

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, May 16, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

A moment was taken to pay remembrance to former Town Administrator, Frank Abbondanzio, who passed away last week.

Approve minutes of May 7, 2018

Nelson makes a motion to approve the minutes of May 7, 2018. Boutwell seconded, unanimously approved. Nelson- Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment
None.

Suzanne LoManto, RiverCulture Coordinator

Review and approve of an acknowledgement plaque for the Rock, Paper, Scissors Sculpture/Seating area

Nelson makes the motion to approve the request for a plaque on the Rock, Paper, Scissors Sculpture in the amount of \$260. Boutwell seconded, unanimously approved. Nelson- Aye, Boutwell - Aye, Kuklewicz - Aye

Deb Bourbeau, Town Clerk

Explanation why DPW Prop 2-1/2 language for ballot question not specific and how to change this in the future

Bourbeau reported that regarding the debt exclusion language on a ballot, Mass General Law c.59, §21(C) provides the format for questions, and it is very specific. We have no choice in the way it is written. We are bound by legislation that does not allow for a specific monetary amount to be included. There is a local option statute that the Town can adopt, which would allow the Town to give voters a mini information booklet put together by Town Counsel.

Bryan Camden, Airport Manager

- **Execute Mass DOT Grant Assurances, Purchase and Install New Wind Cone Structure, Project #2018-0B5-11, Grant #0B5WINCON, \$4,601.60**

Nelson makes the motion to authorize the Chair to sign off on the request for the wind sock purchase in the amount of \$4,601.60. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute Mass DOT Grant Assurances, Remove Vegetative Obstruction on Airport, Project #2018-0B5-12, Grant #0B5VMPWRK, \$7,500.00**

Nelson makes the motion to approve the request to remove Vegetative Obstruction on Airport, Project #2018-0B5-12, Grant #0B5VMPWRK, \$7,500.00. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

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- **Execute Mass DOT Grant Assurances, Purchase Tractor and Attachments, Project #2018-0B5-10, Grant #0B5VENTRK, \$41,446.80**
Nelson makes the motion to approve the request to purchase Tractor and Attachments, Project #2018-0B5-10, Grant #0B5VENTRK, \$41,446.80. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Airport Updates**
 - As requested at Town Meeting, \$2,500 has been cut from the Airport Operational Budget.
 - Camden summarized the Airport's FY19 Proposed/Known Revenue (establishment of a double-sided billboard, installation of a cellular communications unit, development of a solar generation facility, renewal of two hanger land leases, addition of landing fees, and possible hanger expansion).

Walter Ramsey

- **Update on Montague's participation in Municipal Vulnerabilities Program**
The Town received a small grant to do a workshop to review all of the Town's existing community plans and strategize as to how the Town might better prepare itself for climate change. Last month the workshop was held at the Public Safety Complex and about 25 officials and community members identified the key hazards that the Town is facing and came up with strategies as to how the Town can address them. The top hazards identified were severe weather events, drought conditions, extreme temperatures, and man-made hazards. Some of the recommendations involve improving emergency communications capacity, improving wildfire preparedness, support/strengthen neighborhood groups, and improve resilience of Montague's transportation, energy, and water infrastructure.
- **Municipal Vulnerabilities Program Action Grant Application for design services to address flooding at Montague City Road and/or reconstruction of Center Street Bridge**
 - *Nelson makes the motion to authorize the Chair to sign the Municipal Vulnerabilities Program Action Grant Application for the projects at Montague City Road regarding flooding and reconstruction of the South Street Bridge. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
 - *Nelson makes the motion to authorize the Chair to sign the appropriate cover letters to the appropriate grantees advocating for this funding. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Establishment and recruitment of RiverCulture Steering Committee**
Nelson makes the motion to create a Steering Committee for RiverCulture of which the Town Planner and the RiverCulture Coordinator will return to the Selectboard with interested parties, and the charge will be providing direction of RiverCulture and reviewing and approving specific items prepared by the Cultural Coordinator (a

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three-year strategy for the project, an annual programming budget for non-Town-raised funds, and quarterly reports). Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

- **Authorize Cell Phone Stipend for Eileen Seymour, \$5.77/week**
Nelson makes the motion to authorize a Cell Phone Stipend for Eileen Seymour at \$5.77/week. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Police Chief/Civil Service Discussion**
 - Kuklewicz feels that now may not be the time to have a civil service discussion; that it may be better had with the Chief sitting in that position.
 - Nelson believes that the best person for the position is already in our department.
 - Boutwell shared that he had met with the Chief in Orange, who took the whole department out of civil service and who stated that there are more people leaving civil service now.
 - *Nelson makes the motion to authorize the Town Administrator to start the process to hire a permanent Police Chief under the existing Civil Service, with the understanding that Civil Service will be reviewed again in the future once we have a permanent Chief in place. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Discussion of Proposed FRTA Route Changes

- Kuklewicz feels that we should continue to work with FRTA on the Route 23 Sunderland-Greenfield route and have more timely discussions when there are changes being proposed.
- Kuklewicz would like to be able to get some data that helps us understand how they've made their decisions and for us to see what their decisions were based on.
- Ellis suggested that the Board make a gesture indicating that rather than continuing to reshape Route 22, they would prefer to have that money and resource go into expanding service on Route 23.
- Singleton would like the Board to follow-up on the statements made regarding making the route to Amherst a priority in the future.
- Singleton feels that a lot of the proposed changes don't make any sense and that the changes were organized around the needs of the management company.
- Singleton would like the Board to urge them to try to change the time frame on how they make proposals so that we don't receive things at the last minute.
- Kuklewicz thinks that the best way to get more regular routes which would help improve ridership is to get other communities involved in discussing the value of moving forward with an expanded route. He suggested having a joint meeting with Greenfield and Montague to discuss some of the different challenges.

