

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 10, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Executive Assistant Wendy Bogusz. Steve Ellis, Town Administrator (absent) Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of August 6, 20, and August 27, 2018 if available

- *Nelson makes the motion to approve the Selectboard Minutes of August 6, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve the Selectboard Minutes of August 20, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- Minutes of August 27 are not yet available.

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None.

Robert Sojka and others, Our Lady of Czestochowa Church

Use of Public Property: Rosary Coast to Coast Eucharistic Procession, October 7, 2018, 2:00 PM - 5:00 PM, K Street, Left on 7th, Right onto Avenue A, Right onto 1st Street to Fish Ladder Parking Lot

Nelson makes the motion to approve the request for Use of Public Property to Our Lady of Czestochowa Church on Sunday, October 7th, 2018, beginning at 2:00 PM, ending approximately 5:00 PM, for a procession down K Street, taking a left on 7th Street, right onto Avenue A, right onto 1st Street, and ending at Fish Ladder Parking Lot where they will have a follow-up ceremony that has been approved by First Light Power. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Brian McHugh, FCRHRA

Execute FY2018 CDBG - DCF Contract, \$737,935

Nelson makes the motion to execute the FY2018 Community Development Block Grant - DCF Contract for \$737,935. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

- **Appoint Kathleen Lacey, Library Technician, NAGE, Grade B, Step 3, \$17.98/hour, 35 hrs/wk, effective 9/10/18**
Nelson makes the motion to appoint Kathleen Lacey as a Library Technician in the NAGE Union, Grade B, Step 3, \$17.98/hour, 35 hrs/wk, effective 9/10/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Colleen M. Rauch, Library Assistant, NAGE, Grade A, Step 1, \$14.52/hour, 26 hrs/wk, effective 9/10/18**
Nelson makes the motion to appoint Colleen M. Rauch as a Library Assistant in the NAGE Union, Grade A, Step 1, \$14.52/hour, 26 hrs/wk, effective 9/10/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Tim Little, Wastewater Technician, UE, Grade D, Step 9, \$24.23/hour, 40 hrs/wk, effective 9/17/18**
Nelson makes the motion to appoint Tim Little as a Wastewater Technician in the UE Union, Grade D, Step 9, \$24.23/hour, 40 hrs/wk, effective 9/17/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Matt Lord as Planning Board Associate Member effective 9/10/18 to fill Elizabeth Erving's term until 6/30/19**
Nelson makes the motion to appoint Matt Lord as a Planning Board Associate Member effective 9/10/18 to fill the unexpired term of Elizabeth Erving until 6/30/19. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

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Chris Williams, Acting Police Chief

Notification of acceptance back into the Anti-Crime Task Force

Williams shares that he received a letter from Northwestern District Attorney's Office stating that we are accepted back into the Anti-Crime Task Force. John Dempsey will be sworn into both counties; he needs to participate at least one day a week.

Chris Sawyer-Laucanno

Allocate \$2,503 from Community Discretionary Unallocated (225-5-184-5200) to Council on Aging Front Porch Replacement Project

Nelson makes the motion to allocate \$2,503 from the Community Discretionary Unallocated Account, which is 225-5-184-5200, to Council on Aging Front Porch Replacement Project. Boutwell seconded, unanimously approved.

Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Tom Bergeron, DPW Superintendent

Execute DEP Grant Agreement for Recycling Dividend Program, \$7,200

Nelson makes the motion to execute the DEP Grant Agreement for the Recycling Dividend Program in the amount of \$7,200. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Address issues raised by Selectmen Michael Nelson

- **All Signage on Avenue A**
 - Signs have been up for a very long time and have not been adhered to. Signs look like they are from the 40s. Kuklewicz wants this to be discussed at a later date after talking to the PD and see what they do for enforcement.
 - RiverCulture just removed a few signs that were on the corners that were too small to read.
 - Nelson would like to see some of the obsolete signs removed. Kuklewicz thinks that it would be a good project for a volunteer group. Nelson suggests that his wife may be interested in helping.
 - Individuals may send emails to Tom if they have signs that they feel should be removed.
- **Unpainted Crosswalks, current plan and maintenance plan for 2019**

