

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, June 19, 2017**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectmen minutes of June 5, 2017

Boutwell makes a motion to approve the minutes of June 5, 2017 as presented. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None.

**Turners Falls Rod & Gun Club, 15 Deep Hole Drive, Turners Falls
Change of Manager and Change of Officers for Annual On Premise, Section 12 All Alcoholic Beverages
Liquor License**

Kuklewicz makes a motion to accept the Change of Manager and Change of Officers for the Annual On Premise, Section 12 All

Alcohol Beverages Liquor License for the Turners Falls Rod & Club, Inc., with the manager as Christopher Martin Warrington. Boutwell seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Chief Chip Dodge

Resignation of Reserve Officer James Waitkus, effective 6/9/17

Boutwell makes a motion to accept the resignation of Reserve Officer James Waitkus, effective June 9, 2017 with regret. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

**Letter of Commendation to Sgt. James Deery, Patrolman Jacob Lapean and Dispatcher Kyle Walker
regarding incident on 5/10/17**

- Chief Dodge read aloud a letter commending Sergeant James Deery, Patrolman Jacob Lapean, and Dispatcher Kyle Walker for their heroic actions in saving a man's life on May 10, 2017.
- *Boutwell makes a motion to place the letter of commendation in each of the employees' files with the endorsement of the Selectmen. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye*
- Ellis thanked the Police Chief for taking the time to come to the meeting given that it is a vacation week.

Suzanne LoManto, RiverCulture

Execution of License Agreement with Firstlight Hydro Generating Company for the use of property to host the Pocumtuck Homelands Festival on August 5, 2017

Boutwell makes a motion to execute the License Agreement with Firstlight Hydro Generating Company for the use of property to host the Pocumtuck Homelands Festival on August 5, 2017. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Use of Public Property on August 5, 2017 for Pocumtuck Homelands Festival from 11:00 AM to 7:00 PM

Boutwell makes a motion to authorize the Use of Public Property to Suzanne LoManto for RiverCulture, the location of assembly being Unity Park Waterfront on Saturday, August 5, 2017 from 11:00 AM to 7:00 PM, number of people anticipated is around 2,000, it's signed off by the Police Chief, and part of 1st Street will be closed for this. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Jon Dobosz, Director of Parks & Recreation

Request for Entertainment License at the Skate Park on June 21, 2017 from 6:00 PM to 8:00 PM

Boutwell makes a motion to allow the Montague Parks and Recreation Department to have a Night Skate Barbecue at Unity Skate Park, which will be held on June 21, 2017. The event will be from 6:00 PM to 10:00 PM, with entertainment from 6:00 PM to 8:00 PM. The event has been signed off by the Police Chief and the Fire Chief. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

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Gary Brier, River's Edge Cycling, LLC

Use of Public Property on July 29, 2017 from 7:00 AM to 3:00 PM for Fundraising Bicycle Tour and Festival to support Turners Falls RiverCulture, MassBike Pioneer Valley and Community Involved Sustaining Agriculture

Boutwell makes a motion to allow Gary Brier for River's Edge Cycling, LLC to hold an assembly at Unity Park in Turners Falls on July 29, 2017, beginning at 7:00 AM and ending at 3:00 PM, with the number of expected participants estimated at 150. There will be three bicycle routes - Canal Side Bike Path, Avenue A/Montague Road, Millers Falls Road, East Mineral Hill Road, Turners Falls Road, Montague Street, and L Street. It's been signed off by the Police Chief and an insurance certificate has been presented. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Report

Execute FY2018 IT Consulting Contract with Moody Consulting, \$34,000/yr; additional work at the rate of \$90/hr.

Boutwell makes a motion to authorize the FY2018 IT Consulting Contract with Moody Consulting, \$34,000/yr; additional work at the rate of \$90/hr. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute Authorization to Disburse No. 4, Invoice #1.2017-25-4; Avenue A and Peskeompskut Park Pedestrian Lighting Project, Contractor: Berkshire Design Group, Inc.

