

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, April 30, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Remembrance of Patricia Pruitt

A moment of silence was taken in remembrance of Patricia Pruitt, who served as a Town Selectman and was a member of several committees and boards throughout the Town.

Approve minutes of April 23, 2018

Nelson makes the motion to approve the minutes of April 23, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Mark Hankowski, Manager, Mystic Pinball, LLC

Requests the Board Petition the Commonwealth for a general on premise malt beverage and wine retail license to Mystic Pinball, LLC located at 104 Avenue A, Turners Falls

Nelson makes the motion to petition the Commonwealth for a general on premise malt beverage and wine retail license for Mystic Pinball, LLC located at 104 Avenue A, Turners Falls. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Roark Herron, Food Justice Bike Ride

Use of Public Property for charity bike ride, June 24, 2018, 9:15 AM to 9:45 AM, (Route from Avenue A to Rt. 47)

Nelson makes the motion to approve the request for a bicycle ride to take place on June 24, 2018 from 9:00 AM to 11:00 o'clock AM, with approximately 20 participants passing through Montague on the attached route; the person in charge is Roark Herron; the Police Chief has signed off on it and insurance is forthcoming. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Montague Catholic Social Ministries, 43 Third Street, Turners Falls

Request 1 Day License, Beer and Wine, Heart 2 Heart; May 4, 2018 from 5:30 PM to 9:00 AM, at Our Lady of Peace, 90 7th St., Turners Falls, requests fee to waived

Withdrawn from the agenda

Walter Ramsey, Town Planner

- **2017 Green Communities Grant Status Update and Request for contract extension through May 31, 2019**
 - There are three components to this grant round: (1) the Shea Theater duct work project, which has been completed; (2) replacement of two rooftop units at Sheffield School; and (3) replacement of a boiler and HVAC unit at the Carnegie Library.
 - *Nelson makes the motion to extend the contract for the Green Communities Grant through May 31, 2019. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Consider Crabapple Whitewater request for timeline extension to Purchase and Sale Agreement for 38 Avenue A**

Nelson makes the motion to make a recommendation to EDIC to extend the timeline to Crabapple Whitewater for a Purchase and Sale Agreement for 38 Avenue A through April 30, 2019 with the understanding that they reimburse the Town for replacement of a tarp on the roof and pay for the abandoned building insurance during that time period. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Execute documents related to Solar Project with Kearsarge Energy**
 - **Interconnection Agreement H - Agreement between the Company and the Company's Retail Customer**

Nelson makes the motion that the Board sign Exhibit H - Agreement between the Company and the Company's Retail Customer that is related to the Solar Project with Kearsarge Energy. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
 - **Interconnection Agreement Z - Additional information required for Net Metering Services**

Nelson makes the motion that the Board sign Exhibit Z - Additional information required for Net Metering Services that is related to the Solar Project with Kearsarge Energy. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

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- **Execute Landlord Estoppel Certificate for Lease Agreement**
Nelson makes the motion to authorize the signing of the Landlord Estoppel Certificate for Lease Agreement with Kearsarge Energy, with the correction of Item 6 to properly reflect other agreements in force. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Net Metering Power Purchase Agreement Estoppel Certificate**
Nelson makes the motion to authorize the signing of the Net Metering Power Purchase Agreement Estoppel Certificate for the Kearsarge Energy Solar Project. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Executive Assistant Business

- **Corrective action on Brick and Feather Brewery, Inc. Local Licensing Review Record. Change Type to Pouring Permit**
Nelson makes the motion to sign the corrective action on Brick and Feather Brewery, Inc. Local Licensing Review Record, change Type to Pouring Permit. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Correct Minutes of 2/12/18, Page 2 under the MSCPI Trust Fund, the amount is \$17,194.78 and should be \$7,194.78**
Nelson makes the motion to correct the minutes of 2/12/18, page 2 under the MSCPI Trust Fund, the amount is \$17,194.78 and should be \$7,194.78. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

- **Review and execute Memorandum of Agreement with the National Association of Government Employee (NAGE) establishing the Cultural Coordinator Position at Grade C**
Nelson makes the motion to sign the Memorandum of Agreement between the Town and the NAGE Union regarding the Cultural Coordinator position. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Josh Lively to the Zoning Board of Appeals as alternate until 6/30/19**
Nelson makes the motion to appoint Josh Lively to the Zoning Board of Appeals as alternate until 6/30/19. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Resignation of Evan Delano, Library Assistant effective 4/28/18**
Nelson makes the motion to accept the resignation of Evan Delano, Library Assistant effective 4/28/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Colleen M. Rauch, Temporary Library Assistant, 12 hours/week, \$11.00/hour effective 5/1/18**
Nelson makes the motion to appoint Colleen M. Rauch, Temporary Library Assistant, 12 hours/week, \$11.00/hour effective 5/1/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Civil Service Chief Discussion**
 - Ellis reviewed the key facts and considerations for the Civil Service and the Montague Police Chief Position.
 - The police union's official standing is that they want to keep the Chief in Civil Service. NEPBA is willing to provide support to keep that stance.
 - There are three options: (1) keep Civil Service and look from within; (2) keep Civil Service and look from outside; (3) get rid of Civil Service through Town Meeting and offer the position to everyone.
 - Nelson is inclined to look from within and keep Civil Service; Kuklewicz is leaning toward having a better pool of candidates; Boutwell is unwilling to make a decision yet.
 - This topic will be revisited on Tuesday, May 15.

