

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, July 23, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson and Town Administrator Steven Ellis, Wendy Bogusz, Executive Assistant. Rich Kuklewicz participated remotely due to geographic distance.

Nelson makes introduction and announces meeting is being taped. Nelson notes that all votes will be taken by roll call due to the use of remote participation

Approve Selectboard Minutes of June 18, 25, July 9 & 11, 2018

Boutwell makes the motion to approve the minutes of June 18, 2018, seconded by Kuklewicz. Approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

Boutwell makes the motion to approve the minutes of June 25, 2018, seconded by Kuklewicz. Approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

Boutwell makes the motion to approve the minutes of July 9, 2018, seconded by Kuklewicz. Approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

Minutes of July 11, 2018 not available at this time

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

Suzanne LoManto, RiverCulture Director

Use of Public Property: (Street Closure) top of Unity Hill, the intersection of L Street/First Street, and near Unity Parking Lot for Pocumtuck Homelands Festival. Saturday, August 4, 2018, 10:00 AM to 8:00 PM

Boutwell makes the motion to approve the Use of Public Property: (Street Closure) top of Unity Hill, the intersection of L Street/First Street, and near Unity Parking Lot for Pocumtuck Homelands Festival. Saturday, August 4, 2018, from 10:00 AM to 8:00 PM, approved by the Chief. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Entertainment Permit: Pocumtuck Homelands Festival. Saturday, August 4, 2018, 10:00 AM to 8:00 PM

Boutwell makes the motion to approve the Entertainment Permit for the Pocumtuck Homelands Festival. Saturday, August 4, 2018, 10:00 AM to 8:00 PM. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Mohawk Ramblers Motorcycle Club

Execute Proclamation of Mohawk Ramblers Motorcycle Club Day, July 28, 2018

Nelson reads proclamation of Mohawk Ramblers Motorcycle Club Day into the record.

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Nelson makes the motion to execute the Proclamation of Mohawk Ramblers Motorcycle Club Day on July 28, 2018. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

**Chris Williams, Acting Police Chief
Update of Hiring of Reserve Officers**

Williams: Applications have been distributed, and Sgt. Laster has started the background checks on the individuals. Once completed we will offer two conditional offers of employment. Expect this to be completed within 4 – 6 weeks

Execute Ambulance Services Agreement with MedCare Emergency Health, Inc.

Boutwell makes the motion to authorize the Ambulance Services Agreement with MedCare Emergency Health, Inc. effective 7/1/18 until 6/30/19. Seconded by Kuklewicz approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

Execute Agreement with Obear Construction in conjunction with the soffit, window and masonry repairs at 85 Avenue A, Turners Falls, \$9,915.00

Ellis: Work will attend to restoration of windows along the north side of the Colle Building; windows adjacent to Shea Theater Roof. It will also include masonry work to repoint windows along the main roof portion. We want to get this done so we can bid out the Shea roof repair job this summer. We do anticipate we will be bidding a much larger project for the Colle; in line sequentially we have to take care of the Shea Theater roof first. This small project will not give O'bear an advantage it is just very important to get this work done so scaffolding wouldn't be placed on the Shea Theater Roof once a new roof has been put on.

Boutwell makes the motion to execute the agreement with Obear Construction in conjunction with the soffit, window and masonry repairs at 85 Avenue A, Turners Falls, not to exceed \$9,915.00. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

**Walter Ramsey, Town Planner, with FRCOG Beth Gianni and Lauri Scarborough
Review of Complete Streets Prioritization Plan**

Ramsey: The town received a planning grant to do a Complete Streets Prioritization Plan, part of the States program and the next step after developing a prioritization plan is to be able to apply for funding. We are in the middle of this planning phase. The current grant for the plan goes through September 30 but we are trying to submit the plan by August 9 so it can be approved in time for the Town to apply for implementation funding which is due on October 1.

Beth Gianni: Trying to get Montague eligible for funding through the complete streets prioritizations Plan that are due on October 1, but there are steps that need to be done prior to submission. We feel we can pull this together so the Town can apply for funding in the next round. We need to make sure we have 5 years' worth of projects, the

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minimum amount of projects requested for the grant is 15. You can apply for up to \$400,000 worth of projects

Gianni: we are trying to get Montague to be eligible to apply for funding for construction through the state for the complete streets prioritization plan as the next round of applications for construction are due October 1 but there are a couple of steps that need to happen first before we can put those applications together. One is to put together a complete streets prioritization plan that has been reviewed and approved by them by September 1. We have come up with a list of projects that shows the projects and cost to do them. We've done site visits and have put together a list, not in any prioritized order. We looked at places that were previously identified and came up with our list. WE are looking for public input and have put a link on FRCOG's website as well as there is a link on the Towns website. WE are looking for comments and it's important that we haven't missed anything. The Prioritization Plan is supposed to be a 5 year document so we need to be sure we have 5 years' worth of projects.

