

**Capital Improvements Committee Meeting Minutes
Montague Town Hall, Downstairs Conference Room
One Avenue A, Turners Falls MA
July 31st , 2019**

Attendees: Capital Improvements Committee members Josh Lively, Greg Garrison, Steve Ellis, Fred Bowman. Joined by Energy Committee member Ariel Elan

Meeting called to order at 3:03 pm

I. Approve minutes from May 15th CIC meeting.

Mr. Ellis moves to approve the meeting minutes of May 15th, Mr. Bowman seconds. Passes 4-0

II. Review ongoing and pending capital projects.

Mr. Ellis provides updates of ongoing capital projects to the CIC followed by discussion of each project as follows:

1. Microburst caused damage to airport equipment Airport computer hardware damaged. These new components will need to be installed to verify function of 10 Thermal/ Night vision cameras.
2. DPW Facility update.
3. Carnegie library entry door update: Bid won by Renaissance Builders for \$9998.
4. Millers Falls Library update: Bid won by Adam Construction for \$12,000.
5. Montague Center Library update: Soon to be procured.
6. Shea Theater and Town Hall annex roof update. The roof replacement at the Shea Theater has been delayed until August 26th due to venue scheduling concerns. There being a slight possibility that the HVAC ducts located atop the roof will need to be temporarily removed during roof system renovation.
7. Town Hall awning skirt update: DPW has delivered the awning skirt to the metal smith.
8. GMRSD updates on multiple capital projects:
 - BMS (Building Maintenance System): Anticipated completion this year.
 - Administrative Building Front Entry Pillars: Only one company has responded to RFQ.
 - Hillcrest Security Upgrades: Greenfield Glass has been contacted regarding the protective glass wall installation in the Hillcrest foyer.
 - TFHS sidewalks: Replacement of front sidewalks and curbs at Turners Falls High School anticipated for summer 2020.

Discussion then commenced concerning the Elementary schools heating systems. The META grant funded study being conducted by Tom Bowman is currently underway. The boiler that provides heat to Sheffield school will be attempted to be converted to run on natural gas.

Building envelope issues between Sheffield School and the Administrative Building and plans to address them were discussed.

III. Discussion of possible STM capital article projects.

Two potential Capital Article Requests for Fall Special Town Meeting with discussed and subsequent votes were taken.

1. Unity Fieldhouse Roof Replacement. The roof atop the Fieldhouse has active leaks. Shingles have deteriorated throughout. **Mr. Garrison moves to recommend replacement of the Unity Park FieldHouse roof at a cost of up to \$100,000, Mr. Ellis seconds. Passes 4-0**
2. Millers Falls I&I study. The findings from the study due out next week. **Mr. Ellis moves to affirm the urgency of repairing the I&I problem in an expedient fashion to the extent time allows. Mr. Garrison seconds, passes 4-0.**

IV. Confirm process and timeline for FY21 Capital Article Submissions.

Discussion regarding the accelerated timeline for capital article request submissions took place. Town departments to submit capital article requests by November 1st, GMRSD to submit requests by November 30th.

V. Progress report - capital plan update.

Mr Ellis distributed bridge list of town owned and state own bridges in Montague.

Mr. Garrison emphasized revenue from cannabis and budget overlay could make the CIP more important than in the past.

Discussed need to direct one time revenues to capital projects and stabilization fund for schools as well as Town.

VI. Adjourn.

Mr. Garrison moves to adjourn, Mr Bowman seconds. Passes 4-0