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- *Nelson makes the motion to authorize Jeff Singleton to give the Board's positive vote to the route changes, but also express the Board's concerns and desire to continue open discussions with the management in a more timely manner when changes are presented, potentially even within the next 12 months, as well as express the Board's support for considering Route 23 a priority. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Executive Assistant Business

- **Use of Peskeompskut Park, Montague Community Band, June 11, 18, 25, July 9 and 16 (rain dates: July 23 & 30) Summer Concert Series, 6:30 PM to 9:00 PM**
Nelson makes the motion to approve the request for the use of Peskeompskut Park by the Montague Community Band on June 11, 18, 25, July 9 and 16 (rain dates: July 23 & 30) for a Summer Concert Series, 6:30 PM to 9:00 PM, and to waive the permitting fees. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Use of Montague Center Town Common, Memorial Day Service, May 27, 2018, 10:00 AM to 12:00 noon**
Nelson makes the motion to approve the request for the use of Montague Center Town Common for a Memorial Day Service on May 27, 2018, 10:00 AM to 12:00 noon, and to waive the permitting fees. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Invitation to Memorial Day Service**
The Board is invited to attend the Memorial Day Service at 11:15 AM.

Kelsey Cadran, Franklin County Spring 5K

Use of Public Property: Annual Spring 5K Walk/Run, April 27, 2019, 9:00 AM to 1:00 PM; TFHS - Turnpike Road - Millers Falls Road - High Street - Crocker Avenue - Turnpike Road

Kuklewicz makes the motion to authorize the registration for public assembly for the Franklin County Annual Spring 5K Walk/Run on April 27, 2019, from 9:00 AM to 1:00 PM; TFHS - Turnpike Road - Millers Falls Road - High Street - Crocker Avenue - Turnpike Road, and we would request insurance as we get closer to the event. Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

Michael Nelson, Franklin County Pumpkifest & Parade, Inc.

Use of Public Property: Annual Spring Parade, April 27, 2019, 11:00 AM to 3:00 PM; Crocker Ave - Montague St. - Turnpike Rd. - Millers Falls Rd. - High Street - Crocker Ave

Kuklewicz makes the motion to approve the registration for assembly and Use of Public Property for the Great Falls Festival and Parade on April 27, 2019, from 11:00 AM to 3:00 PM; Crocker Ave - Montague St. - Turnpike Rd. - Millers Falls Rd. - High Street - Crocker Ave, and we would request insurance as we get closer to the event. Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

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Town Administrator's Business

- **Accept and Execute Mass. DCR Urban and Community Forestry Challenge Grant, \$6,777**

Nelson makes the motion to authorize the Chair to sign off on the request to accept and execute the Mass. DCR Urban and Community Forestry Challenge Grant of \$6,777, and extend the Board's gratitude to the Tree Committee for their excellent work they've been doing in the community lately. Boutwell seconded, unanimously approved. Nelson- Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute agreement to allow FRCOG to execute Franklin Regional Collective Highway Products and Services Bids for 2019**

Nelson makes the motion to execute the agreement between the FRCOG and the Town regarding Collective Highway Products and Services Bidding for 2019. Boutwell seconded, unanimously approved. Nelson- Aye, Boutwell - Aye, Kuklewicz - Aye

Topics not anticipated in the 48 hour posting requirements

- **Updates on Bridge work:**

- Ellis has received a number of concerned calls regarding the work being done on the White Bridge; it is a heavily trafficked route.
- The DPW has spoken with the State, and the duration of the green light has been changed to the maximum allowed.
- There is a \$200,000 budget to work on the decking of the bridge; Bergeron believes they will be done around the end of June. There is nothing that would make it necessary to close the bridge.
- Attention is also being paid to the Fifth Street Bridge regarding the hump.
- The White Bridge work was originally scheduled for last fall, but they didn't have the money to execute the project. Some resources were recently found.
- There are lane closures on the General Pierce Bridge due to additional inspections.

- **Use of Public Property**

Boutwell reported that there was a May Day Celebration in Montague Center that was not permitted. Discussion ensued as to how people may go through the proper permitting process for future events (i.e. reach out to Wendy Bogusz at the BOS office, look for interested sponsors, get in touch with our Cultural Coordinator).

*Nelson makes the motion to adjourn. Boutwell seconded, unanimously approved.
Nelson - Aye, Boutwell - Aye, Kuklewicz – Aye*

Documents and Exhibits:

- Acknowledgement plaque for the Rock, Paper Scissors Sculpture/Seating area
- MassDOT Grant Assurances, Purchase and install new wind cone Structure, Project #2018-0B5-11, Grant #0B5WINCON, \$4,601.60
- MassDOT Grant Assurances, Remove Vegetative Obstruction on Airport, Project #2018-0B5-12, Grant #0B5VMPWRK, \$7,500.00

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- Agreement to allow FRCOG to execute Franklin Regional Collective Highway Products and Services Bids for 2019