

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, October 15, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of October 1, 2018

Nelson makes the motion to approve the Selectboard Minutes of October 1, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None.

Pole Location Hearing

E. Taylor Hill Road: Install (4) jointly owned poles. The first to be set is #57/E1, placed approx. 160' west of the existing pole 57/1. The second pole to be set is #57/B3M to be placed approx. 160' east of existing pole 57/B3. The third to be set is 57/B4M, to be placed approximately 175' west of existing pole 57/B5, the fourth to be set is 57/B5M to be set approximately 160' east from existing pole 57/B5. Reason: Spans are too long, need to set mid poles

Kuklewicz reads aloud the agenda item.

Nelson makes the motion to approve the request to Install (4) jointly owned poles on E. Taylor Hill Road. The first to be set is #57/E1, placed approx. 160' west of the existing pole 57/1. The second pole to be set is #57/b3m to be placed approx. 160' east of existing pole 57/B3. The third to be set is 57/B4M, to be placed approximately 175' west of existing pole 57/B5, the fourth to be set is 57/B5M to be set approximately 160' east from existing pole 57/B5. Reason: Spans are too long need to set mid poles. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Bryan Camden, Airport Manager

Execute Grant Assurances, Turners Falls Municipal Airport; Purchase Snow Removal Equipment (SRE) AIP Project No. #3-25-0032-020-2018, Start Grant No. #OB5SREPLW, \$13,639.78

Nelson makes the motion to Execute Grant Assurances, Turners Falls Municipal Airport; Purchase Snow Removal Equipment (SRE) AIP Project No. #3-25-0032-020-2018, Start Grant No. #OB5SREPLW, \$13,639.78. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Jon Dobosz, Parks & Rec Director

- **Use of Public Property: Annual Sawmill River 10K Run, January 1, 2019, 7:00 AM to 2:00 PM (Montague Center Village Common and Streets)**

Nelson makes the motion to approve the request for the Use of Public Property to the Montague Parks and Recreation Department on Tuesday, January 1, 2019 for the Annual Road Race, beginning at 7:00 AM, going to approximately 2:00 PM. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Award of an AED unit, Susan Canning, Director of KEVS Foundation**

- Stephanie Biza gives some background on the KEVS Foundation, the goal of which is to bring awareness and help stop if possible sudden cardiac arrest in as many people as possible, especially youth and young adults.
- The foundation is awarding an AED unit to the Parks and Rec Department.
- *Nelson makes the motion to express our gratitude to the KEVS Foundation for the AED unit. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Chris Williams, Acting Police Chief

Request Civil Service List for 1 Reserve Officer

Nelson makes the motion to authorize the Acting Police Chief to request a Civil Service List to acquire one additional Reserve Officer. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

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Christ Boutwell, Montague War Memorial Committee

Use of Public Property: Annual Rag Shag Parade, October 31, 2018, 6:00 PM to 7:30 PM, (Aubuchon's parking lot, down Avenue A to Discovery Center Parking Lot)

Nelson makes the motion to authorize the Use of Public Property to the Montague War Memorial Committee for the Annual Rag Shag Parade, October 31, 2018, 6:00 PM to 7:30 PM, starting at Aubuchon's parking lot and ending down at the Discovery Center Parking Lot. Kuklewicz seconded, approved. Nelson - Aye, Kuklewicz - Aye, Boutwell - Abstain

Tom Bergeron

• **Update on Millers Falls Road Embankment Failure**

After the embankment failure in 2015, the riprap was removed, soils were filled in, matting was put down, and a 2-foot-diameter pipe was installed. This year, because of heavy rains, the embankment has failed again.

Bergeron states that after speaking to several contractors, the plan now is to use a bulldozer and an excavator to push the soil back up, bring in riprap and large boulders, and start building the bank up again. Money for this project will come from Chapter 90 funds.

• **Possible award and execute contract for emergency embankment repair on Millers Falls Road**

Ellis states we hope to have a contract next week.

Walter Ramsey, Town Planner

Award contract for "Design and Permitting of Roadway Flooding Protection at Montague City Road" to Wright-Pierce for a fixed fee amount of \$45,000 to be funded by a MVP Action Grant and Chapter 90 funds

Nelson makes the motion to award the contract to Wright-Pierce for an amount of \$45,000, said funding to be from an MVP Action Grant and Chapter 90 funds. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute Corrected November 6, 2018 State Election Warrant attached herewith

- Nelson reads aloud the corrected November 6, 2018 State Election Warrant.
- *Nelson makes the motion to sign the corrected November 6, 2018 State Election Board as presented. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Town Administrator's Business

• **Update on Police Chief Hiring Process**

We have learned from Integrity Testing that there are five candidates to take the test for the position of Police Chief. The assessment center will occur this Friday. We should hear who the finalists are from Civil Service in about two weeks.

