

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

Meeting Minutes

Wednesday, February 8, 2023 3:15 PM

Meeting Held Remotely

In Attendance:

CIC Members: Gregory Garrison (GG), Ariel Elan (AE), Jason Burbank (JB)

Town Staff: Water Ramsey (WR)- Assistant Town Admin

Meeting convened 3:15, GG presiding

Approval of Minutes:

Motion to approve minutes 12/7/22 by JB. Seconded by AE. GG- AYE, AE- AYE, JB- AYE. Motion Carried

Review and Consider Capital Requests for FY24 Annual Town Meeting

Clean Water Facility- Rough Terrain Vehicle

No comments from CIC

Clean Water Facility- Septage Receiving Station Upgrade

The CIC raised a few questions for the plant superintendent. 1) Would the plant receive more septage as result of the upgrade? 2) Will the project be engineered 3) Does this account for site work, electrical? What contingency is being carried? WR to follow up with Chelsey Little.

Public Works – Discretionary fund for large repairs and equipment

Current balance is \$82,000. DPW is planning a purchase of replacement paver box by March 1. That will cost about \$53,000.

Public Works- 11th St Bridge Rehabilitation Engineering

Removed from consideration by WR. Initial engineering assessment is underway.

Public Works –Town Hall Carpeting Replacement

WR shared a recently received prevailing wage quote (\$10,300). CIC wants to incorporate a specification for low VOC adhesives and floor carpet. The CIC will keep the existing budget and ask WR to coordinate with DPW on the specification.

Parks and Recreation- Montague Center Park Improvements

CIC would like to see a refined scope for the MC park improvements.

Parks and Recreation- Unity Skatepark Lighting Project

Was the cost of new electrical service incorporated into the skatepark lighting? Will the power and conduit be underground. Will site work be required for that? WR to follow up with Parks Director Jon Dobosz

Economic Development and Industrial Corporation- Demolish 38 Ave A

No comments from CIC

Non-capital requests

WR to firm up 2 school requests with school facilities director Heath Cummings

Six Year Capital Plan: Data gaps, scope and timeline

The CIC's goal is to have a preliminary overview of the capital plan for May Annual Town Meeting and draft by September 2023.

WR has assembled all current studies and data sources.

WR has noted data gaps: facility audits for Town Hall, Council on Aging, Police, Colle, and Shea. WR is trying to PCA 360 onboard to conduct the assessments. They have not been responsive so far.

The scope will include facilities, vehicles, and infrastructure. DOT Bridge projects and other special projects will be included in the plan in narrative form.

Review of MA One Stop for Growth Expressions of Interest Submittals

WR reported that the town has submitted 5 expressions of interest"

- Canal District North End Design- recommended in Canal District Master Plan
- CSO mitigation- Ave A buffer line project- recommended in CSO Long Term Control Plan
- Farren Site Due Diligence
- Public Art Master Plan
- Wayfinding Design.

Next Meeting Wed 2/22/2023

MOTION to close the meeting at 4:45PM by JB. Seconded by AE. GG- AYE, AE- AYE, JB- AYE. Motion Carried

Respectfully Submitted,

Walter Ramsey