Boutwell makes a motion to Disburse No. 4, Invoice #1.2017-25-4; Avenue A and Peskeompskut Park Pedestrian Lighting Project, Contractor: Berkshire Design Group, Inc. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute Employee Credit Card Requests per Treasurer, Eileen Seymour

Boutwell makes a motion to authorize the Employee Credit Card Request as presented for the Town Administrator, the Collector/Treasurer's Office, the Police Department, the Assessor's Office, the Highway Department, the Waste Water Treatment Plant, the Town Clerk, and the Library. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute Municipal Vulnerability Preparedness Program Grant in the amount of \$17,000

Boutwell makes a motion to authorize the Standard Contract Form from the Commonwealth of Massachusetts for a grant of \$17,000 to be accepted. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Proclamation for the 50th Anniversary of Greenfield Savings bank's Merger with Crocker Institute for Savings

- Kuklewicz read aloud the Proclamation for the 50th Anniversary of Greenfield Savings bank's Merger with Crocker Institute for Savings
- *Boutwell made the motion to accept the Proclamation as read. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye*
- Boutwell suggested that a copy of the Proclamation be sent to the bank.

UMASS Clean Energy Extension Program

Ellis: The University of Massachusetts now has a Clean Energy Extension Program, which is a State-subsidized effort. A member of our Energy Committee was aware of and engaged in the program and recommended that we reach out, and so Bob Macdonald, Walter Ramsey, and I have been working with members of the Clean Energy Extension Program to develop a scope of services for this free service for our community. It will aid us in both entering and analyzing data into the Mass Energy Insight system, a task that we haven't had the extra time and energy to get around to. The second phase of this project will occur in July. We will look at all of our energy-using features in our buildings, in our infrastructure (water pollution control facility, pump stations in various locations, and municipally owned lights in Millers and Turners). The goal of this process is to make sure we have an inventory and we understand what our energy-using devices are throughout the system.

Update on Trash/Recycling Pick-up

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Ellis: There have been issues regarding trash and recycle pick-up recently, and the Town has been very engaged with our long-standing vendor, Republic, in identifying the cause of the issues. Some of the challenges include equipment failure, load restrictions on their spare trucks, new Department of Transportation hours in terms of service regulations, and road construction that forced some significant reworking of routes. Republic is asking the Selectmen to consider moving to a five-day-a-week schedule in the near future, which would really be helpful with the DOT regulations. They're doing due diligence around the route research and have made a records request to the Assessors so that they can build efficient routes. I'm very reassured that they're aware of the problems, that they're accepting responsibility for the issues, and that we have good communication and good strategy for resolving and moving forward.

Executive Session under G.L. c.30A, §21(a)(3) to discuss a UE Grievance, Votes may be taken.

Kuklewicz: Holding this in open session would be detrimental to the Town's position. Votes may be taken. We will only expect to come out of this Executive Session to adjourn our regular meeting.

Boutwell makes a motion to go into Executive Session under G.L. c.30A, §21(a)(3) to discuss a UE Grievance, Votes may be taken. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

List of Documents and Exhibits:

- Retail Alcoholic Beverages License Application, Turners Falls Rod & Gun Club, 15 Deep Hole Drive, Turners Falls, Change of Manager and Change of Officers for Annual On Premise, Section 12 All Alcoholic Beverages Liquor License
- Resignation of Reserve Officer James Waitkus, effective 6/9/17
- Letter of Commendation to Sgt. James Deery, Patrolman Jacob Lapean and Dispatcher Kyle Walker regarding incident on 5/10/17
- License Agreement with Firstlight Hydro Generating Company for the use of property to host the Pocumtuck Homelands Festival on August 5, 2017
- Use of Public Property on August 5, 2017 for Pocumtuck Homelands Festival from 11:0000 AM to 7:00 PM
- Entertainment License at the Skate Park on June 21, 2017 from 6:00 PM to 8:00 PM
- Use of Public Property on July 29, 2017 from 7:00 AM to 3:00 PM for Fundraising Bicycle tour and festival to support Turners Falls River Culture, MassBike Pioneer Valley and Community Involved Sustaining Agriculture
- FY2018 IT Consulting Contract with Moody Consulting, \$34,000/yr; additional work at the rate of \$90/hr.
- Disburse No. 4, Invoice #1.2017-25-4; Avenue A and Peskeompskut Park Pedestrian Lighting Project, Contractor: Berkshire Design Group, Inc.
- Employee Credit Card Requests per Treasurer, Eileen Seymour
- Municipal Vulnerability Preparedness Program Grant in the amount of \$17,000
- Proclamation for the 50th Anniversary of Greenfield Savings Bank's Merger with Crocker Institution for Savings
- Update on trash/recycling pickup