

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, November 6, 2017**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, Rich Kuklewicz, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectmen minutes of October 23 and 30, 2017 if available

Minutes not available.

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

Singleton stated at the end of the meeting that the DA's statement that we could not be part of the Anti-Crime Task Force should not have been made since they were not willing to clarify their statement.

Walter Ramsey, Town Planner

Public information session: To receive public comment and to discuss the draft proposal and draft analysis of Brownfield Cleanup Alternatives

Ramsey reported that he has prepared a grant application to the Environmental Protection Agency for their Hazardous Material Cleanup Grant Program, which would be to clean up the interior hazardous materials within the Strathmore Mill.

- These are two separate companion applications. You can apply for up to two parcels.
- Each grant is capped out at \$200,000.
- There's a match required at \$40,000 for each project, which come from the appropriation that was made by the community a year ago. If these grants were to come through, the Town would look at spending close to \$80,000 - much lower than the \$385,000 that Town Meeting allocated the Strathmore hazardous cleanup.
- The grant application is due November 16th, and Ramsey can accept comments from the public November 8th.
- The award would be made by April, and the construction period would require cleanup to be completed by 11/01/20.
- The design portion can be done before April because we have CDBG funding to do demolition design and abatement.

Execute letters to EAP Region 1 - New England for FY18 Proposal for Brownfield Cleanup Grant: Strathmore Cleanup Grant: Strathmore Mill Complex Parcel A and Parcel B (Building #11)

Nelson makes a motion to authorize the Chair to sign the two documents before them regarding the FY18 Proposal for Brownfield Cleanup Grant for Strathmore Complex Parcel A and Parcel B. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Bruce Hunter, FCRHRA

FY17 Montague CDBG - Contract Award for Rutters Park Design Project

- **Award to GZA GeoEnvironmental, Inc. for \$57,400**

Nelson makes a motion to award the Contract Award for Rutters Park Design Project to GZA GeoEnvironmental in the amount of \$57,400 to come from FY17 Montague CDBG monies. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

FY17 Montague CDBG - Sign Social Services Contract

- **Life Path, Inc. - Home Delivered Meals: \$22,000**

Nelson makes a motion to authorize the Chair to sign the contract between the Town and LifePath for Home-Delivered Meals in the amount of \$22,000 to come from FY17 Montague CDBG monies. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **The Brick House Community Resource Center, Inc., - Youth Opportunity for Leadership: \$22,000**

Nelson makes the motion to authorize the Chair to sign the contract between the Town and Brick House Community Resource Center in the amount of \$22,000 to come from FY17 Montague CDBG monies. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **The Western Massachusetts Training Consortium - Recovery Learning Community: \$27,500**

Nelson makes the motion to authorize the Chair to sign the contract between the Town and Western Massachusetts Training Consortium for Recovery Learning Community in the amount of \$27,500 to come from FY17 Montague CDBG monies. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Montague Catholic Social Ministries Our Women's Network of Western Mass: \$27,391**

Nelson makes the motion to authorize the Chair to sign the contract between the Town and Montague Catholic Social Ministries of Our Women's Network of Western Mass in the amount of \$27,391 to come from FY17 Montague CDBG monies. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

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Hunter: The Western Mass Training Consortium will be holding their meetings at the Brick House and Montague Catholic Social Ministries.

Personnel Board

Appoint Christopher Bonnett as Acting Police Chief, effective 10/31/17, Grade J, Step 1, \$1,690.25, 40 hrs/week

Nelson makes the motion to appoint Christopher Bonnet as the Acting Police Chief under the terms of pay that the Chair just read. This term is temporary and until further notice. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Eileen Seymour, Treasurer/Tax Collector

Request for Christopher Bonnett to be issued a Town Credit Card, \$5,000

Nelson makes the motion to authorize a Town Credit Card in the amount of \$5,000 to Acting Chief Chris Bonnett. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Request for Gina McNeely to be issued a Town Credit Card, \$5,000

Nelson makes the motion to authorize a Town Credit Card in the amount of \$5,000 to Gina McNeely. Boutwell seconded, approved. Nelson - Abstain, Boutwell - Aye, Kuklewicz - Aye

Review of BOS Agenda Posting deadline on Wednesdays

Bogusz commented on the several difficulties of having the agenda posting deadline on Wednesdays.

