

**SELECTMEN'S MEETING  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, December 10, 2018**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

**Approve Selectboard Minutes of December 3, 2018 if available**

Not available

**Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment**

None

**Brian McHugh, FCRHRA**

**Request extension to June 30, 2019 for FY17 CDBG Grant and execute letter to Mark Southard regarding same**

*Nelson makes the motion to approve the extension for the FY17 CDBG Grant to June 30, 2019 and to authorize the Chair to send a letter indicating such to Mark Southard at the Department of Housing and Community Development; this is in reference to Grant No. CDF-G-2017-Montague-00801. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Personnel Board**

• **Pinning of Chris Williams as Police Chief**

Chris Williams is sworn in by the Town Clerk and officially pinned as Montague's Chief of Police under Civil Service.

• **Appoint Leon Laster, Staff Sergeant, NEPBA, Grade SS, Step 3 effective 12/9/18**

- *Nelson makes the motion to appoint Leon Laster, Staff Sergeant, NEPBA, Grade SS, Step 3 effective 12/9/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Laster is sworn in by the Town Clerk as Staff Sergeant for the Town of Montague and given his badge.*

• **Resignation of Tom Wyman as Inspector of Wires and appoint as alternate Inspector of Wires, effective 12/10/18**

*Nelson makes the motion to accept the resignation of Tom Wyman as Inspector of Wires and appoint as alternate Inspector of Wires, effective 12/10/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

• **Appoint Wayne Shaw, Inspector of Wires, effective 12/10/18**

*Nelson makes the motion to appoint Wayne Shaw, Inspector of Wires, effective 12/10/18. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Chris Williams, Chief of Police**

**Request approval to begin the Promotional Examination process for a Sergeant which includes: Get delegation agreement in place with Civil Service; Send out RFP's for an Assessment Center Company; Notify Civil Service of the Company chosen; proceed with the Assessment Center Promotional process**

*Nelson makes the motion to approve the Police Chief's request to begin the Promotional Examination process for a Sergeant which includes: Get delegation agreement in place with Civil Service; Send out RFP's for an Assessment Center Company; Notify Civil Service of the Company chosen; proceed with the Assessment Center Promotional process. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Tom Bergeron, DPW Superintendent**

• **Update on Montague Center Bridges**

- *Bergeron states we can't move forward until we have an idea as to what we are going to do and how we are going to fund it. If we are looking at Chapter 90 exclusively, it would be at least two years of funding which would be for the planning, design, and installation of one bridge.*
- *Chapter 90 may be increased from \$200 million/year to \$300 million/year.*
- *If we work on Center Street Bridge, we would probably put in a boxed culvert, which would cost about \$180,000 to \$1 million.*
- *We may want to consider hiring a firm to see if South Street Bridge can be saved.*

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- **Parking Signs**
  - Bergeron reports that brand new signs have been put up in the parking lots stating that they will be closed during times of snow removal.
  - Ramsey states that there have only been three applications for on-street parking permits; none have yet been issued.
  - Kuklewicz suggests that when a parking ticket is issued, a note should accompany it informing the recipient that there is some limited on-street parking available.
- **1 Hour Parking**
  - Bergeron reports that new parking signs have been put up for L Street.
  - *Nelson makes the motion to remove the posts on Avenue A that used to house the 1-hour signs as DPW's time availability allows. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Other**
  - Nelson presents photographs of poor-quality signs.
  - *Nelson makes the motion to have the DPW repair and/or replace the street signs as was just shared with the Board. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Walter Ramsey, Town Planner**

- **FY19 MassDevelopment Site Readiness Grant: \$100,000 for due diligence and master planning for infrastructure improvements to the Canal District in Turners Falls, MA**

*Nelson makes the motion to approve the FY19 MassDevelopment Site Readiness Grant application in the amount of \$100,000 in regards to the Canal District infrastructure planning. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **FY19 MassDevelopment Brownfield Redevelopment Grant: \$250,000 for asbestos and hazardous materials removal at Strathmore Mill**
  - *Nelson makes the motion to approve the request for the FY19 MassDevelopment Brownfield Redevelopment Grant in the amount of \$250,000 for hazardous materials removal at Strathmore Mill. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
  - *Nelson makes the motion to authorize the Chair to sign the letter regarding the two grants. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Updates on Zoning Bylaw Overhaul**

Ramsey reports that the Planning Board is still in the open public hearing phase for the Zoning Bylaw Updates. The hearing has been continued to Tuesday, December 18, at 6:30 p.m. The Board has received over 40 written comments that have helped shape the bylaws. The draft and map are on the Town website.

**MMCI/MCTV**

- **Discuss proposed FCC rule changes relative to public access cable**

Michael Langknecht states that rule changes and regulations by the FCC will potentially impact the way public access is funded. The Cable Advisory Committee put together a draft in response to MCCI's request for a response from the Town.
- **Endorse Submission of Comments on behalf of Montague to the Federal Communications Commission**

*Nelson makes the motion to authorize the Chair to sign the Submission of Comments that the Town of Montague has prepared and send them to the Federation Communications Commission. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Other**

Ellis reports that the Cable Advisory Committee will soon have openings for three more members. Applications of interest may be sent to the Selectboard. A description of the CAC's function can be found on the Town website.

**Town Administrator's Business**

- **MIIA Grant awarded: \$8,864 for OSHA Safety Equipment and Thermal Imaging Camera**

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Ellis states that we have received a grant from MIIA for \$8,864 for Workzone Safety Equipment, Personal Protective Equipment, and a Thermal Imaging Camera.

- **Topics not anticipated in 48 hour posting**  
"It's a Wonderful Night" will take place this Friday from 3:00 to 9:00 PM in the center of Turners Falls. There will be art exhibits, live music, holiday sales, restaurant specials, and promotionals. Santa Claus will make an appearance at 6:30 PM.

The next regularly scheduled Selectmen's Meeting will be held on December 17, 2018 at the Montague Town Hall, 1 Avenue A, Turners Falls, MA

*Nelson makes a motion to adjourn at 8:11 PM. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

**Documents and Exhibits:**

- Extension request to June 30, 2019 for FY17 CDBG Grant and execute letter to Mark Southard regarding same
- Appointment form: Leon Laster, Staff Sergeant, NEPBA, Grade SS, Step 3 effective 12/9/18
- Resignation of Tom Wyman as Inspector of Wires and appoint as alternate Inspector of Wires, effective 12/10/18
- Appointment form: Wayne Shaw, Inspector of Wires, effective 12/10/18
- FY19 MassDevelopment Site Readiness Grant: \$100,000 for due diligence and master planning for infrastructure improvements to the Canal District in Turners Falls, MA
- FY19 MassDevelopment Brownfield Redevelopment Grant: \$250,000 for asbestos and hazardous materials removal at Strathmore Mill
- Updates on Zoning Bylaw Overhaul
- Proposed FCC rule changes relative to public access cable
- Endorse submission of Comments on behalf of Montague to the Federal Communications Commission
- MIIA Grant awarded: \$8,864 for OSHA Safety Equipment and Thermal Imaging Camera