

**SELECTMEN'S MEETING MINUTES  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, May 6, 2013**

*Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Mark Fairbrother, Chris Boutwell, Patricia Allen; Town Administrator Frank Abbondanzio; Town Accountant Carolyn Olsen; WPCF Superintendent Robert Trombley; WPCF Operator John Little; Patricia Pruitt from the Reporter; John Reynolds*

Meeting being Taped

**Minutes**

*Mark Fairbrother moved that the board accept the minutes of the April 3, 2013 joint meeting with the Finance Committee. Seconded by Pat Allen. Approved majority. Fairbrother – Aye, Boutwell - Aye, Allen - Abstain*

**WPCF Superintendent Robert Trombley**

Mr. Trombley presented a National Pollution Discharge and Elimination System Permit (NPDES) Renewal Application for submission to MA Department of Environmental Protection and a NPDES Permit Renewal Application for submission to the US Environmental Protection Agency. These permits allow the WPCF to discharge water into the Connecticut River. The permits are for a period of 5 years. What will come from this are new permits listing what is allowed to be discharged and their limits. There is a potential for a limit to nitrogen that may be discharged into the river. Once applications are submitted there may be a lengthy delay in issuing the permit, but as long as it's on their table the existing permit remains in effect until a new permit is issued.

*Mark Fairbrother moved that the board authorize the NPDES Permit Renewal Application #MA01100137 for submission to US Environmental Protection Agency and the MA Department of Environmental Protection. Seconded by Pat Allen. Approved unanimously.*

Mr. Trombley noted a problem the Poplar Street Pump Station in that someone has been dumping inappropriate items including rags towels into the collection system area. The pump has had to be pulled 2-3 times in the last few weeks to be cleaned out.

Vote to sign Loan/Subgrant Drawdown Request #4 for Brownfield's Cleanup Revolving Loan Program, Strathmore Mill Hazardous Materials Remediation Project Loan/Subgrant for \$17,040. This is the last drawdown request.

*Pat Allen moved that we sign the Loan/Subgrant Drawdown Request #4 for Brownfield's Cleanup Revolving Loan Program, Strathmore Mill Hazardous Materials Remediation Project Loan/Subgrant between the FRCOG and the Town of Montague in the amount of \$17, 040. Seconded by Mark Fairbrother. Approved unanimously.*

**Use of Public Property**

Michael Nelson has submitted an application for a Permit for Assembly, Public Demonstration, or Use of Public Property. for 11:00 AM to 3:00 PM on April 12, 2014 (with a rain date of April 13, 2014) at Sheffield School for the Spring Parade. The parade route is Crocker Avenue to Montague Street to Turnpike Road to Millers Falls Road to Crocker Avenue with Sheffield School as both the start and end location. Mr. Nelson expects approximately 500 attendees and 20 vehicles. Police Chief has approved both applications.

*Pat Allen moved that the board approve the request for the Use of Public Property by Michael Nelson for the Spring Parade on April 12, 2013, with a rain date of April 13, 2013, from 11:00 AM to 3:00 PM. The parade route will be Crocker Avenue to Montague Street to Turnpike Road to Millers Falls Road to Crocker Avenue . Seconded by Mark Fairbrother. Approved unanimously.*

**Town Administrator's Report**

**Montague Industrial Park sewer emergency update.**

Mr. Abbondanzio updated the board with the latest information, stating that we've made a lot of progress in addressing the sewer emergency in the Industrial Park.

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- Mr. Abbondanzio has requested and received authorization from the Department of Revenue to spend up to \$500,000 in excess of appropriations under MGL Chapter 44 Section 31.
- Mr. Abbondanzio has filed a waiver a request with the state's Department of Capital Asset Management (DCAM) to solicit quotes without advertising. At 4 pm he received a verbal approval.
- Thus far CDM has evaluated options and decided that existing 350 ft line 17 feet deep in unstable soil under utilities is not practical to clear, so they've advised us to do a line at different location. CDM is requesting a Notice to Proceed. The Hallmark property was considered but there were too many difficulties. They are now proposing a line in the lane on the east side of Millers Falls Road.
- Mr. Trombley provided his own update.
  - In the worst case will replace entire line.
  - In meantime have contacted McVac, a professional line cleaner, who wants to see if he can clear the line so we can send down a camera to see what the damage is and whether there is another, less expensive way to fix the problem, even if just replacing a smaller section of line.
  - We still have to move forward on the full replacement until we find out an easier fix is available.
- Mr. Abbondanzio noted that that would be a preferred option, but we've been told it's not feasible.
- The line has to be replaced in a timely manner because we're depending on bypass pumping and the pumps have already failed twice in the last week.
- At this point a scope of work has been prepared. Technical specifications and a conceptual plan were presented to four contractors who came up with a wide range of costs.
- CDM estimated that by Thursday or Friday they'd have a refined plan and specs ready to solicit quotes. Construction work could be started as early as next week.
- Borings and survey work are currently being done.
- Turnaround time estimated at 1-2 weeks after work starts.
- Mr. Abbondanzio told the Department of Revenue the town would have a Special Town Meeting in late summer or early fall to finance capital portion which will come from sewer borrowing. Operating costs will be funded in a different way. There is some money available in the WPCF's DPW subsidiary budget that can be used. In the meantime we will pay costs out of cash flow until an appropriation is made.

