

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, August 6, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of July 23, 2018

Not available

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Montague B.P.O. Elks #2521, 1 Elks Avenue, Turners Falls

Request Change of Manager to Larissa Anne Knox

Nelson makes the motion to accept the change of manager request for Montague B.P.O. Elks #2521, 1 Elks Avenue, Turners Falls to Larissa Anne Knox. Boutwell seconded, approved unanimously. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

Appoint Jamie Matosky, DPW Lead Mechanic, UE Grade D, Step 1, \$20.07/hour, 40 hrs/week, effective 08/20/18

Kuklewicz makes the motion to appoint Jamie Matosky, DPW Lead Mechanic, UE Grade D, Step 1, \$20.07 hour, 40/hrs/wk, effective 08/20/18. Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

Resignation of Bruce Young from Planning Board effective immediately

Nelson makes the motion to accept the resignation of Bruce Young from the Planning Board with regret. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Appoint Elizabeth Irving to replace Bruce Young on Planning Board

Nelson makes the motion to appoint Elizabeth Irving to fill the term of Bruce Young on the Planning Board until 06/30/21. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Approve Cell Phone Stipend for Cody Wells, \$5.77/week

Nelson makes the motion to approve the cell phone stipend for Cody Wells, Montague Police Officer, \$5.77/week effective July 18, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Request to Retire K-9 Sunny effective August 6, 2018

Nelson makes the motion to accept the retirement request of K-9 Sunny to the care and custody of his K-9 handler, John Dempsey, effective August 6, 2018, and authorize the Chair to sign a letter of retirement as drafted by Wendy Bogusz, and further asks the Town Administrator upon his return to draft an official citation honoring Sunny's years of

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service. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Appoint 2 Intermittent Reserve Officers

Williams states that he would like to offer a conditional offer of employment to Jacob Dlugosz and John Ollari. Interviews and background checks have been completed. Medical examination, physical assessment tests, and MMPI psychological evaluation still need to be done.

Nelson makes the motion to authorize Chief Williams to offer conditional offers of employment to John Ollari and Jake Dlugosz as Intermittent Reserve Officers. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Chris Williams, Acting Police Chief

Execute State 911 Department FY2019 PSAP and Regional Emergency Communication Center Support and Incentive Grant, \$21,792

Nelson makes the motion to execute the State 911 Department FY2019 PSAP and Regional Emergency Communication Center Support and Incentive Grant in the amount of \$21,792. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute State 911 Department FY2019 Training Grant and EMD/Regulatory Compliance Grant, \$13,000

Nelson makes the motion to execute the State 911 Department FY2019 Training Grant and EMD/Regulatory Compliance Grant in the amount of \$13,000. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Brian McHugh, FCRHRA

Approve Authorization to Disburse No. 2, Invoice #071890078, Strathmore Mill Demolition Design Project, Contractor: Tighe & Bond, \$10,820

Nelson makes the motion to authorize Disbursement No. 2 to Tighe & Bond in the amount of \$10,820 in regards to the Strathmore Mill Demolition Design Project. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Montague's FY18 CDBG Grant Award, \$737,395

McHugh gives an update. The Housing Rehabilitation Program was cut as there was unexpended money in the account. Rutters Park was funded fully, and the four Social Service Programs were funded entirely.

Chris Sawyer-Laucanno

Authorize Chair to finalize and execute agreement for Phase Two (Project Specifications and Oversight) of the Colle Rehabilitation Project, \$6,500

Sawyer-Laucanno gives an update:

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- Repairs to the north side of the Colle building are in progress as of last Thursday. The work is being done very carefully.
- Most of the pointing is done, issues with the soffit are being addressed, and the windows will hopefully be done in about a week.
- Two roofing suppliers have given him different warranties. Sawyer-Laucanno will be meeting a representative from Gracco and hopefully by Wednesday we will have the warranty information, and Steve can get the RFQ out when he returns.
- We received a very good spec on how the membrane has to be put down.
- We did not get the grant to do the repairs and renovations on the Colle and the RFQ is almost done. The reason we did not get the grant is they felt the building was in good shape and the Town had the money to make the repairs. Money went to buildings in a 30-mile radius of Boston and in worse repair.

Nelson makes the motion to authorize the Chair to finalize and execute the agreement with Christopher Sawyer-Laucanno for Phase Two (Project Specifications and Oversight) of the Colle Rehabilitation Project in the amount of \$6,500. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

**Laurie Scarbrough, Franklin Regional Council of Governments
Review and Approve Complete Streets Prioritization Plan**

Ramsey gives an updated priority list, as requested by the Board:

- Outreach has been done over the last two weeks (online survey, online map, email solicitations, and an information session) and public input was received.
- The number one priority is the sidewalk between the center and the book mill.
- Other priorities include better connections to Hillcrest and Sheffield Elementary Schools, improvements to the bike path on Canal Street, gaps in the sidewalk system in Montague City, and safe connections to Unity Park.

