

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, November 26, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of November 19, 2018

Nelson makes the motion to approve the Minutes of November 19, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Personnel Board

Appoint Linda L. Chatfield, Library Assistant, NAGE Grade A, Step 2, \$14.88/hr., 18 hours/wk., effective November 27, 2018

Nelson makes the motion to appoint Linda L. Chatfield, Library Assistant, NAGE Grade A, Step 2, \$14.88/hr., 18 hours/wk., effective November 27, 2018. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Credit Card Request: Bryan Camden, Airport Manager, \$5,000 limit

Nelson makes the motion to approve the request of a credit card to Bryan Camden, Airport Manager up to \$5,000 as per Town policy. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Walter Ramsey, Town Planner

Approve Green Communities Annual Report

Ramsey reports that we have officially reached our goal when we joined in 2010. We have exceeded cutting energy by 23%. This will enable the Town to apply for renewable energy projects. Over \$400,000 in Green Communities funds have helped us get there. We have projects in the pipeline to cut energy costs in the schools and the WPCF, two of the biggest users.

There are five criteria through the Green Communities Program that we report on every year:

1. As-of-right siting for renewable/alternate energy generation, research and development or manufacturing facilities
2. Adopt an expedited application and permit process for as-of-right energy facilities
3. Establish an energy use baseline and develop a plan to reduce energy use by 20% within five years
4. Purchase only fuel efficient vehicles
5. Set requirements to minimize life cycle costs for new construction

Nelson makes the motion to accept the Green Communities Annual Report and authorize the Chair to sign off on it. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Review Spinner Park Rehabilitation Final Design

Carlos Nieto Mattei, Landscape Architect of Berkshire Design, gives a presentation of the final design for Spinner Park, which includes a granite seat wall around the space as well as around the two planters in front, four benches, 2-foot-high light bollards and wall-mounted lights, an electrical utility box, separate water valves, and skate guards. Grade changes had to be taken into consideration in order to comply with ADA regulations.

Discussion:

- Singleton asks if there is a negative consequence to moving the statue towards the back of the park. Mattei explains that with the higher elevation, the addition of two floodlights, as well as the addition of a row of evergreens behind it, a stage is basically created for the statue.
- Kuklewicz expressed concern about accessibility to the statue.
- Kuklewicz would like the lights to be controlled by the main power box in the park. Mattei will discuss this with the electrical engineers.

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- Ramsey states that this is a \$392,000 project and is eligible for Community Development Block Grant funding.
- RiverCulture has some small grants to help refurbish the statue.

Ariel Elan, Montague Energy Policy Liaison

Award Contract for High Efficiency Building Design Services for Planned DPW Facility using META grant funds

Nelson makes the motion to approve the Contract with The Green Engineer, Inc., for High Efficiency Building Design Services for the Planned DWP Facility using META grant funds in the amount of \$12,500. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Michael Nelson, Great Falls Festival, October 19, 2019

Request use of Peskeompskut Park and Avenue A - Entertainment Event, 2:00 PM - 9:00 PM, (Set-up: 11:00 AM - 2:00 PM) (Clean-up: 9:00 - 12:00 AM)

Kuklewicz makes the motion to approve the request for use of Peskeompskut Park and Avenue A - Entertainment Event, 2:00 PM - 9:00 PM, (Set-up: 11:00 AM - 2:00 PM) (Clean-up: 9:00 - 12:00 AM). Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

One Day Beer and Wine Permit at Peskeompskut Park, 2:00 PM - 9:00 PM

Kuklewicz makes the motion to approve the request for a One Day Beer and Wine Permit at Peskeompskut Park from 2:00PM - 9:00 PM. Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

Request to hang a sign in Peskeompskut Park October 1 - 20, 2018

Kuklewicz makes the motion to approve the request to hang a sign in Peskeompskut Park from October 1 - 20, 2018. Boutwell seconded, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

Town Administrator's Business

Eligible list resulting from the Police Chief's examination

The candidates according to rank are listed as follows: Christopher Williams, Christopher Bonnet, James Deery.

Nelson makes the motion to allow the Chair and the Town Administrator to enter into discussions with #1 ranked candidate Christopher Williams to look at a potential contract and put it to the Board next week for discussion in Executive Session. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Transition of ambulance services from MedCare to American Medical Response (AMR)

- There will be a transition of the ownership and responsibility of the ambulance services that was served by MedCare to American Medical Response. Ellis, Kuklewicz, Chief Hansen, and Chief Zellman attended a briefing where the outgoing executive in charge of Medcare and the new operational team from AMR offered some statements. Ellis feels that they have taken proactive steps to ensure they could hire the current staff. There was no indication that there would be imminent changes to the economics surrounding the process.
- Kuklewicz feels that there is always concern and turmoil when businesses transition from one owners to another, but it sounds like they have worked through many of those problems. AMR is one of the largest companies in the US and have state-of-the-art training. There was some concern because there have been shortages and AMR can look at those and face challenges that the region has. Kuklewicz feels that overall it was a relatively positive meeting and he will remain cautiously optimistic.

Topics not anticipated in 48-hour posting

None

Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(1) to discuss complaints and potential disciplinary action against a public officer, employee, staff member or individual

The Chair deems that holding these discussions in open session would be detrimental to the public interest.

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Nelson makes the motion to enter into Executive Session at 7:35 PM in accordance with G.L. c. 30a, §21(a)(1) to discuss complaints and potential disciplinary action against a public officer, employee, staff member or individual. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(3) to discuss strategy with respect to collective bargaining (NAGE, NEPBA & U.E.)

The Chair deems that holding these discussions in open session would be detrimental to the public interest.

Nelson makes the motion to enter into Executive Session at 7:35 PM in accordance with G.L. c. 30A, §21(a)(3) to discuss strategy with respect to collective bargaining (NAGE, NEPBA & U.E.). The Board anticipates coming back to open session following the Executive Sessions. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

The next regularly scheduled Selectmen's Meeting will be held on December 3, 2018 at the Montague Town Hall, 1 Avenue A, Turners Falls, MA

Documents and Exhibits:

Appointment form: Linda L. Chatfield, Library Assistant, NAGE Grade A, Step 2, \$14.88/hr. 26 hrs/wk, Effective November 27, 2018

Credit Card Request Form: Bryan Camden, Airport Manager, \$5,000 limit

Spinner Park Rehabilitation Final Design

Green Communities Annual Report

Contract for High Efficiency Building Design Services for Planned DPW Facility using META grant funds

Great Falls Festival, October 19, 2019

- Request use of Peskeompskut Park and Avenue A – Entertainment Event, 2:00 PM – 9:00 PM, (Set up: 11:00 AM – 2:00 PM) (Clean up: 9:00 PM – 12:00 AM)
- One Day Beer and Wine Permit at Peskeompskut Park, 2:00 PM – 9:00 PM
- Request to hang a sign in Peskeompskut Park October 1 – 20, 2018
- Eligible list resulting from the Police Chief's examination
- Letter regarding Transition of ambulance services from MedCare to American Medical Response (AMR)