Mr. Trombley reviewed some of the potential causes and solutions.

Mr. Abbondanzio said that our insurance people report that the damage to force main appears to be eligible for a claim, but the damage to Millers Falls Road probably won't be. Work done putting in fiber optics may have been the trigger but it is unknown whether there is adequate documentation to legally pursue compensation.

*Mark Fairbrother moved to authorize Mr. Trombley to have this contractor come back in Wednesday to try this operation. Pat Allen seconded. Approved unanimously.*

**Notice to Proceed**

Mr. Abbondanzio asked the board to issue a Notice to Proceed to CDM to perform emergency engineering services in conjunction with the Montague Industrial Park/Millers Falls Road sewer emergency. Not to exceed \$45,000.

*Pat Allen moved that the board approve and authorize the Chair to sign the Notice to Proceed to CDM to perform Emergency Response - Design, Support, Contractor Solicitations and Recommendations in conjunction with the Montague Industrial Park/Millers Falls Road sewer emergency not to exceed \$45,000. Seconded by Mark Fairbrother. Approved unanimously.*

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**Fiscal Year 2014 Community Development Block Grant**

Mr. Abbondanzio asked the board to authorize the Franklin County Regional Housing and Redevelopment Authority to prepare the town's Fiscal Year 2014 Community Development Block Grant Application. For Fiscal Year 2014 we will be able to apply for a full application, while this year we were only able to apply for planning grants.

*Mark Fairbrother moved that the board authorize the Franklin County Regional Housing and Redevelopment Authority to prepare the town's Fiscal Year 2014 Community Development Block Grant. Seconded by Pat Allen. Approved unanimously.*

**Annual Town Warrant, May 4, 2013**

*Pat Allen makes the motion to create the Election Warrant for the Town of Montague for May 20, 2013 at Precincts 1 through 6 at their usual locations from 7:00 AM to 7:00 PM for:*

*One Selectman, for three years*

*One Assessor for three years*

*One Town Clerk, for three years*

*One Treasurer/Collector, for three years*

*Three Public Library Trustees, for three years*

*One Parks & Recreation Commissioner, for three years*

*One Board of Health Member, for three years*

*One Tree Warden, for three years*

*One Housing Authority Member, for five years*

*One Soldiers' Memorial Trustee (Veteran), for three years*

*Seven Town Meeting Members, Precinct 1, for three years*

*Seven Town Meeting Members, Precinct 2, for three years*

*Seven Town Meeting Members, Precinct 3, for three years*

*Three Town Meeting Members, Precinct 3, for one year*

*Seven Town Meeting Members, Precinct 4, for three*

*Seven Town Meeting Members, Precinct 5, for three years*

*Two Town Meeting Members, Precinct 5, for one year*

*Seven Town Meeting Members, Precinct 6, for three years*

*Two Town Meeting Members, Precinct 6, for one year*

*Seconded by Mark Fairbrother, approved unanimously. Allen – Aye, Boutwell – Aye, Fairbrother – Aye*

**Items Not Anticipated Within the 48 Hour Posting Period.**

Ms. Allen was at the Franklin Regional Transit Association's Executive Committee meeting and since she will not be at the next meeting, or perhaps any future meetings, she is suggesting that someone else be appointed as the Town's representative. They meet 3 times a year, but are resurrecting the Executive Committee which will meet quarterly.

Christopher Boutwell designated Mark Fairbrother as the representative to the Franklin Regional Transit Authority.

Mr. Abbondanzio reminded the board that there are collective bargaining sessions tomorrow for IBPO at 2:00 PM and TOMEA at 4:30 PM.

The next regularly scheduled Board of Selectmen's meeting is next week, Monday May 13, 2013 at 7 PM in the Town Hall's upstairs meeting room.

*Mr. Fairbrother makes the motion to adjourn the meeting at 7:45 PM. Seconded by Ms. Allen. Approved unanimously. Allen – Aye, Fairbrother – Aye, Boutwell- Aye*