Topics brought up from public input included preventative maintenance of overgrown vegetation over sidewalks and snow removal. Ramsey suggests he can coordinate with the DPW and perhaps put some effort into getting community-wide notice. Other towns give residents notice to get something done by a certain amount of time.

Nelson makes the motion to approve the Complete Streets Prioritization Plan. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

**Wendy Sweetser Ferris, Franklin Land Trust
Request for Montague to participate in FY18 Landscape Scale Restoration Grant to plant up to 800 Shade trees in Montague over a three-year period**

Melissa Patterson, Community Partnerships manager at Franklin Land Trust, provides an overview:

- The Franklin Land Trust has approval from U.S. Forest Service for a grant to plant up to 2400 trees in three cities (Greenfield, North Adams, and Montague), 800 trees per city over a three-year period.

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- Franklin Land Trust is the lead organization; other partners are DCR, the Executive Office of Energy and Environmental Affairs, FRCOG, UMass, City of Greenfield, City of North Adams, and City of Montague.
- The trees are being provided as a match by the State.
- DCR Urban Forestry Department has been providing technical assistance, and can provide water bags for the trees.
- The Forest Service requires a planting plan which the grant will fund, to be done by a licensed planning organization. Hopefully FRCOG will provide a plan, with public input.
- The grant also funds money towards staff time through Franklin Land Trust and DCR.
- An ultimate goal would be for DCR to provide funding for a tree nursery which would supply these cities with trees over the next decade.
- They are looking for support from Town municipal staff, DPW, and Tree Warden for assistance with dig-safe logistics, digging, planting, transportation of trees, and ongoing maintenance.

Discussion:

- Nelson asks if the trees would be planted municipally or if they would also be available to residents. Patterson states that public lands are priorities, but residential side yards would be okay. Kuklewicz believes that there should be an understanding that if trees are provided to residents, they are no longer the Town's responsibility.
- Kuklewicz thinks planting 250 trees a year is a great idea, and believes that maybe a percentage of those could go to a town nursery.
- Detmold states that a tree nursery has already been started at the Tech School, and Greenfield and Montague Tree Communities have provided a multi-year grant to expand the Tech School's nursery. The students could help with the pruning and the planting.
- In response to a question by Nelson regarding the ash trees in the planters on Avenue A, Detmold suggests that this grant opportunity may provide us with the stock to think about diversifying the species that are currently there and planning for what may happen when the ash trees meet their demise.
- Ramsey shares that Tom Bergeron is supportive of this and is willing to provide resources.
- Ramsey states that there might be the opportunity to use CDBG money to implement into projects.

Nelson makes the motion to authorize the Vice-Chair to sign a letter of support drafted by Walter Ramsey requesting that the Town be able to participate in the FY18 Landscape Scale Restoration Grant, which would allow the Town up to 800 trees over the next three years. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye.

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John Zellman, Turners Falls Fire Chief

Southworth Update

Zellman reports that he issued the CFO and Chairman of Southwest Paper Company an order of notice on 9/21/17, stating that they must maintain the sprinkler and sandpipe suppression systems, the fire alarm systems, the heat and electricity in the building, etc. During the winter, they did not maintain enough heat in the building and the sprinkler system froze. He issued another notice on April 25th, saying that they must maintain the heat and repair the sprinkler system that was broken. On June 29th, a water main broke which feeds the No. 4 sprinkler system into their building. Mr. Micah spoke with the Town and the Water Department and came up with a plan as they have no money to make the repairs. The Water Department and the Fire Department were there and were unable to make the connection back to the building because of the deterioration to the pipes, so they capped the main going to the No. 4 sprinkler. None of the sprinklers are operational, there is no power in the building, the gas has been shut off, and the building is unsecured and abandoned. John Wood of the Fire Marshall's Office came on July 30th and he gave Mr. Micah verbal orders through the Fire Marshall's Office to get the sprinkler system and the alarm system working, remove all hazardous materials and waste from the building, and secure the building according to the building code. They were given 48 hours, but no work has been done. In the winter, there had been meetings with Town Council about bringing forward legal action, and Zellman strongly urges the Selectboard to back him in getting a hold of Town Council again. Zellman will enforce what he can, but feels that we need to look at the Town's potential of acquiring the building. We need to work together to make sure we go to court with a document that will stick.

Kuklewicz believes strong and swift action is necessary. He feels that the Fire District should initiate the law suit and the Town could be a part of it. We should have a joint meeting with Prudential Committee and Legal Counsel to come up with a plan.

Request Board Authorize Filing of Complaint against Southworth Company

Kuklewicz wants to meet jointly before filing a complaint.

Michael Nelson, The Great Falls Festival

Use of Public Property: Volunteer "Toll Booth", Avenue A & 7th Street, October 13, 2018; 9:00 AM to Noon

- Nelson recuses himself from this portion of the meeting.
- *Boutwell makes the motion to approve the request by Michael Nelson for The Great Falls Festival, Use of Public Property: Volunteer "Toll Booth", Avenue A & 7th Street, October 13, 2018; 9:00 AM to Noon, insurance will be provided. Kuklewicz seconded, approved. Boutwell – Aye, Kuklewicz – Aye, Nelson - Abstain*

Executive Assistant Business

Execute Warrant for 2018 State Primary

Nelson reads 2010 State Primary Warrant into the record.