Nelson makes the motion to set Thursday 12 noon as the due date for agenda items for the following Monday's meeting. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Report

Execute Contract for professional services relative to an internal investigation

Nelson makes the motion to authorize the Chair and the Town Administrator to execute a contract for professional services up to \$10,000 in relation to the internal investigation of the police department. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Adopt Updated Town of Montague ADA Public Notice of Discrimination

Nelson makes the motion to adopt and replace the Updated Town of Montague ADA Public Notice of Discrimination. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Adopt Town of Montague ADA Grievance Procedure

Nelson makes the motion to adopt the Town of Montague's ADA Grievance Procedure. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute MOU to engage the FRCOG to provide technical assistance to help Montague complete the MVP Planning Process

Nelson makes the motion to execute MOU between the Town and FRCOG to provide technical assistance to complete the Municipal Vulnerability Preparedness Planning Process. Boutwell seconded, approved. Nelson - Abstain, Boutwell - Aye, Kuklewicz - Aye

Execute Inter-Municipal Agreement with the Upper Pioneer Valley Veterans' Services District, effective 7/1/18 through 6/30/21

Nelson makes the motion to authorize the Chair to sign the Inter-Municipal Agreement between the Town and the Upper Pioneer Valley Veterans' Services District, effective 7/1/18 through 6/30/21. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Topics not anticipated in the 48-hour posting requirements

- Boutwell stated that residents have mentioned that there are no signs welcoming anybody coming into the community like we used to have years ago. Boutwell asked Ramsey to work with RiverCulture to come up with some proposals.
- Kuklewicz stated that we will have a representative or two here from the Gill-Montague School District next week to discuss the issue that they've had with the Medicaid billing.

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Upcoming Events

- **Ribbon Cutting Ceremony** for the new bike and pedestrian bridge on Greenfield Road in Montague, Tuesday, November 7th, 10:30 - Noon.
- **Notice of Informational Meeting - Spinner Park Improvements:** Wednesday, November 15, 2017 at 6:00 PM in the Montague Senior Center, 62 Fifth Street, Turners Falls
- **Effective December 4, 2017 Thursday recycling and trash collection day will be changed to Friday for the following streets:** Unity Street from 1st Street to Millers Falls Road, Spring Street, Prospect Street, Central Street, Chestnut Lane, Park Street, Maple Street, Pleasant Street, Chestnut Street, Goddard Avenue, Riverside Drive, Grove Street, Hillside Avenue, Worcester Avenue, Broadview Heights, Wrightson Avenue, and Madison Avenue.

The next regularly scheduled Selectmen's Meeting will be held on Monday, November 13, 2017 at 7:00 PM at the Montague Town Hall, Upstairs Meeting Room, 1 Avenue A, Turners Falls, MA

Nelson makes the motion to adjourn at 7:38 PM. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Documents and Exhibits:

- Execute letters to EPA Region 1 – New England for FY18 Proposal for Brwonfield Cleanup Grant: Strathmore Mill Complex Parcel A and Parcel B (Building #11)
- FY17 Montague CDBG – Contract Award for Rutters Park Design Project; Award to GZA GeoEnviromental, Inc. for \$57,400
- FY17 Montague CDBG – Sign Social Services Contract
 - Life Path, Inc. – Home Delivered Meals: \$22,000
 - The Brick House Community Resource Center, Inc. – Youth Opportunity for Leadership: \$22,000
 - The Western Massachusetts Training Consortium – Recovery Learning Community: \$27,500
 - Montague Catholic Social Ministries Our Women’s Network of Western Mass: \$27,391
- Appointment form for Christopher Bonnett as Acting Police Chief, effective 10/31/17, Grade J, Step 1, \$1,690.25, 40 hrs/wk
- Request for Christopher Bonnett and Gina McNeely to be issued a Town Credit Card, \$5,000
- Contract for professional services relative to an internal investigation
- Updated Town of Montague ADA Public Notice of Discrimination
- Town of Montague ADA Grievance Procedure
- MOU to engage the FRCOG to provide technical assistance to help Montague complete the MVP Planning Process
- Inter-Municipal Agreement with the Upper Pioneer Valley Veterans’ Services District, effective 7/1/18 through 6/30/21