administrators Report, Votes may be taken

Recommended Allocation and Budget of Community Development Discretionary Account

Abbondanzio: The discretionary account was set up for the purpose of tracking community development funds that are no longer considered program income that are available for discretionary use. Carolyn has already set up this account, these funds can be used without having a hearing, program income on the other hand requires a hearing. I'm recommending the Selectmen continue to approve the use of these funds at the Selectmen's meetings even if a public hearing is not required. I'm also recommending the Board of Selectmen vote to carry over the balances for items no longer considered program income but still needed. I would like the balances carried over to the discretionary account those items are: downtown beautification \$2,326.90; Unsafe & Unhealthy Buildings \$8,073.02; Shea Theater \$2,245.84; Dry Hill Cemetery Maintenance \$2,220.00; Skate Board Park \$1,092.88; these total \$16,058.64. There is a starting balance in the discretionary account of \$96,132.94 so you've allocated \$16,058.64 of that and you will still have a discretionary fund balance of \$80,074.30 unallocated discretionary.

Program Income Hearing

Allen makes the motion to carry over the balances from Program Income to the Community Development Discretionary Account (items listed above) for a total of \$16,058.64. Seconded by Boutwell, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

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Fairbrother makes the motion to appropriate from the program income unallocated account, \$38,300 for the Unity Park Construction Project. Seconded by Fairbrother, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye.

Hunter: We had allocated funds for these two items in our original contingencies. During the demolition/dismantling of the existing equipment that was going to be reused, we found that certain parts of it had to be replaced. These were unforeseen issues so we had to use \$7,363.97 to repair and replace certain parts of the play equipment. Originally there was enough money to cover these two items, the short fall now is \$3,557.72. If we could have that, we could complete phase 1 and spend all the funds that the Community Development Block funds and the funds allocated by the town. We cannot do this in Phase II as it will be part of an area that will be completely finished. If we don't do this now, it will be more costly later.

Fairbrother makes the motion to allocate \$3,557.72 from the Program Income unallocated program income for the additional work listed (104 LF of Ameristar Steel fencing, 42" high and one bollard at Unity Park. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Abbondanzio: We also need a vote on under the Program Income Hearing, the State requires the Town pay a 2% fee on the amount of program income money we had in our account as of October 30th, so the 2% amount comes out to \$2,640.25 and we will cut a check to DHCD for this and it will come out of the unallocated program income account. There is another item for Brownfields match, we've already approved that at prior program income hearings, you actually allocated \$24,000 towards the Brownfields clean-up at Strathmore. The reason it is only \$13,500 is because the difference was spent on Tighe and Bonds work to engineer and do the bid specifications that Walter brought before you. When all is said and done, you will have a remaining \$12,125.77 in the program income account. In speaking with Robin Sherman today, there have been some major changes in the program income guidelines and there are different ways that we may want to decide to use those program income funds as they come back. Right now there are roughly \$3.5 million in funds that are loaned out there that will come back in some fashion. \$2.5 million are based on grants that have been 5 years in existence. The new regulations that just passed would allow any funds that are within 5 years of close out of a program to be freed up for discretionary purposes. Robin will be in at a later date to explain the options available to the Town. It is pretty positive.

Fairbrother makes the motion to allocate \$2,640.25 from the unallocated program income account for the state 2% assessment on the CDBG. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Appoint Gill/Montague Community School Partnership group as a Town Committee on August 11, 2012, Block Party (To be covered by Town Insurance)

P. Golrick: Was wondering if this appointment makes the group a public body subject to open meeting law?

Allen: I would think it would. For the meetings relating to this event, it would have to be open to the public.

Kara McLaughlin inquires if that means the meetings must be posted. Answer is yes. Kara announces the next meeting date and the public is always welcome.

Fairbrother makes the motion to appoint the Gill/Montague Community School partnership group as a town committee for the August 11, 2012 Block Party. Seconded by Allen.

Discussion regarding open meeting law and what appointment means

Motion retracted by Fairbrother, as well as Allen retracts her second. further information requested.

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Vote to Sign Agreement between Town of Montague and International Brotherhood of Police Officers (Montague Police) dated July 1, 2010 – June 30, 2013

Fairbrother makes the motion that the Board sign the Agreement between Town of Montague and International Brotherhood of Police Officers (Montague Police) dated July 1, 2010 – June 30, 2013. Seconded by Allen, approved unanimously. Allen –Aye, Boutwell – Aye, Fairbrother – Aye

Request for an Unloading and Loading only sign in front of Convenant Church located at 19 Bridge Street, Millers Falls on Sundays

To be discussed at the next meeting when more information is available.

