

**SELECTMEN'S MEETING  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
TUESDAY, May 22, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Town Administrator Steven Ellis, Wendy Bogusz, Executive Assistant, Kuklewicz makes introduction and announces meeting is being taped.

**Approve minutes of May 16, 2018**

*Not Available*

**Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment**

Ariel Elan: Thanks public for voting to support the DPW Garage

**Reorganization of the Board – Election of Chair, Vice Chair, and Clerk**

*Nelson makes the motion to keep the board the same as currently organized. (Kuklewicz as Chairman, Nelson as Vice Chairman and Boutwell as Clerk). Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Personnel Board**

**Appoint John Rathbun, WPCF Lead Operator, Grade E, Step 3, \$22.32/hour effective May 21, 2018**

*Nelson makes the motion to appoint John “Abe” Rathbun as WPCF Lead Operator, Grade E, Step 3, \$22.32/hour effective May 21, 2018. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Appoint Steve Ellis as 2<sup>nd</sup> Member – Montague Retirement Board until June 30, 2021**

*Nelson makes the motion to appoint Steve Ellis as 2<sup>nd</sup> Member – Montague Retirement Board until June 30, 2021. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye*

**Executive Assistant Updates**

**Summer Schedule**

*Nelson makes the motion to approve the summer schedule as follows: Tuesday, May 22, Monday, June 4, June 18, June 25, July 9, July 23, August 6, August 20, 2018. Monday, August 27 or Tuesday, September 4 (as needed), September 10 regular weekly schedule resumes. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Chris Bonnett, Acting Police Chief**

**Request List for 1 Full Time Police Officer**

Normal staffing is 16, we are down to 15, adding a school resource officer will bring us up to 17 and we have 6 reserve officers. Ideally, we would like to have 9 – 10 reserves.

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*Nelson makes the motion to start the process and request a list from Civil Service for 1 full time police officer. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Request List for 2 Reserve Officers**

*Nelson makes the motion to start the process and request a list from Civil Service for 2 Reserve Officers. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Execute Agreement by and between the Franklin County Sheriff's Office and the Town of Montague for Regional Dog Control Services, \$800**

This will be discussed at a later date

**Miscellaneous Commendations**

Bonnet reads letter of commendation into the record

*Nelson makes the motion to place the letter of commendation for Dispatcher Kyle Walker, Lynn Bellucci and Josh Hoffman with redactions as noted. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye*

**Town Administrators Business**

**Execute Contract with World Energy Efficiency Services, LLC for the replacement of 3 Rooftop HVAC Units at Sheffield School in the amount of \$51,458.33 using Green Communities Funds**

*Nelson makes the motion to Execute Contract with World Energy Efficiency Services, LLC for the replacement of 3 Rooftop HVAC Units at Sheffield School in the amount of \$51,458.33 using Green Communities Funds. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

**Other**

Nelson comments that the new concrete sidewalk curbs look great

**Approve agreement with the Montague Public Employee Committee rescinding a prior agreement related to mitigation of impacts associated with health insurance plan design changes**

*Nelson makes the motion to approve the agreement with the Montague Public Employee Committee rescinding a prior agreement related to mitigation of impacts associated with health insurance plan design changes. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye*

This is due to the Trust not implementing the changes until next year.

**Execute Community Compact Cabinet (CCC) Information Technology Grant, \$34,945**

Seymour: I applied through the state Community Compact IT Grant to upgrade our tax software which is a long time coming. Currently using a dos program. Feels this will

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be beneficial to tax payers and a more streamlined system. Original amount was \$7,000 more than applied for but it is uncertain if more money will be needed.

The Board feels we will have to live with it so Ms. Seymour should make sure she gets what she feels is needed.

*Nelson makes the motion to authorize the chair to Execute the Community Compact Cabinet (CCC) Information Technology Grant, \$34,945. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye*

**Topics not anticipated in the 48 hour posting requirements**

Ellis: As you know the DPW garage passed and with that at the next meeting will be a revised charge of what had been a committee to study the feasibility and propose a design for the highway garage as we now move into a final design and build stage with that the board is accepting letters of interest from people interested in contributing to the building construction committee process. The Board will have the opportunity to consider and appoint those candidates. We currently have a 5 – 7 member board with 6 appointed and initial indication is all of the those individuals remain interested and engaged. We have received some unsolicited letters of interest. If anyone in the public is interested in being on this committee letters of interest should be directed to the BOS office no later than Wednesday, May 30<sup>th</sup>.

Singleton feels that following the Town Meeting discussion and looking at the closeness of the vote, its possible the DPW project got votes because some felt if we voted no, we'd be in a dangerous situation; and he feels the committee does not need to spend all that money and should seriously justify spending it better than they have if they want to spend all that. Also feels the public should be able to comment on the project

**Other**

No new information available regarding Southworth other than the assets are in the process of being sold. No specific deal has been consummated. Liens are properly in place as of May 21, 2018 which secures our right to the money that is owed to the town

**Executive session under G.L. c30A, §21(a)(1) to discuss complaints and potential disciplinary action against a public officer, employee, staff member or individual; votes may be taken**

Kuklewicz declares holding in open session will be detrimental to the public good.

*Nelson makes the motion to go into executive session under G.L. c30A, §21(a)(1) to discuss complaints and potential disciplinary action against a public officer, employee, staff member or individual; votes may be taken. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye*

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**Documents and Exhibits:**

- Appointment form: John Rathbun, WPCF Lead Operator, Grade E, Step 3, \$22.32/hour effective May 21, 2018
- Appoint Steve Ellis as 2<sup>nd</sup> Member – Montague Retirement Board until June 30, 2021
- Summer Schedule
- Request List for 1 Full Time Police Officer
- Request List for 2 Reserve Officers
- Commendation for Kyle Walker, Lynne Bellucci, and Josh Hoffman
- Contract with World Energy Efficiency Services, LLC for the replacement of 3 Rooftop HVAC Units at Sheffield School in the amount of \$51,458.33 using Green Communities Funds
- agreement with the Montague Public Employee Committee rescinding a prior agreement related to mitigation of impacts associated with health insurance plan design changes
- Community Compact Cabinet (CCC) Information Technology Grant, \$34,945