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Nelson makes the motion to authorize the Board to sign the Warrant for the 2018 State Primary. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Turners Falls Power Canal Service Outage, 9/17/18 to 9/22/18

First Light sent a letter that the canal will be drained from Monday, September 17, through Saturday, September 22. If there are any projects that the Town is planning on doing, please contact them.

Montague Old Home Days Parade, August 18th at 1:30 PM

The Selectmen are invited to participate in the Montague Old Home Days parade on Saturday, August 18th at 1:30 PM.

Execute MOU's with Franklin County Solid Waste Mgt District

Boutwell recuses himself from this portion of the meeting.

Hauling of Recyclables and Hauling and Disposal of Solid Waste; Hauling and Disposal of Bulky Wastes; and Hauling and Disposal of Scrap Metal and Appliances

Nelson makes the motion to execute the MOU with the Franklin County Solid Waste Management District for Hauling of Recyclables and Hauling and Disposal of Solid Waste; Hauling and Disposal of Bulky Wastes; and Hauling and Disposal of Scrap Metal and Appliances as per rates on Attachment A Fiscal Year 2019 Hauling and Disposal Prices. Kuklewicz seconded, approved. Nelson – Aye, Kuklewicz – Aye, Boutwell - Abstain

Hauling and Disposal of Sludge

Nelson makes the motion to authorize the signing of the MOU with the Franklin County Solid Waste Management District for Hauling and Disposal of Sludge as per Attachment A, Sludge Hauling and Disposal Costs July 1, 2018 – June 30, 2019. Kuklewicz seconded, approved. Nelson – Aye, Kuklewicz – Aye, Boutwell - Abstain

Participation in Regional Household Hazardous Waste Collection Event

Nelson makes the motion to sign the MOU with the Franklin County Solid Waste Management District for participation in the Regional Household Hazardous Waste Collection Event on Saturday, September 22, 2018. Kuklewicz seconded, approved. Nelson – Aye, Kuklewicz – Aye, Boutwell - Abstain

Third Party Inspections of the Town's Municipal Transfer Station

Nelson makes the motion to execute the MOU with the Franklin County Solid Waste Management District for Third Party Inspections of the Town's Municipal Transfer Station. Kuklewicz seconded, approved. Nelson – Aye, Kuklewicz – Aye, Boutwell - Abstain

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Nelson makes the motion to adjourn the meeting at 8:34 PM. Boutwell seconded, approved unanimously. Boutwell – Aye, Nelson – Aye, Kuklewicz - Aye

Documents and Exhibits:

- Montague B.P.O. Elks #2521, 1 Elks Avenue, Turners Falls, Change of Manager to Larissa Anne Knox
- Appointment form: Jamie Matosky, DPW Lead Mechanic, UE Grade D, Step 1, \$20.07/hour, 40 hrs/wk, effective 8/20/18
- Resignation of Bruce Young from Planning Board effective immediately
- Appoint form: Elizabeth Irving to replace Bruce Young on Planning Board
- Cell Phone Stipend for Cody Wells, \$5.77/week
- Request to Retire K-9 Sunny effective August 6, 2018
- Provisional Appointment for 2 Intermittent Reserve Officers, Jacob Dlugosz and John Ollari
- State 911 Department FY2019 PSAP and Regional Emergency Communication Center Support and Incentive Grant, \$21,792
- State 911 Department FY2019 Training Grant and EMD/Regulatory Compliance Grant, \$13,000
- Authorization to Disburse No. 2, Invoice #071890078, Strathmore Mill Demolition Design Project, Contractor: Tighe & Bond, \$10,820
- Montague's FY18 CDBG Grant Award, \$737,395
- Agreement for Phase Two (Project Specifications and Oversight) of the Colle Rehabilitation Project, \$6,500
- Complete Streets Prioritization Plan
- FY18 Landscape Scale Restoration Grant to plant up to 800 Shade trees in Montague over a three year period
- Southworth Update
- Michael Nelson, The Great Falls Festival, Use of Public Property: Volunteer "Toll Booth", Avenue A & 7th Street, October 13, 2018; 9:00 AM to Noon
- Warrant for 2018 State Primary as attached
- Turners Falls Power Canal Service Outage, 9/17/18 to 9/22/18
- Montague Old Home Days Parade, August 18th at 1:30 PM
- Execute MOU with Franklin County Solid Waste Mgt District
 - Hauling of Recyclables and Hauling and Disposal of Solid Waste; Hauling and Disposal of Bulky Wastes; and Hauling and Disposal of Scrap Metal and Appliances
 - Hauling and Disposal of Sludge
 - Participation in Regional Household Hazardous Waste Collection Event
 - Third Party Inspections of the Town's Municipal Transfer Station