

**Capital Improvements Committee Meeting Minutes
Montague Town Hall, Upstairs Conference Room
One Avenue A, Turners Falls MA
March 20th, 2019**

Attendees: Capital Improvements Committee members Josh Lively, Greg Garrison, Steve Ellis,
Fred Bowman

Mr. Lively calls the meeting to order at 5:36.

I. Approve minutes of February 14th, February 20th, and March 6th

Mr. Garrison moves to approve the minutes of February 14th, Mr. Bowman seconds, passes 4-0

Mr. Garrison moves to approve the minutes of February 20th, Mr. Bowman seconds, passes 4-0

Mr. Garrison moves to approve the minutes of March 6th, Mr. Bowman seconds, passes 4-0

II. Review of CIC report to the Finance Committee

The committee reviewed financial data included in the report for accuracy. The committee agrees that Mr. Lively will present the report to the Finance Committee and Mr. Garrison made recommendations of how to do so. The committee then discussed the difference between articles that were recommended and articles that were highly recommended.

III. Updates on other capital ongoing capital projects

Mr. Ellis updated the committee regarding the progress being made to secure a contractor to replace both the Shea Theater roof and the Town Hall Annex roof as well as the Colle Opera House.

IV. Finance Committee and Selectboard joint meeting.

Mr. Ellis moves to recess the CIC meeting, Mr. Garrison seconds. Passes 4-0

The joint meeting of the Finance Committee and the Selectboard opens at 6 pm.

Mr. Ellis moves to bring the CIC out of recess, Mr. Garrison seconds. Passes 4-0

V. CIC Report to Finance Committee

Mr. Lively describes the criteria for evaluation of the capital article submissions. Mr. Lively states that the CIC had 16 total articles to consider this year, nine of which were true capital projects and seven smaller projects which were all building related.

Mr. Lively described the highly recommended vs. recommended distinction with Mr. Garrison and Mr. Ellis clarifying

MR. Garrison noted that the structure of the report in FY18 really benefited us, as did having two now veteran members of the CIC who are in the building trades.

The capital requests articles were explained and discussed in turn, and minor feedback was given relative to the labeling and explanations of some items.

Mr. Garrison moved to authorized Mr. Lively to make final changes in partnership with Mr. Ellis and then submit the final product, Mr. Bowman seconds. Passes 4-0.

Mr. Bowman moves to adjourn the CIC meeting, Mr. Bowman seconds, Passes 4-0