

## Broad Band Advisory Committee Minutes

Tuesday, June 23, 2015

Commenced 6:00 PM

Kevin Hart, Rob Steinberg, Lisa Enzer in attendance

1. Minutes of 6/15 meeting approved AIF

Moved to agenda item #4 since impacts rest of agenda

4. Committee anticipated using an App to have volunteer pole survey conducted by August 3. However, Kevin learned yesterday that the legal limit on discretionary spending by the town is only \$400. Purchasing App plus training would have been far in excess, and cost above that amount has to be approved at town meeting, which is potentially late September, hence defeating the purpose. Rob to notify Gayle we are not able to purchase App.

Conversation on poles, unserved vs. served houses, and driveways, and best way to get information to MBI via BoS letter, ensued. Reviewed KH's estimate of pole make ready costs for the proposed fiber backbone build-out. Suggested we return to MBI with request for \$21K for pole survey. MBI has issued the RfQ which can be viewed in detail on their web site. KH submitted street pole count with mileage. (copy attached). To make sure the count is accurate a driveway pole count will be completed by the committee on 6/28/15, and added to the numbers submitted for most accurate total to date.

Reiteration of fact that Chestnut Hill is only accessible through Leverett for a cable connection. There are also issues with 4 houses located at Sunderland town line, and lack of accessibility.

Discussed Verizon's template for pole survey information.

2. KH plans to circulate new draft of MBI letter for comment and then include amended version in report to BoS on June 29.

3. KH designed and distributed timeline which had to be reconfigured to reflect accuracy of changes/developments in past week. Updated timeline will be submitted when ready.

Discussed talking points for BoS meeting on 6/29.

- ◆ Timeline
- ◆ MBI letter to secure details about Town needs and challenges while provider options are deliberated via RfQ. cc: Rep. Kulick to appraise of progress of town.
- ◆ MLP -description and operations of MLP; importance timing and passage of MLP by getting on special town meeting warrant in order to further secure financing for build-out with state allocated funds before they revert. Emphasizing town council recommended MLP be created.
- ◆ Anticipated vendors for Montague responding to RfQ.

- ◆ Follow up sequence between town and vendor still tentative since MBI has not yet established procedure.
- ◆ Lack of visibility and public education on BB activity for residents in both unserved and served areas

Unanticipated: Peter Vichi resigned committee by e-mail to Kevin. Needs to submit signed letter to Town Clerk. Will discuss need for new members and on-going concern of lack of CAC member on BB, at future meeting.

KH will contact Walter about need for re-appointments by July 1.

adjourned 7:15PM