Appoint Allen Ripingill to Zoning Board of Appeals

Fairbrother makes the motion to appoint Allen Ripingill as an Associate Member to the Zoning Board of Appeals effective June 19, 2012 until June 30, 2013. Seconded by Allen approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

Approve Annual Appointments as set forth in the attached list

Allen makes the motion to appoint the following people to the positions and terms listed on the attached list at the end of these minutes (Attachment A). Seconded by Boutwell, approved unanimously. Allen - Aye, Boutwell - Aye, Fairbrother - Aye

Approve Agreement with Stone Consulting Services for Classification and Compensation Study

Fairbrother makes the motion to approve the agreement for the wage and class study for Stone Consulting Services in the amount of \$16,225. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye

Robin Sherman, Executive Director, F.C. Regional Housing & Redevelopment Authority Approve Agreement for Housing Rehabilitation Revolving Loan Program, votes may be taken This topic will be placed on an upcoming agenda

Topics Not Anticipated Covered in the 48 hour Posting Requirements

Bridge closure on June 20, 2012 instead of June 19th

Executive Session under G.L. c.30A §21 (a)(6) to consider the purchase of vacant lots at the Airport Industrial Park, votes may be taken. 9:05 PM

Fairbrother makes the motion to go into executive session under G.L. $c.30A \S 21$ (a)(6) to consider the purchase of vacant lots at the Airport Industrial Park. Seconded by Allen, As Chairman, Chris Boutwell declares that discussing this matter at an open meeting may have a detrimental effect on the position of the public body. approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye

Fairbrother makes the motion to go into Executive Session under G.L. c. 30A, §21(a)(1) to discuss charges brought against an employee. Seconded by Allen. As Chairman, Chris Boutwell declares that discussing this matter at an open meeting may have a detrimental effect on the position of the public body. Approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye

Fairbrother makes the motion to adjourn the meeting at 10:00 PM. Seconded by Allen, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother - Aye

ATTACHMENT A APPOINTMENTS

NameFirst	NameLast	BoardAppointedTo	Term	ExpirationDate	Yea	Nay	Ab
John	Dobosz	Parks & Recreation Director	1 Year	30-Jun-13	3		
Susan A.	SanSoucie	Library Director	1 Year	30-Jun-13	3		
Kopelman &	Paige	Town Counsel	1 Year	30-Jun-13	3		
Richard J.	Kuklewicz	Wiring Inspector	1 Year	30-Jun-13	3		
Thomas W.	Wyman	1st Alternate Wiring Inspector	1 Year	30-Jun-13	3		
Robert	Trombley	WPCF Superintendent	1 Year	30-Jun-13	3		
Timothy J.	Hartnett	Gas & Plumbing Inspector - Alt	1 Year	30-Jun-13	3		
Herbert F.	Hohengasser	Gas & Plumbing Inspector	1 Year	30-Jun-13	3		
Frank E.	Abbondanzio	Chief Procurement Officer	1 Year	30-Jun-13	3		
David E.	Jensen	Building Inspector & Code Enforcement Officer	1 Year	30-Jun-13	3		
Richard D.	Sawin	Forest Warden	1 Year	30-Jun-13	3		
Robert	Escott	Deputy Forest Warden	1 Year	30-Jun-13	3		
Walter	Ramsey	Town Planner & Conservation Agent	1 Year	30-Jun-13	3		
Tom	Bergeron	DPW Superintendent	1 Year	30-Jun-13	3		
Roberta	Potter	Council on Aging Director	1 Year	30-Jun-13	3		
Leo	Parent	Veteran's Director	1 Year	30-Jun-13	3		
Leo	Parent	Veteran's Burial Agent	1 Year	30-Jun-13	3		
Mark	Fitzpatrick	Veteran's Director	1 Year	30-Jun-13	3		
Mark	Fitzpatrick	Veteran's Burial Agent	1 Year	30-Jun-13	3		
Albert L.	Cummings	Veteran's Graves Officer	1 Year	30-Jun-13	3		
Robert	Escott	Emergency Manager	1 Year	30-Jun-13	3		
Peter L.	Golrick	Airport Commission	3 Years	30-Jun-15	3		
Frank M.	Sokolosky	Airport Commission	3 Years	30-Jun-15	3		