Town Administrator's Business

- **Update on Status of Ja'Duke TIF request**
The State's Economic Assistance Coordinating Council has fully approved the agreement between Ja'Duke, the Town of Montague, and Turners Falls Fire Department. Ja'Duke's building plans are continuing to move forward.
- **Vote to release the balance of \$2,700 for the MSCPI allocation for Spinner Park**
Nelson makes the motion to release the balance of \$2,700 for the MSCPI allocation for Spinner Park. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Accept Complaints submitted to the Building Department Policy & Procedure Farm**
Nelson makes the motion to accept the complaints submitted to the Building Department Policy & Procedure Farm. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **\$6,400 DCR Grant to plant 32 trees in Downtown Millers Falls**
 - The Town has received a \$6,400 DCR Grant to plant 32 trees in Downtown Millers Falls and its immediate vicinity.

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- The Tree Advisory Committee plans to work through an outreach process door to door to build support for the tree plantings and to enlist the aid of village residents and business owners in caring for and watering the trees.
- Detmold has requested that we recognize Roberta Potter, member of the committee and Director of Council on Aging, for all her work in preparing the grant; as well as Michael Marcotrigiano, Emeritus Director of the Smith Botanical Gardens, whose expertise was invaluable in preparing a list of species that are tailored to the locations for the plantings.
- **Review of Proposed WPCF Solar Array Financing Options**
 - The Town has received an official award letter stating that the Town will receive \$150,000, which leaves \$371,000 as the cost of the array.
 - Ellis reviewed the Financing Options.
- **GMRSD Medicaid Billing Update**

The school committee voted last week to approve a settlement agreement with Mass Health regarding the \$936K in excess reimbursement payments that the District received but was not entitled to. The settlement has been agreed to by both parties, but has not been signed by both yet. The terms are that the District's Medicaid reimbursements will be reduced by \$47K each year until the balance is eliminated (20 years). There are no fees, penalties, or interest payments.
- **Topics not anticipated in the 48 hour posting requirements**

Mass DOT informed us that the District will be performing repairs to the white bridge. They anticipate that there will be some various lane closures on the bridge. The bridge is tentatively scheduled to be closed starting Monday, May 7th, and will remain closed until the end of June for bridge deck, sidewalk, and rail repairs.

Anticipated executive session pursuant to G.L. c. 30A, §21(a)(7), to comply with, or act under the authority of any general law; specifically to review draft minutes from Executive Sessions conducted on dates set forth below:

- The Chair declares the holding such discussion in open session will be detrimental to the public good.
- *Nelson makes the motion to enter into Executive Session regarding Executive Session minutes pursuant to G.L. c. 30A, §21(a)(7), to comply with, or act under the authority of any general law; specifically to review draft minutes from executive sessions conducted on 06/27/16 #1, 06/27/16 #2, 07/11/16, and 12/18/17. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Documents and Exhibits:

- Minutes of April 23, 2018
- Request from Mark Hankowski, Manager, Mystic Pinball, LLC. Asking the Board to Petition the Commonwealth for a general on premises malt beverage and wine retail license to Mystic Pinball, LLC located at 104 Avenue A, Turners Falls
- Roark Herron, Food Justice Bike Ride, Use of Public Property for charity bike ride, June 24, 2018, 9:15 AM to 9:45 AM, (Route from Avenue A to Rt. 47)
- 2017 Green Communities Grant Status Update and Request for contract extension through May 31, 2019
- Consider Crabapple Whitewater request for timeline extension to Purchase and Sale Agreement for 38 Avenue A
- Solar Project with Kearsarge Energy
 - Interconnection Agreement Exhibit H – Agreement between the Company and the Company's Retail Customer
 - Interconnection Agreement Schedule Z – Additional information required for Net Metering Services
 - Execute Landlord Estoppel Certificate for Lease Agreement
 - Net Metering Power Purchase Agreement Estoppel Certificate
- Corrective action on Brick and Feather Brewery, Inc. Local Licensing Review Record. Change Type to Pouring Permit
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- Appointment form: Josh Lively to the Zoning Board of Appeals as alternate until 6/30/19
- Resignation of Evan Delano, Library Asst. effective 4/28/18
- Appointment form: Colleen M. Rauch, Temporary Library Asst., 12 hours/wk, \$11.00/hour effective 5/1/18
- Update on Status of Ja'Duke TIF request
- Vote to release the balance of \$2,700 for the MSCPI allocation for Spinner Park
- Building Department Policy & Procedure Complaint Form
- \$6,400 DCR Grant to plant 32 trees in Downtown Millers Falls
- Review of Proposed WPCF Solar Array Financing Options