

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, August 27, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Town Administrator Steven Ellis, Wendy Bogusz (absent). Richard Kuklewicz participated remotely due to geographic distance

Nelson makes introduction and announces meeting is being taped. Votes will be by roll call

Approve Selectboard Minutes; No minutes to be approved

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment.

None

Josh Goldman, Shea Theater Advisory Committee

- **Shea Theater program update**

- This year, the Board has been expanded by adding three new members, one of which is an ex facto position for the leader of RiverCulture.
- A new initiative called "Shea Presents" is being launched, which would promote their own programming. Focuses include making an approximately \$50,000 investment in digital projection, booking own music programming, and having local programming (things that are of particular interest to the community).
- A lot of the deferred maintenance issues in the building have been progressively addressed through Green Communities Grants and allocations by the Town.
- They have about \$250,000 on their balance sheet and about \$50,000 in cash.
- They are constantly investing in the space and the building to enhance the programming, revenue, and financial stability and what it can mean for the community.

- **Discussion of non-capital project request**

Boutwell makes the motion for the Board to send a request to the next Special Town Meeting for the unused balance of \$9,535 for the Shea Theater green room bathroom. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

Tom Bergeron, DPW Superintendent

Award and execute contract with Clayton Davenport, Inc. of Greenfield for replacement of sidewalks on Worcester Ave and Avenue C

Boutwell makes the motion to award and execute the contract with Clayton Davenport, Inc. of Greenfield for replacement of sidewalks on Worcester Ave and Avenue C. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

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**Michael Naughton, Montague Finance Committee
Review GMRSD Civic Leaders' Advocacy Letter**

Boutwell makes the motion to endorse the Open Letter from the Gill-Montague Civic Leaders for Chapter 70 Funding Formula Disproportionately Taxes for Poorer Communities. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

Walter Ramsey, Community Development Planner

- **Adopt Amended Fee Schedule for Zoning Board of Appeals and Planning Board permits**

Boutwell makes the motion to adopt the Amended Fee Schedule for the Montague Zoning Board of Appeals and Planning Board permits as presented, effective Monday, August 27, 2018. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

- **Update on Green Community Grant: successful completion of replacement of 3 rooftop HVAC units on Sheffield School. Authorize signing of contractor certificate of completion and related documents.**

Boutwell makes the motion to authorize the Vice Chair to sign, and serve as the Town's signature in that regard, the certificate of completion for the work that has been completed, as well as authorize the Town Planner to submit an application to Eversource for a rebate. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

- **Announce Award of American Battlefield Protection Program Planning Grant: Archeological survey of 1676 Battle of Great Falls and National Register of Historic Places nomination.**

Boutwell makes the motion to accept the Award of the American Battlefield Protection Program Planning Grant for \$81,000. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

Walter Ramsey, Community Development Planner

Presentation of Planning Board's efforts to update zoning bylaws

Ramsey made a presentation of the Planning Board's efforts to update the zoning bylaws. Topics covered include the reasons for the update, the Board's goals, the process, big picture changes, administrative changes, an updated zoning map, dimensional changes, district use changes, signage, parking, trailers, accessory dwelling units, solar installations, large scale solar facilities, open space residential development, and planned unit development.

Town Administrator's Business

- **Execute contract with the Franklin Regional Council of Governments for procurement management related to phases 1 and 2 of Colle Building improvement project**

Boutwell makes the motion to authorize the professional service agreement between the Town of Montague and the Franklin Regional Council of Governments as

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expressed by the Town Administrator. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye

- **Execute engineering consulting contract with JK Muir for services related to design and construction management of the WPCF solar project**
Ellis asks to delay approving the contract as he feels it is not ready.

- **Request from Montague Capital Improvements Committee to authorize use of appropriation to acquire additional professional services to clarify best path forward with Shea Theater roof**
Boutwell makes the motion to authorize the Town Administrator the use of our existing Shea roof repair appropriation to acquire additional professional services to clarify the best path forward with Shea Theater roof as presented. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye

- **Authorize First Light Power to proceed with sealing of Strathmore Mills canal intake for process water**
Boutwell makes the motion to authorize First Light Power to proceed with the sealing of Strathmore Mills canal intake for process water. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye

- **Authorize reimbursement to First Light Power up to \$4,950 from account 225-5-184-5234 (CD Unsafe/Unhealthy Buildings) following satisfactory completion of the sealing of Strathmore Mills canal intake for process water**
 - *Boutwell makes the motion to authorize reimbursement to First Light Power, not to exceed \$4,950 for the sealing of Strathmore Mills canal intake for process water. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson - Aye*
 - *Boutwell makes the motion to authorize the \$4,950 to come from account 225-5-184-5234 (CD Unsafe/Unhealthy Buildings). Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye*

- **Town Administrator September schedule**
The Town Administrator will be out from September 10th through the 17th.

- **Topics not anticipated**
 - **Use of Public Property/MDA Boot Drive**
Boutwell makes the motion to authorize Chris Mason of the Turners Falls Fire Department for the Muscular Dystrophy Association to have a Boot Drive at the corner of 7th Street and Avenue A on September 1, 2018; it will begin at 9:00 AM and end approximately 1:00 PM; number of people expected to participate is eight; it has been signed off by the Police Chief and they have enclosed a copy of their insurance. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye

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○ **Resignation of Michele Welcome**

Boutwell makes the motion to accept the resignation of Michele Welcome from the library staff. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye

○ **Pelham Library Event**

Ellis received informal notice from Comcast that the Lieutenant Governor is planning an event on September 6th at 3:00 o'clock at the Pelham Library to announce the completion of the build-out of the MBI Project for nine towns, inclusive of Montague.

Boutwell makes the motion to adjourn at 9:00 PM. Kuklewicz seconded, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson – Aye

Documents and Exhibits:

- Contract with Clayton Davenport, Inc. of Greenfield for replacement of sidewalks on Worcester Ave and Avenue C.
- GMRSD Civic Leaders' Advocacy Letter
- Fee Schedule for Zoning Board of Appeals and Planning Board permits
- Green Community Grant: successful completion of replacement of 3 rooftop HVAC units on Sheffield School. Authorize signing of contractor certificate of completion and related documents.
- American Battlefield Protection Program Planning Grant: Archeological survey of 1676 Battle of Great Falls and National Register of Historic Places nomination.
- Planning Board's efforts to update zoning bylaws
- contract with the Franklin Regional Council of Governments for procurement management related to phases 1 and 2 of Colle Building improvement project
- engineering consulting contract with JK Muir for services related to design and construction management of the WPCF solar project
- Request from Montague Capital Improvements Committee to authorize use of appropriation to acquire additional professional services to clarify best path forward with Shea Theater roof
- First Light Power to proceed with sealing of Strathmore Mills canal intake for process water
- reimbursement to First Light Power up to \$4,950 from account 225-5-184-5234 (CD Unsafe/Unhealthy Buildings) following satisfactory completion of the sealing of Strathmore Mills canal intake for process water