Ramsey: We are embarking on a public input session on 7/28, comments can be sent to me. WE are doing an outreach trying to get people to come. Number one priority is to make sure the project is on the list then we need to prioritize the list. Wanted to request the Board authorize me to submit the list after the public meeting.

Gianni: We have tried to incorporate projects that might be missing from the ADA transition plan.

Scarborough: The types of programs that are eligible to be funded through the complete streets MassDOT program are projects that improve safety or mobility for non-motorized traffic, pedestrians, bicycles or users accessing transit. It can be used for any roadway type of project, horizontal construction on public property. Projects can only be done on town property.

Nelson would like a conversation started with Tom about having the sidewalks painted in the Spring rather than the fall. Even having them done in heavily traveled areas in the Spring time would be good.

Gianni: The Town can apply for up to \$400,000 worth of projects. The Town will create a priority list to follow but it is not mandatory.

Scarborough: There aren't too many projects that need engineering design before construction. The town is responsible for the design

Discussion

Ramsey: We are accepting public comment through August 3, link on the Towns website, there is a public meeting on Thursday, 7/26 2:00 – 4:00 PM at Town Hall. Number 1 priority is that the project is on the list, next would be to make a list of

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prioritizing the projects. Due to tight time frame I want to request the Board allow me to submit the plan after public input session.

Laurie: Types of projects that improve safety or mobility for non-motorized vehicles or users using public transportation. Doesn't apply to state properties. Cost for engineering design on the projects is not covered by MassDOT program, the Town would have to pay for this.

Boutwell makes the motion to authorize Walter to move forward with the draft list and any additional information received from the public in order to expedite in the required time frame. Seconded by Kuklewicz.

Discussion

Boutwell withdraws his Motion and Walter will come back with his list of projects on August 6th. Seconded by Kuklewicz, approved. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Walter will bring this back to the Board in two weeks for finalization

Submission of Municipal Energy Technical Assistance Grant for planned DPW Facility Energy Efficiency Building Assessment

Boutwell makes the motion to ratify the Submission of Municipal Energy Technical Assistance Grant for planned DPW Facility Energy Efficiency Building Assessment. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Richie Richardson, Richie Richardson FAB

Event Application: Use of Peskeompskut Park for Fashion Trade Exhibition, September 15, 2018, 9:00 AM to 7:00 PM (event: Noon – 6:00 PM)

Boutwell makes the motion to authorize Richie Richardson, Richie Richardson FAB for Use of Peskeompskut Park for Fashion Passion Trade Exhibition, September 15, 2018, 9:00 AM to 8:00 PM (event: Noon – 6:00 PM), new certificate of insurance to be provided. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz – Aye

There will be a two hour event held at the church afterwards. Nelson encourages Richardson to verify that the church has the appropriate permits in place that will allow him to do so.

Town Administrators Business

Set cost for application to participate in Police Chief Assessment Center at \$250 per applicant with said fees payable to Town of Montague

Boutwell makes the motion to set the cost for applicants to participate in Police Chief Assessment Center at \$250 per applicant with said fees payable to Town of Montague.

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Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Execute contract for replacement of the Council on Aging front porch to LaRochelle Construction, Inc., South Hadley \$28,500

Boutwell makes the motion to Execute the contract for replacement of the Council on Aging front porch to LaRochelle Construction, Inc., South Hadley \$28,500. Seconded by Kuklewicz, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Topics not anticipated in the 48 hour posting requirements

Ellis is in conversation with Kearsarge Montague LLC the company that owns the solar field to have an event in late September early October for a ribbon cutting and they will try to attract notable dignitaries.

Nelson announces that the review of the Town Administrator will happen at a later date when the full board can be present.

Nelson makes the motion to adjourn the meeting at 8:12 PM. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Documents and Exhibits:

- Use of Public Property: (Street Closure) top of Unity Hill, the intersection of L Street/First Street, and near Unity Parking Lot for Pocumtuck Homelands Festival. Saturday, August 4, 2018, 10:00 AM to 8:00 PM
- Entertainment Permit: Pocumtuck Homelands Festival. Saturday, August 4, 2018, 10:00 AM to 8:00 PM
- Mohawk Ramblers Motorcycle Club Proclamation of Mohawk Ramblers Motorcycle Club Day, July 28, 2018
- Execute Ambulance Services Agreement with MedCare Emergency Health, Inc.
- Event Application: Use of Peskeompskut Park for Fashion Trade Exhibition, September 15, 2018, 9:00 AM to 7:00 PM (event: Noon – 6:00 PM)
- Complete Streets Prioritization Plan
- Municipal Energy Technical Assistance Grant for planned DPW Facility Energy Efficiency Building Assessment
- Agreement with Obear Construction in conjunction with the soffit, window and masonry repairs at 85 Avenue A, Turners Falls, \$9,915.00
- Cost for application to participate in Police Chief Assessment Center at \$250 per applicant with said fees payable to Town of Montague
- contract for replacement of the Council on Aging front porch to LaRochelle Construction, Inc., South Hadley \$28,500