

Montague Cable Advisory Committee
Meeting was remote by Zoom
Meeting Minutes for September 17, 2024.

Meeting convened 9/17/2024 at 5PM.

Members present: Jason Burbank, Rick Kuklewicz, Kristi Bodin, Ryne Hager.

Also present: Town Administrator Walter Ramsey, MCTV's Dean Garvin, and counsel Bill August.

Meeting was called to order 5:02 PM

1. Review and approve minutes 8/13/2024

Draft minutes were approved without any changes.

2. Review of Draft Cable Franchise License Agreement with counsel

August indicated that there were six points that corresponded to changes requested on the license based on the town's needs:

- The number of channels, defined in 6.3
- Capital funding, defined in 6.5
- Performance bond, defined in 9.2
- Insurance
- Exhibit 3A List of municipal and school buildings
- Exhibit 3 list of origination sites

Some of the adjustments made aren't quite what the members had discussed, but the explanation for those changes was offered, understood, and agreed upon, though the list of origination sites spurred a more involved discussion on technical details.

3. Next steps and engagement with Comcast

Bill August will handle communicating with Comcast on the anticipated informal negotiation process when we send our first draft. He'll make sure that Jason Burbank, as chair of the committee, and Walter Ramsey, as Town Administrator, will be CCed on these communications.

Once sent to Eileen (and some of the people she works with), we can expect her to distribute it through the org to the required people. As a result, feedback may happen on the scale of months rather than days or weeks.

Walter indicated that we may not need another meeting until we hear back from Comcast, which was met with agreement. Rich moved for the above plans to be formally approved by the committee as discussed, and it passed unanimously. Walter will ensure that committee members are informed when the letter goes out.

4. Set next meeting date

Date and time of next Cable Advisory Committee meeting to be determined, depending on when Comcast gets back to us (or other urgent needs).

5. Unanticipated Business

Motion to adjourn moved at 5:33 PM and passed with no other meeting date yet set.