John	Burek	Zoning Board of Appeals	5 years	30-Jun-17	3	
Juanita	Caldwell	Council on Aging	1 Year	30-Jun-13		
"Bunny"					3	
Karla	Bordeaux	Council on Aging	1 Year	30-Jun-13	3	
Ethel B.	Dobias	Council on Aging	1 Year	30-Jun-13	3	
Michael A.	Saharceski	Council on Aging	1 Year	30-Jun-13	3	
Teresa A.	Miner	Council on Aging	1 Year	30-Jun-13	3	
Loretta	Demers	Council on Aging	1 Year	30-Jun-13	3	
Susan	SanSoucie	Historical Commission	3 Years	30-Jun-15	3	
Samuel	Couture	Turners Falls Athletic Club Trust	1 Year	30-Jun-13	3	
David	Dion	Constable	1 Year	30-Jun-13	3	
Brian C.	Dobosz	Constable	1 Year	30-Jun-13	3	
Wendy M.	Bogusz	Constable	1 Year	30-Jun-13	3	
Susan	SanSoucie	Cemetery Commission	1 Year	30-Jun-13	3	
Laurie	Callahan	Cable Advisory Committee	1 Year	30-Jun-13	3	
Garry	Earles	Cable Advisory Committee	1 Year	30-Jun-13	3	
Sharon	Cottrell	Cable Advisory Committee	1 Year	30-Jun-13	3	
Jason	Burbank	Cable Advisory Committee	1 Year	30-Jun-13	3	
Paul	Gorman	Cable Advisory Committee	1 Year	30-Jun-13	3	
Bob	Mahler	Cable Advisory Committee	1 Year	30-Jun-13	3	
Eileen	Dowd	Cable Advisory Committee	1 Year	30-Jun-13	3	
Mark	Fairbrother	Personnel Board	3 Years	30-Jun-15	2	1
Justin	Fermann	Conservation Commission	3 Years	30-Jun-15	3	
Ronald	Sicard	Planning Board	5 Years	30-Jun-17	3	
Donna	Francis	Agricultural Commission	3 Years	30-Jun-15	3	
Diane	Flynn	Agricultural Commission	3 Years	30-Jun-15	3	
Bob	Mizula	Agricultural Commission	3 Years	30-Jun-15	3	
Paul	Voiland	Agricultural Commission	2 Years	30-Jun-14	3	

Karl	Garbiel	Agricultural Commission	2 Years	30-Jun-14	3	
Tim	Van Egmond	Energy Committee	1 Year	30-Jun-13	3	
Chris	Mason	Energy Committee	1 Year	30-Jun-13	3	
Jason	Burbank	Energy Committee	1 Year	30-Jun-13	3	
Cam	Weimar	Energy Committee	1 Year	30-Jun-13	3	
Sally	Pick	Energy Committee	1 Year	30-Jun-13	3	
Pam	Hanold	Energy Committee	1 Year	30-Jun-13	3	
Robert	Setka	Energy Committee	1 Year	30-Jun-13	3	
Richard	Adams	Energy Committee	1 Year	30-Jun-13	3	
Susan	Conger	Energy Committee	1 Year	30-Jun-13	3	
Ronald	Sicard	Wells Trust	1 Year	30-Jun-13	3	
Frank	Abbondanzio	Landfill Selection Committee	1 Year	30-Jun-13	3	
Tom	Bergeron	Landfill Selection Committee	1 Year	30-Jun-13	3	
Les	Cromack	Landfill Selection Committee	1 Year	30-Jun-13	3	
Chris	Boutwell	Landfill Selection Committee	1 Year	30-Jun-13	2	1
Greg	Garrison	Landfill Selection Committee	1 Year	30-Jun-13	3	
Patricia	Pruitt	Landfill Selection Committee	1 Year	30-Jun-13	3	
Jan	Ameen (Non- Voting)	Landfill Selection Committee	1 Year	30-Jun-13	3	
Mark	Downey	Gas & Plumbing Inspector - 2nd Alt.	1 Year	30-Jun-13	3	
Jay	DiPucchio	Board of Registrars	3 Year	30-Jun-15	3	
Mandy	Hampp	Assistant Town Clerk	1 Year	30-Jun-13	3	
Richard	Asmann	Alternate Building Inspector	1 Year	30-Jun-13	3	
Barbara	Miller	Board of Assessors	1 Year	30-Jun-13	3	