• **Request to allocate \$126.01 from CD Discretionary Unallocated (225-5-184-5200) to CD Discretionary LP Bell and Bridge (225-5-184-5257)**

Nelson makes the motion to allocate \$126.01 from CD Discretionary Unallocated (225-5-184-5200) to CD Discretionary LP Bell and Bridge (225-5-184-5257). Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

• **Execute letters of support for proposed changes to State Land PILOT Reimbursement Program**

- Ellis described an initiative of Rural Commonwealth, which has been trying to work with municipal leaders from 35 small towns throughout Western Massachusetts to do work related to State PILOT reimbursements and the process by which the State purchases additional land in our community. Ellis presented two letters, one to the Senior Deputy Commissioner and one to Secretary Matthew Beaton of the Executive Office of Energy and Environmental Affairs, for the Board to approve on behalf of the community.
- *Nelson makes the motion to authorize the Chair to sign the letters as Steve Ellis has discussed. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

• **Update on Owner's Project Manager (OPM) Selection Process for the Public Works Facility Building Project**

The committee identified three finalists at its meeting last Tuesday. The final interview processes are open to the public and are happening tomorrow in Town Hall.

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- **Set Date for FY19 Sewer Rate Hearing**
The FY19 Sewer Rate Hearing is set for Monday, October 22, at 7:00 PM.
- **Contract between Town and MCCI expires 3/18/19, not 9/1/18 as indicated previously**
The contract with MCCI expires on 03/18/19. Ellis suggests communicating with the Cable Advisory Committee to begin the process of renewing the next contract.

**Topics not anticipated in 48 hour posting
Sewer Rate Relief Fund**

- We received a notice from DLS for the Sewer Rate Relief Fund that we were awarded \$439.
- *Nelson makes the motion to authorize the Chair to sign the letter of application for the FY19 Commonwealth Sewer Rate Relief Fund for the Town of Montague. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to amend the previous motion to include all the Selectboard signing. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Executive Session under G.L. c 30A, §21 (a)(3) to discuss potential litigation concerning Southworth Company, votes may be taken

- The Chair declares that holding this discussion in open session might be detrimental to the Board's position.
- *Nelson makes the motion to go into Executive Session under G.L. c 30A, §21 (a)(3) to discuss potential litigation concerning Southworth Company, votes may be taken.*

The next regularly scheduled Selectmen's Meeting will be held on October 22, 2018 at the Montague Town Hall, 1 Avenue A, Turners Falls, MA

Documents and Exhibits:

- Selectboard Minutes of October 1, 2018
- Pole Location Hearing; E. Taylor Hill Road: Install (4) jointly owned poles. The first to be set is #57/EI, placed approx. 160' west of the existing pole 57/1. The second pole to be set is #57/b3m to be placed approx. 160' east of existing pole 57/B3. The third to be set is 57/B4M, to be placed approximately 175' west of existing pole 57/B5, the fourth to be set is 57/B5M to be set approximately 160' east from existing pole 57/B5. Reason: Spans are too long need to set mid poles
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- Award of an AED unit from KEVS Foundation
- Request Civil Service List for 1 Reserve Officer
- Use of Public Property: Annual Rag Shag Parade, October 31, 2018, 6:00 PM to 7:30 PM, (Aubuchon's parking lot, down Avenue A to Discovery Center Parking Lot)
- Possible award and execute contract for emergency embankment repair on Millers Falls Road
- Award contract for "Design and Permitting of Roadway Flooding Protection at Montague City Road" to Wright-Pierce for a fixed fee amount of \$45,000 to be funded by a MVP Action Grant and Chapter 90 funds.
- Execute Corrected November 6, 2018 State Election Warrant
- Request to allocate \$126.01 from CD Discretionary Unallocated (225-5-184-5200) to CD Discretionary LP Bell and Bridge (225-5-184-5257)
- Execute letters of support for proposed changes to State Land PILOT Reimbursement Program
- Update on Owner's Project Manager (OPM) Selection Process for the Public Works Facility Building Project