The company that takes care of our crosswalks can do in one night what it would take us three nights to do; they come in when they can. Nelson would like to see the crosswalks taken care of earlier in the year if possible. Tom will look into options.
- **Grass growing through sidewalks, current plan and maintenance plan for 2019**

Nelson asks what can be done to get rid of grass growing in the sidewalks. Bergeron replies we are not allowed to use grass killer because we are a municipality and you must have a license to do this. The grounds crew takes care of this, but they are behind because of the rain. We may need to ask the grounds crew to use the weed trimmer on the sidewalks. Tom will look into getting one of our guys licensed to spray grass killer.
- **5th Street bridge over Canal (Green Bridge Update)**

The bridge over the canal will be fixed when the canal is drawn down on September 17. The bridge will be repaired underneath and remain closed for approximately a month, until all the parts are received and it can be repaired.

Executive Assistant Report

- **Special Town Meeting Notification and Article Deadline**

The Special Town Meeting has been set up for October 10. Ellis has set up a schedule of how we can follow it: The preliminary warrant will be endorsed on Monday. Bogusz asked the Board to send a note to all department heads letting them know that they need to submit their articles ASAP. The deadline for article submission is September 21; Bogusz feels that the deadline should be sooner as the final warrant needs to be signed on the 24th.

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- **Discuss Policy for posting non-Town events on Town website, Vote to place Great Falls Festival on website top alert, and Consider pre-approval of other events on Town Website: Cider Days, Mutton & Mead**
 - Kuklewicz feels that in order to prevent conflict, it may be best not to post events that are not Town-sponsored.
 - Elan suggests putting in a link, perhaps entitled "Other Events of Interest." Another possibility is listing "Related Links" which would go straight to the organizations' own promotional pages.
 - Bogusz will send a note to other towns to see what they do.

Nelson makes the motion to authorize the Executive Assistant to post Town-sponsored events, RiverCulture events, and events sponsored by Town Committees (including the Fire District, Water District, and other Boards related to the Town) on the website; and we will further investigate other types of events. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz – Aye

- **Request to post notice of District Meeting on website top alert**

The Board gives Bogusz permission to post notice of the District Meeting on the website top banner. The meeting will be held on September 26 at 7:00 PM at the high school.
- **Announce Joint FC/BOS meeting on 9/19/18 to review and recommend warrant articles**

Olsen has set up a joint Finance Committee/Board of Selectmen meeting on September 19 to review and recommend the warrant articles.

Nelson makes the motion to adjourn at 8:05 PM. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz – Aye

Documents and Exhibits

- Selectboard Minutes of August 6 and 20, 2018
- Use of Public Property: Rosary Coast to Coast Eucharistic Procession, October 7, 2018 2:00 PM – 5:00 PM, K Street, Left on 7th, Right onto Avenue A, Right onto 1st Street to Fish Ladder Parking Lot
- FY 2018 CDBG – DCF Contract, \$737,935
- Appointment Form: Kathleen Lacey, Library Technician, NAGE, Grade B, Step 3, \$17.98/hour, 35 hrs/wk, effective 9/10/18
- Appointment Form: Colleen M. Rauch, Library Assistant, NAGE, Grade A, Step 1, \$14.52/hour, 26 hrs/wk, effective 9/10/18
- Appointment Form: Tim Little, Wastewater Technician, UE, Grade D, Step 9, \$24.23/hour, 40 hrs/wk, effective 9/17/18
- Appointment Form: Matt Lord as Planning Board Associate Member effective 9/10/18 to fill Elizabeth Ervings term until 6/30/19
- Notification of acceptance back into the Anti-Crime Task Force
- Allocate \$2,503 from Community Discretionary Unallocated (225-5-184-5200) to Council on Aging Front Porch Replacement Project
- DEP Grant Agreement for Recycling Dividend Program, \$7,200
- Special Town Meeting Notification and Article Deadline