

**SELECTMEN'S MEETING MINUTES
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, November 4, 2013**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons, Mark Fairbrother, Chris Boutwell, Mike Nelson; Town Administrator, Frank Abbondanzio; Administrative Secretary, Wendy Bogusz;

Meeting being Taped

Approve minutes of August 26, September 30, October 7, 15, 21 2013,

Boutwell makes the motion to approve the minutes of September 30, 2013. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson Aye, Fairbrother - Aye

Boutwell makes the motion to approve the minutes of October 7, 2013. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson Aye, Fairbrother - Aye

Robert Trombley, WPCF Superintendent, FY2014 First half sewer abatement requests

Boutwell makes the motion not to abate sewer bill for 92 High Street, Turners Falls for FY2014. Seconded by Nelson approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion to approve the abatement request for 6 – 8 Central St., Turners Falls in the amount of \$93.30 for FY2014 due to water leaking onto the floor and not the sanitary sewer. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion not to abate the first half sewer bill for 42 Vladish Avenue, Turners Falls for FY2014 and second half to be reviewed when new figures are available. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion not to abate the first half sewer bill for 39 Oakman Street, Turners Falls for FY2014 and second half bill to be reviewed when new figures are available. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion to approve the abatement request for 135 Millers Falls Road, Turners Falls, in the amount of \$63.52 for FY2014 due to an unoccupied building. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion to approve the abatement request for 9 Bernardo Drive, Montague due to a clerical error listed as a flat rate user rather than metered user; customer was billed \$172.00, abated amount is \$163, down to \$36.00. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion not to abate the first half sewer bill for 83 Seconded Street, Turners Falls for FY2014 and seconded half bill to be reviewed when new figures are available. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother - Aye*

Boutwell makes the motion not to abate the first half sewer bill for 2 Emond Avenue, Turners Falls for FY2014 and second half bill will be reviewed when new summer readings are available. Seconded by Nelson, approved unanimously. *Boutwell – Aye, Nelson Aye, Fairbrother – Aye*

Michael Nelson, Franklin County Pumpkinfest, October 18, 2014

Nelson recuses himself as Selectmen

Application for use of Peskeompskut Park and Downtown Area, Entertainment Event

Boutwell makes the motion to approve the application for use of Peskeompskut Park and the down town area for an entertainment event to Michael Nelson for the annual Pumpkinfest for 2014 on October 18, 2014, insurance will be provided before the event happens. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother – Aye

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Application to place 4 x 8' banner in Peskeompskut Park and Montague Center Town Common, 9/28/14 through 10/18/14

Fairbrother makes the motion to approve the request to place a 4 x 8' banner in Peskeompskut Park and Montague Center Town Common, 9/28/14 through 10/18/14. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye

One Day Liquor License

Boutwell makes the motion to approve a one day liquor license to Michael Nelson for the Franklin County Pumpkinfest for October 18, 2014 at Peskeompskut Park, contingent upon insurance being provided and the police chief has signed off on. Boutwell – Aye, Fairbrother – Aye

Nelson returns to meeting as Board of Selectmen

Personnel Board, Vote to hire Permanent Police Sergeant as per results from Assessment Center conducted by BadgeQuest on September 27, 2013

Boutwell makes the motion to approve Leon R. Laster to the position of Sergeant effective November 5, 2013 at 7:01 AM. Seconded by Nelson, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Jeanne Golrick, Job Descriptions

Ms. Golrick asks why job descriptions have not been put into the libraries.

TOMEA and UE job descriptions have not been released yet. Police and Non Union will be released by the end of the week

Nelson makes the motion to authorize Frank to release any and all job descriptions that are allowed to be released and place them in the Town libraries by the end of the week. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

**Chris Janke, Suzees 3rd Street Laundry,
Boutwell recuses himself from the meeting**

Application for Entertainment License, December 7, 2013

Nelson makes the motion to approve the application for Entertainment License to Christopher Janke, dba Suzees 3rd Street laundry, 84 Third Street, on December 7, 2013 from 6:00 PM to Midnight. Fire Chief and Police Chief have signed off on it. Seconded by Fairbrother, approved. Fairbrother – Aye, Nelson - Aye

One Day Liquor License Application, December 7, 2013

Nelson makes the motion to approve the request for a one day beer and wine license to Mark Wisnewski from Rocket Science, LLC dba the Rendezvous. 78 Third Street, Turners Falls for their annual fashion show taking place on December 7 from 6:00 PM to midnight and insurance has been provided. Seconded by Fairbrother, approved. Fairbrother – Aye, Nelson - Aye

Town Administrators Report, Votes may be taken

Approve Payment #1 in the amount of \$643,482.50 to Baltazar Contractors, Inc.

Nelson makes the motion to approve payment #1 to Baltazar Contractors, Inc. in the amount of \$643,482.50. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Sign letter of support for the Community Innovation Challenge Grant for Regional Collection and Recycling of Agricultural Plastics

Nelson makes the motion to support the Community Innovation Challenge Grant for the Regional Collection and Recycling of Agricultural Plastics. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Sign Authorization to Disburse No. 5 (Final) Payment Requisition #5, Unity Park Phase Two Project, \$30,412.32

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Nelson makes the motion to approve Authorization to Disburse No. 5 (Final) Payment Requisition #5, Unity Park Phase Two Project, \$30,412.32 to Diversified Construction Services, LLC Amherst, MA. Seconded by Boutwell, approved unanimously. Nelson – Aye, Boutwell – Aye, Fairbrother - Aye

Sign Certificate of Final Completion with Diversified Construction Services

Nelson makes the motion to authorize the Chair to sign the certificate of Final Completion with Diversified Construction Services, LLC Amherst, MA in the amount of \$30,412.32. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Sign Cover letter for FY2012 CDBG extension request #1to DHCD

Nelson makes the motion to authorize the chair to sign the letter for the FY2012 CDBG extension request #1to the Department of Housing and Community Development. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Sign Agreement between Town of Montague and Franklin County Home Care Corporation

Nelson makes the motion to authorize the Chairman to sign the agreement between the Town of Montague and the Franklin County Home Care Corporation through December 31, 2014. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Sign FY2013 Mass. CDBG Program Income Certification Form

Abbondanzio: Last week Walter recommended program income money be used to do design for a bump out down in the corner of Third and Avenue A and look at replacement of pedestrian street lights. He is proposing use of the \$12,156 that is currently remaining in the Mass. Small Cities Program Income Fund. Based on the feedback received last week, he felt those funds should be allocated to a more general category of streetscape enhancements and look at other potential uses within the livability plan and then come back before the board before the final use of those funds. It's important the funds be allocated because we have a special condition that was in the grant received from DHCD and it says the Town will provide the department with a revised program income certification form that identifies specific activities.

Boutwell makes the motion the Board approve the FY2013 Mass CDBG Program Income Certification form in the amount of \$12,156.36 for streetscape enhancements as presented. Approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye

Nelson makes the motion to adjourn the meeting at 8:20 PM. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson – Aye.